

Cabinet

Tuesday 23 June 2015

4.00 pm

Ground Floor Meeting Room GO2A, 160 Tooley Street, London SE1
2QH

Membership

Councillor Peter John
Councillor Ian Wingfield

Councillor Fiona Colley
Councillor Stephanie Cryan
Councillor Barrie Hargrove
Councillor Richard Livingstone
Councillor Darren Merrill
Councillor Victoria Mills
Councillor Michael Situ
Councillor Mark Williams

Portfolio

Leader of the Council
Deputy Leader and Cabinet Member for
Business, Employment and Culture
Finance, Modernisation and Performance
Adult Care and Financial Inclusion
Public Health, Parks and Leisure
Housing
Environment and the Public Realm
Children and Schools
Communities and Safety
Regeneration and New Homes

INFORMATION FOR MEMBERS OF THE PUBLIC

Access to information

You have the right to request to inspect copies of minutes and reports on this agenda as well as the background documents used in the preparation of these reports.

Babysitting/Carers allowances

If you are a resident of the borough and have paid someone to look after your children, an elderly dependant or a dependant with disabilities so that you could attend this meeting, you may claim an allowance from the council. Please collect a claim form at the meeting.

Access

The council is committed to making its meetings accessible. Further details on building access, translation, provision of signers etc for this meeting are on the council's web site: www.southwark.gov.uk or please contact the person below.

Contact

Virginia Wynn-Jones 020 7525 7055 or Paula Thornton 020 7525 4395
virginia.wynn-jones@southwark.gov.uk; paula.thornton@southwark.gov.uk

Members of the committee are summoned to attend this meeting

Councillor Peter John

Leader of the Council
Date: 15 June 2015



Cabinet

Tuesday 23 June 2015

4.00 pm

Ground Floor Meeting Room GO2A, 160 Tooley Street, London SE1 2QH

Order of Business

Item No.	Title	Page No.
	PART A - OPEN BUSINESS	
	MOBILE PHONES	
	Mobile phones should be turned off or put on silent during the course of the meeting.	
1.	APOLOGIES	
	To receive any apologies for absence.	
2.	NOTIFICATION OF ANY ITEMS OF BUSINESS WHICH THE CHAIR DEEMS URGENT	
	In special circumstances, an item of business may be added to an agenda within five clear working days of the meeting.	
3.	NOTICE OF INTENTION TO CONDUCT BUSINESS IN A CLOSED MEETING, AND ANY REPRESENTATIONS RECEIVED	1
	To note the item specified which will be considered in a closed meeting.	
4.	DISCLOSURE OF INTERESTS AND DISPENSATIONS	
	Members to declare any interests and dispensations in respect of any item of business to be considered at this meeting.	
5.	PUBLIC QUESTION TIME (15 MINUTES)	
	To receive any questions from members of the public which have been submitted in advance of the meeting in accordance with the cabinet procedure rules.	

Item No.	Title	Page No.
6.	MINUTES	2 - 14
	To approve as a correct record the minutes of the open section of the meeting held on 2 June 2015.	
7.	DEPUTATION REQUESTS	
	To consider any deputation requests.	
8.	HEALTH OF THE BOROUGH: A REPORT FROM THE HEALTHY COMMUNITIES SCRUTINY SUB-COMMITTEE	15 - 41
	To note the recommendations of the report and to agree that the cabinet member brings a report back to cabinet within eight weeks, in order to respond to the overview and scrutiny committee.	
9.	HALVE IT - REDUCING HIV LATE DETECTION	42 - 49
	To endorse local efforts to halve the rate of HIV late diagnosis.	
10.	FAIRER FUTURE ANNUAL PERFORMANCE REPORT 2014/15	50 - 57
	To note the delivery against the council plan 2014-2018 for year end 2014-2015.	
11.	GATEWAY 1 PROCUREMENT STRATEGY APPROVAL: SUPPLY OF GAS TO ALL COUNCIL SITES	58 - 68
	To approve the procurement strategy for the supply of gas to all council sites.	
12.	GATEWAY 1 PROCUREMENT STRATEGY APPROVAL: SUPPLY OF ELECTRICITY TO ALL COUNCIL SITES	69 - 79
	To approve the procurement strategy for the supply of electricity to all council sites.	
13.	GATEWAY 2: CONTRACT AWARD APPROVAL FOR PREVENTION AND INCLUSION FRAMEWORK - ACCOMMODATION BASED SERVICES	80 - 110
	To approve an increase in the number of suppliers on the mental health category of the joint Lewisham-Southwark framework for accommodation based prevention and inclusion services.	

DISCUSSION OF ANY OTHER OPEN ITEMS AS NOTIFIED AT THE START OF THE MEETING**EXCLUSION OF PRESS AND PUBLIC**

The following items are included on the closed section of the agenda. The Proper Officer has decided that the papers should not be circulated to the press and public since they reveal confidential or exempt information as specified in paragraphs 1-7, Access to Information Procedure Rules of the Constitution. The specific paragraph is indicated in the case of exempt information.

The following motion should be moved, seconded and approved if the cabinet wishes to exclude the press and public to deal with reports revealing exempt information:

“That the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraphs 1-7, Access to Information Procedure Rules of the Constitution.”

PART B - CLOSED BUSINESS**14. GATEWAY 2: CONTRACT AWARD APPROVAL FOR PREVENTION AND INCLUSION FRAMEWORK - ACCOMMODATION BASED SERVICES****DISCUSSION OF ANY OTHER CLOSED ITEMS AS NOTIFIED AT THE START OF THE MEETING AND ACCEPTED BY THE CHAIR AS URGENT**

Date: 15 June 2015

Notice of Intention to conduct business in a closed meeting, and any representations received

Cabinet 23 June 2015

The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 require that the council give a 28 notice period for items to be considered in private/closed session. This has been implemented through the publication of the council's forward plan.

The council is also required under these arrangements to give a further five days notice of its intention to hold the meeting or part of the meeting in private/closed session and give details of any representations received in respect of the private meeting.

This notice issued in accordance with The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 is to confirm that the cabinet meeting to be held on 23 June 2015 at 4.00pm, Council offices, 160 Tooley Street, London SE1 2QH will be held partly in closed session for consideration of the following item listed on the agenda:

Item 14: Gateway 2: Contract Award Approval for Prevention and Inclusion Framework - Accommodation Based Services

The proper officer has decided that the agenda papers should not be made available to the press and public on the grounds that they involve the likely disclosure of confidential or exempt information as specified in categories 1 - 7, of the Access to Information Procedure Rules of the Constitution. The reason for both reports is that they contain information falling within category 3: information relating to the financial affairs of any particular person (including the authority holding that information).

In most cases an open version of a closed report is produced and included on the agenda.

No representations have been received in respect of the items listed for consideration in closed session. Any representations received after the issuing of this notice will be reported at the meeting.

Ian Millichap,
Proper Constitutional Officer

Dated: 15 June 2015

Cabinet

MINUTES of the OPEN section of the Cabinet held on Tuesday 2 June 2015 at 4.00 pm at the Council Offices, 160 Tooley Street, London SE1 2QH

PRESENT: Councillor Peter John (Chair)
Councillor Ian Wingfield
Councillor Fiona Colley
Councillor Stephanie Cryan
Councillor Barrie Hargrove
Councillor Richard Livingstone
Councillor Darren Merrill
Councillor Victoria Mills
Councillor Mark Williams

1. APOLOGIES

Apologies for absence were received from Councillor Michael Situ.

2. NOTIFICATION OF ANY ITEMS OF BUSINESS WHICH THE CHAIR DEEMS URGENT

The chair gave notice that the following late item of business would be considered for reasons of urgency to be specified in the relevant minutes:

Item 7: Deputation requests

3. NOTICE OF INTENTION TO CONDUCT BUSINESS IN A CLOSED MEETING, AND ANY REPRESENTATIONS RECEIVED

No closed items were considered.

4. DISCLOSURE OF INTERESTS AND DISPENSATIONS

There were no disclosures of interests or dispensations.

5. PUBLIC QUESTION TIME (15 MINUTES)

No public questions were received.

6. MINUTES

RESOLVED:

That the minutes of the meeting held on 17 March 2015 be approved as a correct record and signed by the chair.

7. DEPUTATION REQUESTS

This item had not been circulated five clear days in advance of the meeting. The chair agreed to accept the item as urgent because the request was received in line with the constitutional deadline for the receipt of deputation requests.

Cabinet heard representations from Mr Barnard in respect of the deputation request submitted.

8. PETITION FROM BURGESS PARK USERS - SOUTHWARK SPINE CYCLE CORRIDOR

The petition spokesperson addressed the meeting to present the petition containing 529 signatures and their concerns about the proposal for a new path to cut across the great lawn in Burgess Park. Cabinet expressed their commitment to continue to work with the community prior to implementation of the Southwark Spine route.

RESOLVED:

That the petition be received.

9. ADOPTION OF THE COUNCIL'S CYCLING STRATEGY 2015 AND ASSOCIATED DELIVERY PLAN

RESOLVED:

That the adoption of the council's cycling strategy 2015 ('the strategy') and the associated delivery plan be agreed and that a report back be received to review the strategy prior to implementation of the Southwark Spine route.

10. ADULT SOCIAL CARE, FAIRER CONTRIBUTIONS POLICY - CONSULTATION EXERCISE

RESOLVED:

1. That consultation on proposals for a 'fairer contributions policy' be agreed.
2. That the consultation commence on 15 June 2015 to run for 12 weeks until 4 September 2015.
3. That the outcomes of the consultation be considered at a cabinet meeting scheduled

for 15 September 2015 where implementation decisions will be made.

11. MOTIONS REFERRED FROM COUNCIL ASSEMBLY

RESOLVED:

Welfare reform with an emphasis on financial inclusion

That the motion referred from council assembly as a recommendation to cabinet, set out below, be noted:

1. That council assembly believes that the coalition government's welfare reform has utterly failed, with hardship and deprivation increasing, at the same time as the cost of implementing the reforms is mounting.
2. That council assembly condemns the government's changes to benefits which have targeted the most vulnerable and hit families with children under five harder than any other group.
3. That council assembly notes that despite the government's rhetoric on repairing the nation's finances, cuts to welfare have been offset by tax cuts for the most well off, meaning the government's welfare reform has made no overall contribution to paying down the deficit.
4. That council assembly notes that residents in Southwark have been hit hard by the coalition government's welfare reform, including:
 - The cruel and unfair bedroom tax, which has hit 5,000 Southwark residents
 - A benefit cap which disproportionately affects families in London and has left some households facing the threat of eviction
 - Unacceptable delays in personal independence payments, which have left over 300,000 disabled people in limbo nationally as they wait for a decision on crucial support
 - Cuts to local government funding for discretionary housing payments and council tax benefits.
5. That council assembly notes this administration has prioritised our most vulnerable residents, using our resources to protect them as far as possible from the worst excesses of the government's welfare cuts, including:
 - Providing financial assistance and support for residents affected by the bedroom tax and other welfare changes through the welfare hardship fund
 - Providing a much-needed safety net for our most vulnerable residents through the Southwark Emergency Support Scheme, despite government cuts to the funding
 - Helping residents to ensure they are claiming all benefits entitled to them, through the Rightfully Yours advice service.
6. That council assembly is concerned about the rollout of universal credit, particularly

following direct payment pilots in Southwark, which have highlighted the risk of residents struggling to cope with complex budgeting and increasing numbers of residents falling into rent arrears.

7. That council assembly welcomes the steps that have been taken by this administration to mitigate against these risks and to promote financial inclusion, working in partnership with Lambeth and Lewisham to deliver support for residents to prepare for universal credit, including opening bank accounts, dealing with debt and coping with budgeting on a monthly basis.
8. That council assembly believes that employment is central to improving the financial resilience of our residents and recognises that current welfare to work provision fails to meet the needs of our most vulnerable residents. Council assembly therefore welcomes the steps this administration is taking to support residents with the most complex needs to develop the skills, motivation and experience to be able to secure employment.
9. That council assembly believes that the growth of insecure, low-paid, poor quality jobs under the coalition government is undermining the UK's ability to earn our way out of the current cost of living crisis and adding to welfare spending.
10. That council assembly believes that the country's welfare system can only become sustainable for the long-term by getting more people into work, and creating better paid and more secure jobs.
11. That council assembly therefore welcomes Labour's national commitments to:
 - Abolish the cruel, costly and failing bedroom tax, which is hitting over 400,000 disabled people nationally
 - Make work pay by increasing the national minimum wage and encouraging more employers to pay a living wage
 - Tackle the root causes of rising housing benefit spending by getting 200,000 homes a year built by 2020
 - Introduce a compulsory jobs guarantee, paid for by a bank bonus tax, to provide a paid starter job for every young person unemployed for over a year, and everyone over 25 unemployed for over two years.

Financial advice in health centres

That the motion referred from council assembly as a recommendation to cabinet, set out below, be noted:

1. That council assembly acknowledges the inherent link between financial health and health and wellbeing, particularly mental health.
2. That council assembly welcomes the work of the healthy communities scrutiny sub-committee exploring the health of the borough, including financial health. Council assembly welcomes the committee's work in highlighting the impact of financial exclusion on health, in particular the impact on those with mental health concerns who are also struggling financially.

3. That council assembly therefore calls on cabinet to introduce financial health services in health centres, to provide high quality debt and income maximisation advice and welfare benefits casework for patients in Southwark.
4. That council assembly believes that the provision of high quality financial advice will improve the patient experience and optimise the time of GPs and health professionals, as well as directly targeting the link between mental and financial health.
5. That council assembly notes that many user-led local mental health services which give patients holistic support, including financial advice, are currently struggling and at risk of closure because of a number of factors including:
 - A move away from block contracts and a traditional day centre model to personal budgets and recovery-focused day activities
 - The recent decision by the CCG, as the lead commissioner, to commission mental health services with a national provider, instead of a Southwark-based consortium of mental health voluntary sector providers
 - The complexity of the Section 75 pooled budget arrangements.
6. That council assembly notes that changes to local mental health services, including financial advice for users, need to be managed and supported carefully and therefore calls on cabinet to:
 - Urgently commission a report laying out the financial stability and viability of the local voluntary sector mental health services in Southwark and bring a report back to the next cabinet meeting
 - Explore one-off or ongoing transitional funding prior to the introduction of community and wellbeing grants in October to support long-established and trusted local services, providing high-quality debt- and income-maximisation advice or welfare benefit casework services in Southwark, in order to avoid any gaps in service provision and allow these services to develop alternative funding sources to make them viable.

Mental health services in Southwark

That the motion referred from council assembly as a recommendation to cabinet, set out below, be noted:

1. That council assembly notes that:
 - Mental health issues will affect 1 in 4 people at some point in their lives and that 70,000 people in Southwark will suffer from mental health issues
 - Mental health issues can shorten life expectancy by fifteen to twenty years
 - People with mental health issues are more likely to experience homelessness, and anxiety and depression have been linked to overcrowded and unfit housing.
2. That council assembly notes that the coalition government has taken some steps to improve mental health services:

- Invested £400 million in early support for people with mental health issues
 - introduced maximum waiting times for talking therapies and the Crisis Care Concordat to ensure nobody experiencing psychosis is ever turned away from accident & emergency
 - Pledged extra investment for new inpatient beds, better case management and improved access to mental health care for children and young people
 - Helped fund the Time to Change campaign which challenges mental health stigma and discrimination
 - Called on all health service trusts to aim for a 'Zero Suicide' policy and established a government-wide mental health taskforce.
3. That council assembly notes, however, that despite the government's commitment to put mental health treatment on a par with physical health, mental health trusts in England have seen their budgets fall by more than 8% in real terms, equivalent to almost £600m, and spending on children's mental health services in England has fallen by more than 6% in real terms, equivalent to nearly £50m, since 2010.
 4. That council assembly condemns the government's cuts to spending on children's mental health services, which have led to increased waiting times and children being treated on adult psychiatric wards or having to travel hundreds of miles across the country to get the help they need.
 5. That council assembly also notes that the government's cuts to local authority budgets which have led to a £90m shortfall in funding for social care.
 6. That council assembly welcomes the extensive work undertaken by the council and the CCG to tackle stigma, raise awareness about mental health and promote wellbeing in Southwark, including:
 - Setting up a Parity of Esteem Programme Board chaired by the GP clinical lead for mental health, to review the extent of inequality amongst people with mental health problems
 - Providing training for teachers and head teachers to recognise and support children and young people with mental health issues in schools
 - Working with the Time to Change campaign
 - Providing community grants for small organisations to promote wellbeing with their clients/members
 - Commissioning mental health first aid courses for voluntary and community sector
 - Adopting the Mayor of London's Healthy Workplace Charter to minimise the risk of mental distress in the workplace and promoting to all employers in Southwark.
 7. That council assembly welcomes Labour's national commitment to provide fairer access to mental health services, including ensuring all professional health service staff receive mental health training and changing the NHS Constitution to give people the right to psychological therapies for mental health problems like anxiety and depression, helping to give mental health the same priority as physical health.

8. That council assembly calls on the cabinet to:

- Extend advocacy services available for Southwark residents with mental health issues
- Consider the appointment of a Southwark Mental Health Champion to act as a link between the council, clients and the different agencies working in mental health
- Ensure that mental health services receive their fair share of public health funding and review funding for mental health services each year
- Ensure each council department deals with residents with mental health issues consistently and with a supportive and sympathetic approach
- Improve the promotion of counselling services available for staff experiencing mental health or emotional issues.

Betting shop enforcement

That the motion referred from council assembly as a recommendation to cabinet, set out below, be noted:

1. That council assembly recognises the growing concern of local residents and the council about the proliferation of high street betting shops in Southwark; particularly the rise in high stake Fixed Odds Betting Terminals.
2. That council assembly is particularly concerned by recent evidence which suggests that despite age restrictions on gambling, some young people under the age of 18 are using these highly addictive gambling machines in betting shops.
3. That council assembly notes that the council does not currently have the power to inspect gambling venues to ensure that age restrictions are being properly enforced, nor is there a requirement for a 'Think 21' or 'Think 25' policy, as there is in premises selling alcohol, tobacco or other age-restricted products. Council assembly also notes that there are currently no regulations on layout in gambling premises to ensure that all customers entering the premises are in line of sight of staff.
4. That council assembly further notes that of the 80 gambling premises in Southwark, only two have recently been subject to spot-checks by the Gambling Commission and that both premises failed these checks.
5. That council assembly believes that it is vital that betting shops have sufficient controls in place to prevent children from using these highly addictive gambling machines, which could lead to young people developing gambling problems later in life.
6. That council assembly therefore calls on the cabinet to lobby local MPs and government to give local authorities more powers of enforcement in gambling premises, which are effectively self-regulating, to bring them in line with other licensed premises.

Improve services at London Bridge

That the motion referred from council assembly as a recommendation to cabinet, set out

below, be noted:

1. That council assembly believes that the current situation for rail passengers at London Bridge station is completely unacceptable.
2. That council assembly notes that almost three months since the introduction of the new timetable at London Bridge the situation at the station is worse than ever, with increasing chaos and disruption and dangerous overcrowding.
3. That council assembly notes that passengers in Dulwich, Peckham Rye and South Bermondsey, are facing increasing delays and cancellations to an already reduced timetable, and that unacceptable levels of overcrowding are also being experienced at other stations including Herne Hill and Loughborough Junction as passengers seek to avoid London Bridge.
4. That council assembly believes that the chaos at London Bridge has demonstrated that Network Rail and Southern are not capable of sorting out the mess.
5. That council assembly notes that the Secretary of State for Transport, Patrick McLoughlin MP, has so far failed to respond to letters from elected members in Southwark on the issues at London Bridge, and requests that Cabinet writes to demand his urgent personal intervention to improve the service for passengers at London Bridge.
6. That council assembly notes that there are significant transport issues on trains across South East London in addition to the problems at London Bridge, including the lack of capacity on the Southeastern line into London Victoria, affecting passengers at Nunhead, Peckham Rye and Denmark Hill.
7. That council assembly notes the success of London Overground services run by Transport for London, which have consistently achieved high ratings for punctuality and customer satisfaction, while more than trebling passenger numbers, and whilst using much of the same infrastructure as Southern.
8. That council assembly notes that it is Labour's policy to allow public sector organisations to bid to run rail services, and that in London we have a public sector organisation, Transport for London, which already runs some of London's rail services to an extremely high level of customer satisfaction.
9. That council assembly welcomes the government announcement in July 2013 which will allow some commuter rail services out of Liverpool Street station to be managed by Transport for London. Council assembly further notes that it was London Liberal policy in 2012 for Transport for London to run commuter rail services into the capital.
10. That council assembly therefore calls on the Secretary of State to allow Transport for London to run all rail services in South East London in order to have a properly integrated transport system.
11. That council assembly also notes that the long-term improvements at London Bridge should not just be for commuters, but also improve and green the local environment around the station for residents. Council therefore calls on the cabinet to work with

Team London Bridge, Network Rail and Transport for London to ensure:

- That the new public realm around the station is of equal priority to the development of the station
- That no opportunity is missed to reduce local traffic and air pollution to make the area more pedestrian- and cyclist-friendly
- Support for local independent and creative businesses.

12. APPOINTMENTS TO OUTSIDE BODIES 2015/16

1. That the appointments to the outside bodies listed in Appendix A of the report for the 2015/16 municipal year be agreed as follows:

Age UK London

Councillor Stephanie Cryan

Better Bankside Board

This appointment was deferred until the next meeting.

Blue Bermondsey BID Board

Councillor Leo Pollak

Canada Water Consultative Forum

Councillor Mark Williams
Councillor Kath Whittam
Councillor Stephanie Cryan
Councillor James Okosun

Central London Forward

Councillor Peter John

Centre for Literacy in Primary Education

Councillor Jasmine Ali

Creation Trust

Councillor Mark Williams
Councillor Lorraine Lauder
Councillor Paul Fleming

Cross River Board

Councillor Mark Williams

Crystal Palace Community Development Trust

Councillor Jon Hartley

Greater London Enterprise Limited

Councillor Mark Williams

Groundwork London, Local Authority Strategic Input Board

Councillor Darren Merrill

Guys and St Thomas NHS Foundation (Council of Governors)

Councillor Jasmine Ali

Kings College Hospital NHS (Council of Governors)

Councillor Kieron Williams

Lambeth and Southwark Housing Association Limited

Councillor Richard Livingstone

London Road Safety Council (LRSC)

Councillor Darren Merrill

Councillor Charlie Smith

London Youth Games

Councillor Barrie Hargrove

Councillor Johnson Situ

Millwall for All

Councillor Leo Pollak

North Southwark Environment Trust

Councillor Neil Coyle

Potters Fields Park Management Trust

Councillor Peter John

Eleanor Kelly, Chief Executive

South Bank Partnership

Councillor Ian Wingfield

Councillor Adele Morris

Councillor David Noakes
Councillor Maria Linforth-Hall

South Bank and Bankside Cultural Quarter Directors Board

Councillor Ian Wingfield

South Bermondsey Big Local Partnership Steering Group

Councillor Richard Livingstone
Councillor Sunny Lambe

South London Gallery Trustee Limited

Councillor Cleo Soanes
Councillor Radha Burgess
Councillor Maria Linforth Hall

South London and Maudsley (SLaM) NHS Trust Members Council

Councillor Tom Flynn

Southwark and Lambeth Archaeological Excavation Committee (SLAEC)

Councillor Bill Williams
Mr Bob Skelly (Deputy)

Southwark Cathedral Education Centre

Councillor Cleo Soanes

Safer Neighbourhood Board (Southwark)

Councillor Michael Situ

Waterloo Quarter Business Alliance – Southwark (Business Improvement District)

Councillor David Noakes

13. NOMINATIONS TO PANELS, BOARDS AND FORUMS 2015/16

RESOLVED:

1. That the allocation of places to the panels and boards and forums set out in Appendix A of the report for the 2015/16 municipal year be agreed as follows:

Joint Partnership Panel (Trade-Union Consultation)

Councillor Peter John

Councillor Fiona Colley

Leaseholders Arbitration Panel

Councillor Sandra Rhule
 Councillor Sunny Lambe
 Councillor Evelyn Akoto
 Councillor Jon Hartley
 Councillor Tom Flynn
 Councillor Kath Whittam
 Councillor Anood Al-Samerai
 Councillor Maria Linforth-Hall
 Councillor Eliza Mann
 Councillor David Hubber

Southwark Safeguarding Children's Board

Councillor Victoria Mills

Southwark Safeguarding Adults Board

Councillor Stephanie Cryan

Standing Advisory Council on Religious Education

Councillor Sandra Rhule
 Councillor Sunny Lambe
 Councillor Paul Fleming
 Councillor Maria Linforth-Hall

Tenancy Agreement Arbitration Panel

Councillor Lorraine Lauder
 Councillor Sandra Rhule
 Councillor Paul Fleming
 Councillor Evelyn Akoto
 Councillor Jon Hartley
 Councillor Tom Flynn
 Councillor Jamile Mohammed
 Councillor Kath Whittam
 Councillor Anood Al-Samerai
 Councillor Maria Linforth-Hall
 Councillor Eliza Mann
 Councillor David Hubber

Southwark Tenant Management Organisation Committee

Councillor Richard Livingstone
 Councillor Lucas Green
 Councillor Karl Eastham

Councillor Sandra Rhule
Councillor Ben Johnson

EXCLUSION OF PRESS AND PUBLIC

That the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in category 3 of paragraph 10.4 of the access to information procedure rules of the Southwark Constitution.

The following is a summary of the closed part of the meeting.

14. MINUTES

The minutes of the closed section of the meeting held on 17 March 2015 were approved as a correct record and signed by the chair.

Meeting ended at 5.05 pm.

CHAIR:

DATED:

DEADLINE FOR NOTIFICATION OF CALL-IN UNDER SECTION 21 OF THE OVERVIEW AND SCRUTINY PROCEDURE RULES IS MIDNIGHT, WEDNESDAY 10 JUNE 2015.

THE ABOVE DECISIONS WILL NOT BE IMPLEMENTABLE UNTIL AFTER THAT DATE. SHOULD A DECISION OF THE CABINET BE CALLED-IN FOR SCRUTINY, THEN THE RELEVANT DECISION WILL BE HELD IN ABEYANCE PENDING THE OUTCOME OF SCRUTINY CONSIDERATION.

Item No. 8.	Classification: Open	Date: 23 June 2015	Meeting Name: Cabinet
Report title:		Health of the Borough: A report from the Healthy Communities Scrutiny Sub-Committee	
Ward(s) or groups affected:		All	
From:		Overview and Scrutiny Committee	

RECOMMENDATION

1. That the cabinet notes the recommendations of the report and that the relevant cabinet member brings back a report to cabinet within eight weeks, in order to respond to the overview and scrutiny committee.

BACKGROUND INFORMATION

2. Attached is the final report arising from the scrutiny review of financial, environmental and physical health of the London Borough Southwark.
3. The healthy communities scrutiny sub-committee undertook an investigation into improving air quality, green links and utilising green spaces and particularly how residents interact with their surroundings, as this has a major impact on their health and wellbeing.
4. The overview and scrutiny committee considered the sub-committee's report at its meeting on 27 April 2015. The committee welcomed the report and the valuable work of the sub-committee.

HEALTHY COMMUNITIES SCRUTINY SUB-COMMITTEE RECOMMENDATIONS

5. The sub-committee's recommendations for consideration by cabinet are set out within the body of the report attached as Appendix A.

BACKGROUND DOCUMENTS

Background Papers	Held At	Contact
Overview and Scrutiny Committee Agenda 27 April 2015	Scrutiny Team 160 Tooley Street London SE1 2QH	Shelley Burke 020 7525 7344

APPENDICES

No.	Title
Appendix A	Report of the Healthy Communities Scrutiny Sub-Committee

AUDIT TRAIL

Lead Officer	Shelley Burke, Head of Overview & Scrutiny	
Report Author	Fitzroy Williams, Scrutiny Project Assistant	
Version	Final	
Dated	2 June 2015	
Key Decision?	No	
CONSULTATION WITH OTHER OFFICERS / DIRECTORATES / CABINET MEMBER		
Officer Title	Comments sought	Comments included
Director of Legal Services	N/a	N/a
Strategic Director of Finance and Corporate Services	N/a	N/a
Chief Officers	N/a	N/a
Cabinet Member	N/a	N/a
Date final report sent to Constitutional Team	2 June 2015	

Health of the Borough: A report from the Healthy Communities Scrutiny Sub-Committee

June 2015

Contents

Terms of Reference	3
Committee participants	3
Evidence received	4
Summary of Recommendations.....	5
Chapter 1: Financial Health.....	8
Chapter 2: Environmental Health	14
Chapter 3: Physical Health	18

Terms of Reference

The health of our communities is intrinsically important to the health of our borough – the way in which our residents interact with their surroundings has a major impact on their health & wellbeing.

The Healthy Communities Committee undertook an inquiry into the health of our borough. We are looking at three themes: financial health, environmental health and physical health.

The financial health of the borough

- The availability of banks and credit unions
- The role of payday loan and pawn shops
- Financial awareness in the borough

The environmental health of the borough

- The air quality
- The use of our parks and open spaces

The physical health of the borough

- The provision of cycle paths
- The provision of indoor & outdoor exercise space
- Availability of alcohol on our high streets and in pubs and bars
- Availability of tobacco products

Committee participants

The following members of the Committee were involved in the writing of this report:

Councillor Rebecca Lury, Chair, Healthy Communities Scrutiny Sub-Committee

Councillor David Noakes, Vice-Chair, Healthy Communities Scrutiny Sub-Committee

Councillor Jasmine Ali

Councillor Paul Fleming

Councillor Maria Linforth-Hall

Councillor Kath Whittam

Councillor Bill Williams

Councillor Johnson Situ (as reserve)

Thanks are also due to Julie Timbrell as Support Officer for the Healthy Communities Scrutiny Sub-Committee.

Evidence received

The Committee wishes to thank the following for their evidence, both written and in person which contributed to the final recommendations in this report.

- Councillor Stephanie Cryan, Deputy Cabinet Member for Financial Inclusion
- Councillor Ian Wingfield, Deputy Leader and Cabinet Member for Communities, Employment and Business
- Councillor Chris Gonde, London Mutual Credit Union
- Councillor Darren Merrill, Cabinet Member for Environment and Recycling
- Councillor Mark Williams, Cabinet Member for Regeneration and Transport
- Councillor Barrie Hargrove, Cabinet Member for Public Health, Parks and Leisure
- Sally Causer, Southwark Citizens Advice Bureau
- Jeremy Leach, Walworth Society/Southwark Living Streets
- Rightfully Yours
- Walworth Society
- Southwark Living Streets
- Southwark Youth Council
- Dr Ruth Wallis, Public Health
- Southwark Cyclists
- Stop Killing Cyclists
- Diana Cochrane, Walworth Society/Pullens Tenants & Residents Association
- Peter Wright, East Walworth Green Links
- Peta Steele, Friends of Pasley Park/Walworth Society
- Shelagh Farren, Friends of Pasley Park
- Jin Lim, Assistant Director, Public Health
- Rosie Dalton-Lucas, Health Improvement Partnership Manager, Public Health
- Simon Bevan, Director of Planning
- Professor Brendan Delaney, Stop Killing Cyclists
- Alastair Hanton, Southwark Cyclists
- Bruce Lynn, Southwark Cyclists
- Southwark Youth Council
- Environment & Leisure Department

Summary of Recommendations

Financial Health

Recommendation 1: The Committee recommends that the Council continue to provide funding for the Southwark CAB so that it continue to support vulnerable residents, in particular men in their 50s who are adversely affected..

Recommendation 2: The Committee recommends that the Council continue to promote local CAB services to residents, particularly the Money Savvy service, providing financial education for social housing tenants

Recommendation 3: The Committee recommends the January edition of Southwark Life should carry information on financial services provision in the Borough to raise awareness at a time when people are more likely to be looking at organising their finances.

Recommendation 4: The Committee further recommends that Community Council chairs should be encouraged to invite financial support services to present and be on display at Community Councils throughout the administrative year.

Recommendation 5: The Committee recommends that the Cabinet Member writes to all Tenants & Residents Associations on an annual basis to provide them with details of services that are located within Southwark.

Recommendation 6: The Committee therefore recommends that a named Cabinet Member works to identify a potential premise for a credit union on the Walworth Road, which would help to balance the number of payday loan shop services.

Recommendation 7: The Committee also recommends that all Councillors should be encouraged to join a credit union so that they can speak from first-hand experience to residents about using credit unions.

Recommendation 8: The Committee recommends that the Council takes the lead in initiating discussions about the potential for working with the CCG, local GP practices and CAB services to provide financial health services in health centres in Southwark.

Environmental Health

Recommendation 9: The commitment that the Council has so far made to our parks and green spaces should be commended, and the Committee recommends that the Council continues to invest in these areas to improve the health of residents.

Recommendation 10: The Committee would recommend that the Cabinet member continue to put pressure on TfL to reconsider the scope for the ultra-low emission zone to include Southwark.

Recommendation 11: The Council should consider banning smoking in children's playgrounds. This will be a good initial move to improve the air quality for young people in our borough and those who are likely to be affected by second hand smoking from adults whilst they are at play.

Recommendation 12: The Committee would recommend that the Cabinet Member looks into the possibility of funding a project highlighting the green link projects throughout the Borough.

Recommendation 13: The Committee welcomes the suggestion from meeting participants that we have planted sections which would act as a 'green ribbon' through the Borough and recommend that the Cabinet member factors this into the ongoing Cycling Strategy that the Council is developing.

Recommendation 14: The Committee recommends that the Cabinet Member for Regeneration seriously considers the viability of a low line and works with the Walworth Society to develop a proposal to take this forward.

Recommendation 15: The Committee would recommend that the Cabinet Member looks to conduct a study into the better use of green space in the Borough and work with local TRAs and community groups to identify community projects that can be undertaken.

Recommendation 16: We would encourage the Cabinet Member for Regeneration and the Chair of Planning to look to encourage developers to consider interim use projects which contribute to improving the environment for Southwark residents during their schemes.

Physical Health

Recommendation 17: The Committee recommends that the Council consider further sites for outdoor gyms in parks and open spaces throughout the Borough.

Recommendation 18: The Committee believes that the play street scheme provides an ideal opportunity for engaging children in safe play near their homes, and would recommend that the Cabinet Member looks to extend the scheme during school holidays.

Recommendation 19: The Committee is currently conducting a Licensing Policy Review, and the Committee would recommend that the new guidance would seek to ban the sale of super strength alcohol as a standard condition of a licence

Recommendation 20: The Committee recommends that the Licensing Review further considers the ways in which current licensing policy can be used more effectively to have a clear impact on decision making.

Recommendation 21: As a Committee we believe there needs to be great importance placed on health as a licensing objective. We recommend that the Cabinet Member lobbies central Government for weight to be put behind this objective, so that it can be added to the updated licensing conditions.

Recommendation 22: The Committee would recommend that Public Health is regularly consulted on licence applications and review processes, and data is taken into account to assess the likely impact on health for residents, including A&E admissions, noise disturbance and ambulance call-outs.

Recommendation 23: The Committee supports the idea that there needs to be a more localised approach to tackling smoking and we would recommend the close working together of the CCG, the Council and local partner organisations.

Recommendation 24: Tackling smoking needs to remain a high priority for Public Health. The Committee supports the idea that there needs to be a more localised approach and we would recommend the close working together of the CCG, the Council and local partner organisations.

Recommendation 25: Discouraging young people from taking up smoking is a particularly important want to tackle the issue, and there needs to be more done to educate in schools. At present 3 schools per year are being funded in a 4 year project working with year 8 students. This does not provide a comprehensive enough approach and we recommend that the Council needs to work with secondary schools to have a yearly programme of activity.

Recommendation 26: In terms of tackling illegal tobacco, there is currently a partnership with Lambeth, Lewisham, Greenwich, Bexley and Bromley looking at the situation in SE London. The Committee commends this approach and would like to see a more concerted effort to tackle sales of illegal tobacco.

Recommendation 27: The Committee would recommend that the Cabinet Member takes note of the submissions to this Committee in his consideration of responses to the Council's Cycling Strategy.

Recommendation 28: The Committee recommends that the Cabinet Member looks at a joined up approach and fairer allocation of safe cycle storage schemes and communication with residents about their location and provision.

Recommendation 29: The Committee recommends that the Cabinet Member works with TfL to extend further cycle hire schemes throughout the Borough.

Recommendation 30: The Committee recommends that the Cabinet Member considers the outcomes of the Grange Project and looks to see whether the scheme could be further extended in other areas in the Borough to encourage cycling.

Recommendation 31: The Council is currently aiming to have 10% of the borough actively cycling. Given the success of the Grange Project, the Committee recommends that the Cabinet Member should consider increasing the target percentage of those actively cycling in the Borough for 2016/17.

Recommendation 32: For contracting purposes, the Committee recommends that the impact of public health on staff is taken into consideration.

Recommendation 33: The Committee recommends mandating Audit & Governance to investigate the inclusion of public health impact assessments across all Council departments.

Chapter 1: Financial Health

The context

1. Within our borough, the most deprived areas can be found in the middle of the borough. As can be seen in the map below, there is an increasing split between the north and south of the borough, and this is likely to have increased as a result of rising house prices along the Thames.

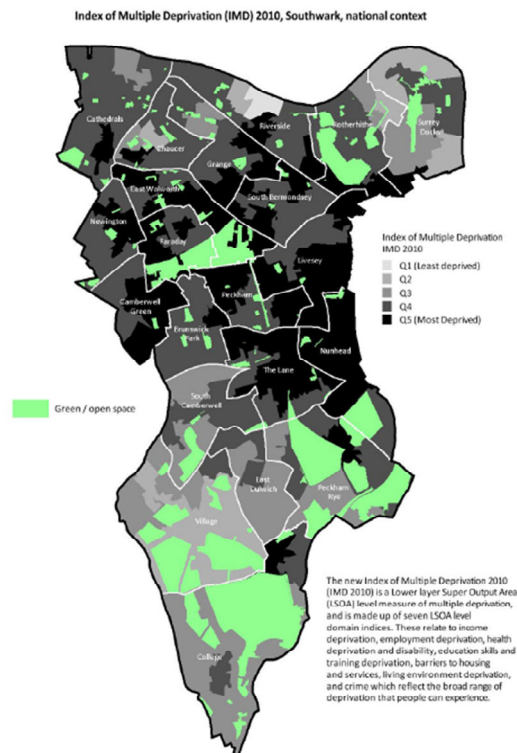


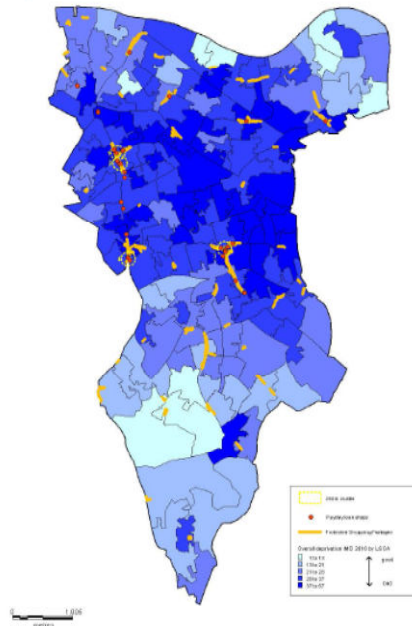
Figure 1: Index of Multiple Deprivation 2010, Overall Deprivation¹

2. The majority of the Council's social housing can be found in these areas, and there continues to be pressure in the north of the borough to provide further social housing.
3. It is also within these areas of the borough that there is an increased proliferation of payday loans shops, as can be seen in figure 2 below.

¹ Public Health Presentation, Economy, Inequality and Poverty, October 2014

Payday loan shops

Map 8-9: Indices of Deprivation Overall Score by LSOAs – payday loan shops



© Crown Copyright. All rights reserved. Licence number 100045120
Map provided by LB Southwark and reproduced with kind permission of LB Southwark

Figure 2. Proliferation of payday loan shops, London Borough of Southwark²

4. The main reasons for using payday loans services differ depending on the age bracket in which individuals fall. For those aged 25-35, the key considerations are food, child essentials, vehicle expenses and utility bills, whereas for 45 to 54 year olds, the key considerations are university fees, family expenses and emergency expenses.
5. The payday loans sector has grown significantly over the past 10 years, from 0.3million borrowers in 2006 to 1.9million in 2010.³ And whilst there is a legislation now in place to limit the interest rates of such organisations, they still provide a source of finance for many of Southwark's vulnerable residents.
6. However, whichever we look at the situation, a large number of people are accessing these services in the (perhaps perceived) absence of being able to access credit elsewhere. This means that many get trapped in a cycle, and consumers themselves also see the problems with payday loan shops, and 64% of payday loan shop borrowers agreed that this type of credit trapped them into a cycle of borrowing.⁴
7. Having debts undoubtedly has a negative health impact, and given the proliferation of payday loan shops services in Southwark, there is a knock on effect for the health of our residents.

² Public Health Presentation, Economy, Inequality and Poverty, October 2014

³ Response of Cllr Ian Wingfield, Deputy Leader and Cabinet Member for Communities, Employment and Business, October 2014

⁴ Public Health Presentation, Economy, Inequality and Poverty, October 2014

8. There is a 33% higher risk of developing depression and anxiety as a result of unmanageable debts, and 1 in 2 adults with debt has a mental disorder. The effects also spread to physical health, where those with debt have a 17% higher risk of hypertension and a 15% higher risk of stroke.⁵
9. The Committee therefore believes that tackling access to financial services and providing residents with support in their financial decision making can have a positive effect on their health, and improve the health benefits for the borough.
10. The Committee heard from the Citizens Advice Bureau that in 2013/14 Southwark CABx helped 12,951 local residents with the top three areas of inquiry being (i) benefits (ii) debt (iii) housing⁶.
11. They have identified a number of issues that are leading to an increase in inquiries citing the changes to the welfare benefits as one of the main reasons; specifically around the bedroom tax, the abolition of Council Tax benefit and the benefit cap.
12. There is also an adverse effect on men in their 50s, who are particularly vulnerable to debt and poverty due to a number of factors, including the onset of disability, finding it difficult to access the labour market and changes to the benefits system.
13. ***The Committee recommends that the Council continue to provide funding for the Southwark CAB so that it continue to support vulnerable residents, in particular men in their 50s who are adversely affected.***

Improving access to finance

14. The CAB believes that the reliance on payday loans and pawn shops is a symptom, but not the cause of poverty in the borough. They found that people on the lowest incomes are often the best at budgeting and have good financial awareness, but they have limited choices in accessing finance.⁷
15. In conjunction with the Council, Southwark CAB is running a 5 year funded financial education project which is aimed as social housing tenants. To date they have helped over 2000 residents looking at issues such as cost of credit, and prioritising housing costs.
16. ***The Committee recommends that the Council continue to promote local CAB services to residents, particularly the Money Savvy service, providing financial education for social housing tenants***
17. Alongside the Council directly promoting the services available to residents, we should be doing more to ensure that awareness of the financial services available in the Borough is increased.

⁵ Response of Cllr Ian Wingfield, Deputy Leader and Cabinet Member for Communities, Employment and Business, October 2014

⁶ Southwark Citizens Advice Bureaux Response, October 2014

⁷ Southwark Citizens Advice Bureaux Response, October 2014

18. Publications such as Southwark Life, and forums such as Community Councils provide ideal opportunities for outreach to large numbers of individuals throughout the Borough.
19. ***The Committee recommends the January edition of Southwark Life should carry information on financial services provision in the Borough to raise awareness at a time when people are more likely to be looking at organising their finances.***
20. ***The Committee further recommends that Community Council chairs should be encouraged to invite financial support services to present and be on display at Community Councils throughout the administrative year.***
21. Alongside support provided in improving the financial awareness within the borough, and offering support services, the availability of credit will play an important part in ensuring that residents are able to manage their finances.
22. The London Mutual Credit Union offers a 'Credit Union OK' payday loan product. This allows loans of up to £1000 with interest charged at 26.8%, compared to circa 4000% charged by standard payday lenders. Loans are transferred to customers within 3 working days, but can be transferred on the same day for an additional charge.⁸
23. Southwark Council recognises the importance of this offering to residents who feel they have no other option other than to access payday loan services. In 2014, the former Cabinet Member for Communities and Economic Wellbeing wrote to all Tenants and Residents Associations in the borough informing them of Credit Unions and requesting they publicise services to its residents.⁹
24. ***The Committee recommends that the Cabinet Member for Business & Enterprise writes to all Tenants & Residents Associations on an annual basis to provide them with details of services that are located within Southwark.***
25. Payday loans are seen as a major problem, especially in the north of the borough, where main roads such as the Walworth Road see a multitude of these shops within a relatively short stretch of road.
26. The Walworth Society in their response to the inquiry put forward its supportive for the development of a Credit Union in Walworth. As part of their research into the Walworth Road, they found that out of the total 172 retail units along the Walworth Rd, 9 are devoted to betting/gambling, 5 are high interest/payday loans and 4 are pawnbrokers.

⁸ Response of Cllr Ian Wingfield, Deputy Leader and Cabinet Member for Communities, Employment and Business, October 2014

⁹ Response of Cllr Ian Wingfield, Deputy Leader and Cabinet Member for Communities, Employment and Business, October 2014

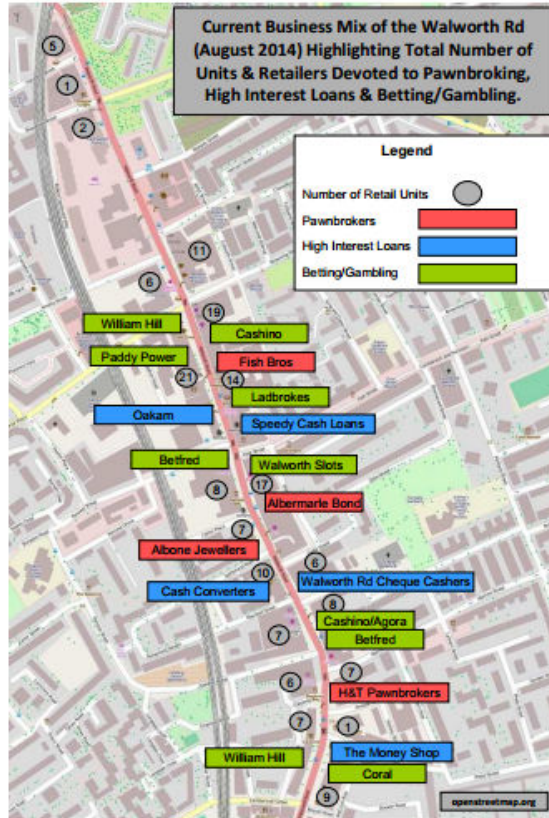


Figure 3: Retail units usage on the Walworth Road, Walworth Society¹⁰

27. In October 2013, the planning committee initiated the process of implementing at Article 4 Direction to withdraw the permitted development rights for certain use classes, and this was approved in March 2014. In doing so a change of use from an A3 use (restaurants and cafes), A4 (drinking establishments) and A5 (hot food takeaways) to A2 use (financial and professional services including betting shops, pay day lending shops and pawnbrokers) will require a planning application.¹¹
28. Whilst this goes some way to helping to alleviate the problem, in that there is the opportunity to prevent further services being provided on the Walworth Road, the Committee believes that we have not yet gone far enough to provide alternative finance services for residents.
29. ***The Committee therefore recommends that a named Cabinet Member works to identify a potential premise for a credit union on the Walworth Road, which would help to balance the number of payday loan shop services.***
30. ***The Committee also recommends that all Councillors should be encouraged to join a credit union so that they can speak from first-hand experience to residents about using credit unions.***

¹⁰ Submission from the Walworth Society, October 2014

¹¹ Response of Cllr Ian Wingfield, Deputy Leader and Cabinet Member for Communities, Employment and Business, October 2014

31. Whilst these services will help to raise awareness of existing services and potentially increase services for local residents, there is one further option which the Committee believes can directly target the link between mental health and financial health.
32. Whilst residents can independently seek out financial advice at CABs, it is not always the case that people will voluntarily come forward with their concerns, and this can lead to them getting into more severe financial difficulties.
33. People with mental health concerns however are likely to be regularly attending their GP surgery for advice and support. In many circumstances, these are the same individuals who are struggling financially and this is only acting to increase the pressure being placed on them.
34. There is therefore a compelling argument for linking more strongly financial health and health service provision by the Council and the CCG. If residents are able to be referred to financial support services by their GP, who can see the physical effects of financial difficulties, there may be more opportunity for tackling the problem.
35. The issue was discussed extensively at the Committee hearing on 8 October, and Councillor Stephanie Cryan, Deputy Cabinet Member for Financial Inclusion was keen to see whether this might be something that Southwark was able to do.
36. The Southwark CAB talked extensively about the success that this had had previously, and it is something that the Committee were very keen to explore. This would provide demonstrable benefit as financial advice would be offered directly through Southwark health centres.
37. ***The Committee recommends that the Council takes the lead in initiating discussions about the potential for working with the CCG, local GP practices and CAB services to provide financial health services in health centres in Southwark.***

Chapter 2: Environmental Health

The Context

38. The role that parks and open spaces play in increasing environmental health is well documented. There is considerable evidence for the benefits to mental and physical health as a result of spending time in green spaces and nature.¹²
39. However, Southwark suffers from slightly less green space than the London average (25% vs. an average of 31%) and according to London Data Store, 50% of Southwark households have deficient access to nature.¹³
40. Whilst this may be the case, Southwark is making great efforts to make the best possible use of the resources that it has. And at the same time, regeneration at Elephant and Castle and at the Aylesbury site will help to increase the amount of new green space for residents to enjoy.
41. Southwark can also boast 19 Green Flag parks; we are the third most awarded borough in London demonstrating the excellence of park management.¹⁴ Our green spaces also boast 15 outdoor gyms, alongside free or low cost outdoor facilities, such as the ping-pong tables in Burgess Park.
42. Further the rewards from the investment made by the Council into Burgess Park can be reaped through the statistics that show how usage figures have increased by half a million visits per year.¹⁵ The BMX track, the barbeque facilities, the outdoor gyms and the improved footways are only some of the reasons why more people are using the renovated space.
43. ***The commitment that the Council has so far made to our parks and green spaces should be commended, and the Committee recommends that the Council continues to invest in these areas to improve the health of residents.***

Improving air quality

44. Public Health presented the Committee with shocking statistics about the number of deaths caused by poor air quality which significantly raised the concerns expressed by Committee members.
45. In 2014 the Health Protection Agency published estimates for deaths attributable to poor air quality (PM2.5), estimating approx 113 deaths in Southwark adults (25yrs +) would be in part due to poor air quality.¹⁶
46. The evidence submitted by Southwark Cyclists further reinforces this, stating that 'motor vehicles are responsible for 40-60% of UK air pollution, which exacerbates heart and lung

¹² Public Health Presentation, Parks & Open Spaces, November 2014

¹³ Public Health Presentation, Parks & Open Spaces, November 2014

¹⁴ Public Health Presentation, Parks & Open Spaces, November 2014

¹⁵ Public Health Presentation, Parks & Open Spaces, November 2014

¹⁶ Public Health Presentation, Parks & Open Spaces, November 2014

diseases...Estimates suggest up to 24,000 people die and the same number again are taken to hospital each year because of air pollution caused by motor vehicles.¹⁷

47. One of the key ways in which we can look to improve the air quality for residents is by tackling the amount of polluting vehicles that are on Southwark's roads.
48. At the end of 2014, at the time of the Committee meeting, Transport for London (TfL) was consulting on the introduction of an ultra-low emission zone, which he hopes will address some of the problem.
49. Whilst this is welcome, Councillor Darren Merrill explained to the Committee that he does not believe that TfL's plans go far enough, and Southwark joined forces with three other inner-London councils to lobby TfL to make changes to their proposals.
50. The Committee congratulates the Council on its recognition of air quality as a key issue for residents in the Borough and welcomes the submission to TfL to increase the scope of their recommendations for action.
51. ***The Committee would recommend that the Cabinet member continue to put pressure on TfL to reconsider the scope for the ultra-low emission zone to include Southwark.***
52. Alongside reducing the number of vehicles on our roads, effectively utilising the green spaces and parks that we have to provide fresh air is an important consideration.
53. One of the key topics for discussion at the Committee meeting was around the issue of second hand smoking, which directly affects residents. Whilst smoking has been banned in public places, this does not extend as yet to parks. The London Health Commission reported to the Mayor of London, Boris Johnson, in October 2014 its recommendation to ban smoking in parks and open spaces.
54. The recommendation comes on the back of the introduction of a ban on smoking in parks and public places which Michael Bloomberg, the former mayor of New York, said had helped to increase life expectancy by three years.¹⁸
55. ***As a first step, the Committee would recommend that the Council considers looking to ban smoking in children's playgrounds. This will be a good initial move to improve the air quality for young people in our borough and those who are likely to be affected by second hand smoking from adults whilst they are at play.***

Green links

56. As outlined above, 19 Green Flags have been awarded to Southwark's parks, recognising them as having excellence in park management.
57. However, less well recognised, but equally contributing to the 'green-ness' of the Borough, are the green spaces that are distributed throughout. A key way in which we link these spaces together with the parks are through green links.

¹⁷ Southwark Cyclists, The public health case for increasing cycling and walking in Southwark, December 2014

¹⁸ <http://www.theguardian.com/society/2014/oct/15/boris-johnson-advised-ban-london-parks>

58. Whilst in many areas these green links are already in existence, there is a feeling amongst residents who attended the Committee meeting that more needs to be done to advertise and maintain these routes.
59. ***The Committee would therefore recommend that the Cabinet Member for Parks looks into the possibility of funding a project highlighting the green link projects throughout the Borough.***
60. There is also the ideal opportunity to further extend green links whilst there is a focus on redesigning the transport infrastructure throughout the Borough.
61. The new cycle superhighway provides such an opportunity. Residents at the meeting raised the idea that rather than having cement to provide segregated routes, it would be advisable to instead have planted sections which would act as a 'green ribbon' through the Borough.
62. ***The Committee welcomes this suggestion and would recommend that the Cabinet member factors this into the ongoing Cycling Strategy that the Council is developing.***
63. The second area in which infrastructure might be changed to support improving the environment in Southwark is through the Low Line Project, being worked on by the Walworth Society.¹⁹
64. Such a project would open up the railway line to both walking and cycling opportunities, but also provide a new space which could be effectively greened to improve both the look and feel, alongside providing environmental benefits for residents.
65. ***The Committee recommends that the Cabinet Member for Regeneration seriously considers the viability of a low line and works with the Walworth Society to develop a proposal to take this forward.***

Utilising green spaces

66. As the Walworth Society raised at the Committee meeting, attractive green spaces and provision for community involvement helps to promote community cohesion.²⁰
67. Alongside the parks and green links in our Borough, there are many green spaces which are currently under-utilised. Often there are flower beds and green spaces attached to our Council estates which are not effectively being used to provide attractive features for the local area.
68. These spaces can be improved through the introduction of planters, or by giving residents licence to use the spaces for gardening purposes to grow flowers and shrubbery. This would not only help to lift the appearance of estates throughout the Borough, but would also help to bring communities together.
69. Furthermore, meeting participants highlighted the potential for the further use of growing boxes, allotments and edible gardens that could be put in place across the borough. As well as improving environmental health, there are many community cohesion benefits that can also be realised.

¹⁹ Submission from the Walworth Society, October 2014

²⁰ Submission from the Walworth Society, October 2014

70. ***The Committee would recommend that the Cabinet Member looks to conduct a study into the use of green space in the Borough and work with local TRAs and community groups to identify community projects that can be undertaken.***
71. Whilst we are under-utilising some of the green space in the Borough, there are also many regeneration projects which have derelict sites for a period of time during the redevelopment. The Mobile Gardeners is a great example of a community group utilising space that developers are planning on building on as an interim use before development occurs.
72. With large amounts of regeneration, particularly in the north of the Borough, there will be more sites which could be used for interim periods of time by community groups to, in effect, create 'pop up' gardening or park spaces.
73. ***We would encourage the Cabinet Member for Regeneration and the Chair of Planning to look to encourage developers to consider interim use projects which contribute to improving the environment for Southwark residents during their schemes.***

Chapter 3: Physical Health

The context

74. Physical inactivity currently accounts for nearly one-fifth of premature deaths in the UK and it is predicted that this will increase by a further 15% by 2030. The estimated cost of inactivity to society in Southwark including health care costs and losses in economic productivity is £17million per 100,000 population.²¹
75. The Active People Survey suggests that approximately 26% of adults in Southwark are inactive – ie. Doing less than 30 minutes moderate physical activity a week. Southwark is ranked 41 in the Survey of London Boroughs, significantly behind neighbouring boroughs such as Lambeth.

Active People Survey Data 2013/14 (London Boroughs)

Authority name	National rank	Proportion inactive	Premature deaths	Cost of inactivity
Richmond upon Thames	2	20.03	202.3	£13,130,993
Islington	3	20.07	320.5	£13,157,874
Kensington and Chelsea	6	20.72	212.5	£13,583,305
Hammersmith and Fulham	7	20.79	295.6	£13,629,125
Lambeth	8	21.72	321.6	£14,242,276
Wandsworth	12	22.76	259.5	£14,919,361
Kingston upon Thames	13	22.77	215.5	£14,925,480
Sutton	17	23.15	234.4	£15,179,621
Bromley	19	24.08	213.8	£15,787,699
Harrow	24	24.76	261.1	£16,236,590
Barnet	38	26.11	235.6	£17,120,127
Enfield	40	26.26	284.6	£17,219,069
Southwark	41	26.32	236.5	£17,257,113
Haringey	43	26.40	245.2	£17,311,267
Waltham Forest	67	28.36	288.2	£18,592,625
Westminster	70	28.44	295.7	£18,648,227
Tower Hamlets	74	28.62	300.9	£18,763,499
Ealing	82	29.14	264.7	£19,102,686
Lewisham	84	29.18	270.7	£19,131,037

26% Southwark residents (16+ yrs) considered 'inactive' <30 mins moderate physical activity per week

Figure 4: Active People Survey Data 2013/14²²

76. At the same time, we can look more closely at this data and see the spread of obesity throughout the Borough. As we can see there is a widespread problem in Southwark, which is not necessarily concentrated to one specific area.

²¹ Physical Health of the Borough, Rosie Dalton Lucas, December 2014

²² Public Health, Physical Health, December 2014

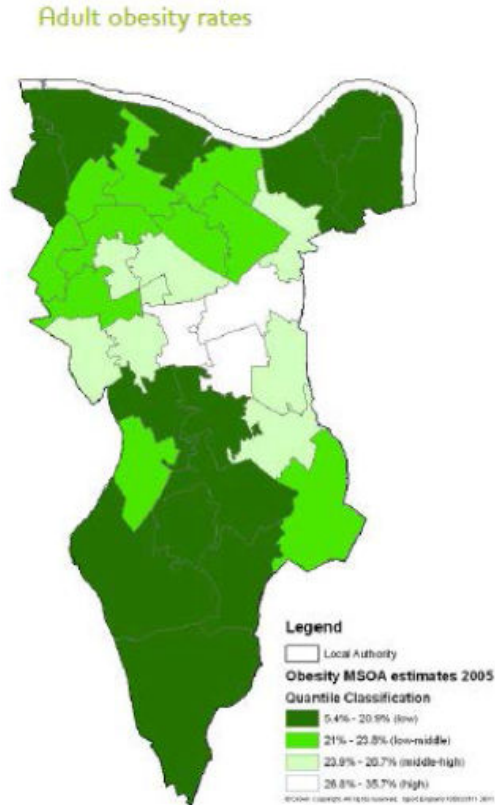


Figure 5: Adult Obesity Rates, Southwark²³

77. There is clear evidence that physical activity has a positive effect on improving health, and this does not just mean undertaking large amount of physically exertive activity.
78. In fact, as the figure below demonstrates, there are three core sets of activity that can help to use calories, and increase the heart rate, providing health benefits.

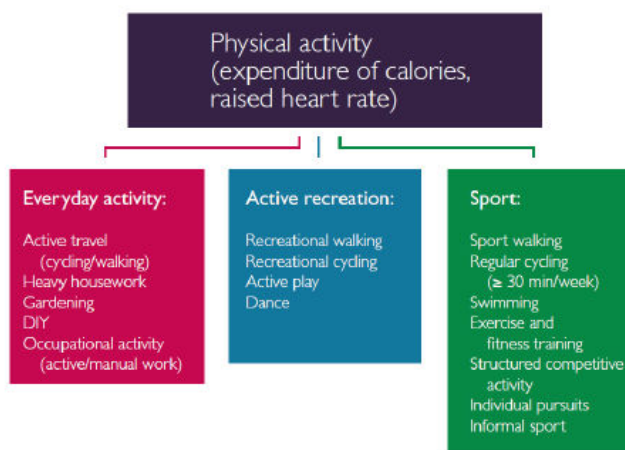


Figure 6: Types of physical activity²⁴

²³ Public Health Presentation, Parks & open spaces, October 2014

²⁴ Public Health Presentation, Parks & open spaces, October 2014

79. Southwark takes the issue of poor public health very seriously, and has a variety of approaches to tackle obesity, and encourage physical activity in the borough.

Exercise & play

80. Southwark's parks and open spaces provide the ideal environment for physical activity. There are currently 15 outdoor gyms throughout the Borough that provide equipment for residents to use whilst not having to pay for gym membership, or be forced to exercise indoors.

81. In discussions at the Committee, residents spoke very favourably about outdoor gyms and members and residents alike have seen for themselves the large amount of usage that they have.

82. *These facilities provide people with a simple way to exercise, whilst also enjoying our open spaces and the Committee recommends that the Council consider further sites for outdoor gyms in parks and open spaces throughout the Borough.*

83. Identifying other spaces where physical activity can occur is also an important way to help improve the health of the borough.

84. Southwark Living Streets in their submission to the Committee made an interesting proposition about the creation of PlayStreets. Southwark already has active play streets, which means that roads are closed for a period of time during the week, providing a safe space in which children can play.²⁵

85. Under the current regulations, successful applicants will be granted a temporary play street order which allows a road to be closed for a maximum of three hours for one day per month.²⁶

86. *The Committee believes that the play street scheme provides an ideal opportunity for engaging children in safe play near their homes, and would recommend that the Cabinet Member looks to extend the scheme during school holidays.*

87. Whilst some people will be happy to exercise in their local park, or in an open space on their estate, there are large numbers of residents who do not currently have gym or swimming pool access, who would greatly benefit from being able to utilise the leisure centre facilities that we have as a Council.

88. Southwark Labour's pledge at the Local Elections in May 2014 goes a way to making this a reality, with the pilot scheme for free, universal access to swimming pools and gyms throughout the Borough starting at the beginning of 2015.

89. The Committee is delighted that the Council is taking such innovative steps forward to open up access to leisure facilities, especially for those who may not currently use the service, and looks forward to the results of the pilot scheme and a full rollout in 2016.

²⁵ Submission from Southwark Living Streets, October 2014

²⁶ http://www.southwark.gov.uk/info/100011/transport_and_streets/3449/play_streets

Alcohol

90. Southwark is understood to be one of the top 5 Boroughs in terms of numbers of licensed premises. Within Southwark there are 1286 premises licensed under the Licensing Act 2013.²⁷ Additionally there are around 800 Temporary Event Notices and alcohol is readily available for purchase throughout the Borough 24 hours a day.
91. Whilst this is the case, the most recent annual partnership analysis of alcohol related violence for 2013, indicates that alcohol related violence against the person and calls to the police concerning alcohol related disorder and rowdiness are at their lowest level in Southwark since the monitor began back in 2007.²⁸
92. However, compared to neighbouring Boroughs, Southwark remains with the highest number of alcohol related admissions to hospital.

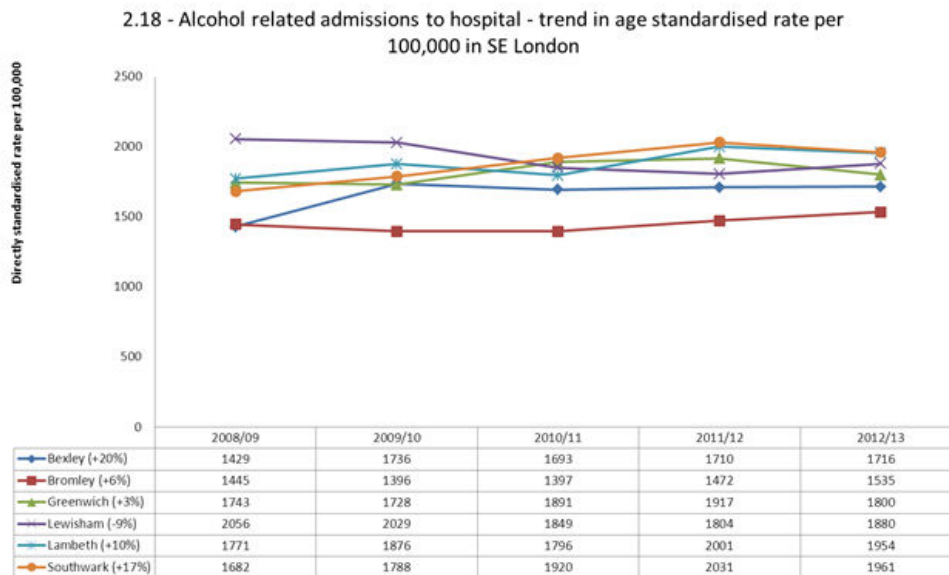


Figure 7: Alcohol related admissions to hospital, December 2014

93. There is therefore still a significant challenge for Southwark to reduce the issues associated with alcohol in the Borough.
94. The National Institute for Health and Care Excellence (NICE) made a number of recommendations in its public health guidelines *Alcohol use disorders: preventing harmful drinking*.²⁹ These included 'policy' issues, such as price and availability and 'practice' issues such as licensing, intervention programmes and referrals.
95. Tackling the sale of super-strength alcohol is one way in which it is possible to directly tackle the issue of excessive drinking, leading to health problems. A number of local licensing authorities

²⁷ Availability of alcohol on our high streets and in pubs and bars, Richard Parkins and Anna Richards, December 2014

²⁸ Availability of alcohol on our high streets and in pubs and bars, Richard Parkins and Anna Richards, December 2014

²⁹ <https://www.nice.org.uk/guidance/ph24>

have targeted cheap super-strength lager and cider and have worked toward voluntary agreements not to sell such products.

96. Whilst this approach is commendable, the Committee is concerned that a voluntary agreement will only work with those premises who are responsible and may still lead to pockets of irresponsible retailers selling produce.
97. ***The Committee is currently conducting a Licensing Policy Review, and the Committee would recommend that the new guidance would seek to ban the sale of super strength alcohol as a standard condition of a licence***
98. ***The Committee recommends that the Licensing Review further considers the ways in which current licensing policy can be used more effectively to have a clear impact on decision making.***
99. Directly linking health to licensing is also an area in which the Committee feels a tangible benefit can be made. Public Health is now able to comment on licence applications and call licence reviews as a 'responsible authority'. This opens up the opportunity to directly look at health data and the potential impact that a premise is having on the local area.
100. ***As a Committee we believe there needs to be great importance placed on health as a licensing objective. We recommend that the Cabinet Member lobbies central Government for weight to be put behind this objective, so that it can be added to the updated licensing conditions.***
101. ***The Committee would recommend that Public Health is regularly consulted on licence applications and review processes, and data is taken into account to assess the likely impact on health for residents, including A&E admissions, noise disturbance and ambulance call-outs.***

Smoking

102. Southwark is statistically higher in smoking attributable deaths especially from lung cancer and chronic obstructive pulmonary disease than surrounding Boroughs.

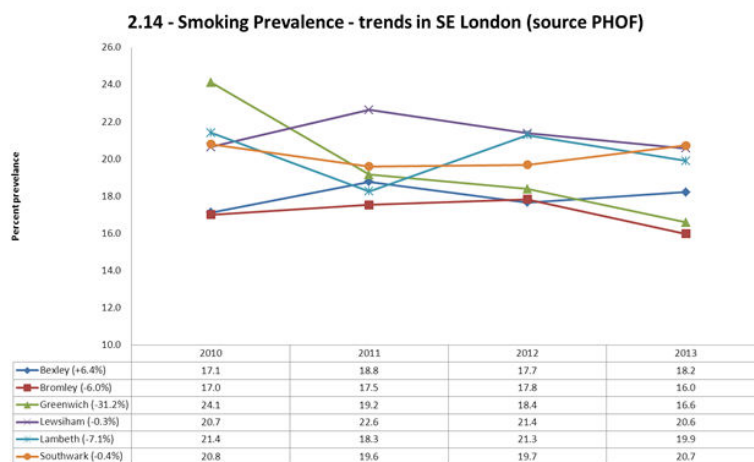


Figure 8: Smoking prevalence – trends in SE London³⁰

³⁰ Public Health Presentation, Physical Health, December 2014

103. Each year in Southwark the estimated cost of smoking to society is approximately £66.4million.³¹
104. There is an ongoing issue with illegal tobacco. In Southwark, 1 in 5 cigarettes smoked is illegal and 73% of smokers surveyed in Southwark said that they had been offered illegal tobacco at least once in the last year and 56.4% had actually bought illegal tobacco in the last year. The highest percentage of smokers offered illegal tobacco at least once in the last year was 95% for smokers surveyed in Peckham Rye.³²
105. At this time, the Council are taking steps to prevent the uptake of smoking, smoking cessation and protection from second hand smoke and illegal sales. The Lambeth and Southwark Tobacco Control Alliance continues to promote an evidence based tobacco control approach, represented by statutory and non-statutory sectors.
106. ***However, there is more that needs to be done and tackling smoking needs to remain a high priority for Public Health. The Committee supports the idea that there needs to be a more localised approach and we would recommend the close working together of the CCG, the Council and local partner organisations.***
107. Discouraging young people from taking up smoking is a particularly important want to tackle the issue, and there needs to be more done to educate in schools. At present 3 schools per year are being funded in a 4 year project working with year 8 students. ***This does not provide a comprehensive enough approach and we recommend that the Council needs to work with secondary schools to have a yearly programme of activity.***
108. In terms of smoking cessation there is Stop Smoking support currently offered through 45 GP practices, 42 pharmacies, specialist services and through SLAM. Specific focus at the moment is placed on those who are housebound with long term conditions, and pregnant women.
109. ***However, there needs to be more done by local GP surgeries to provide information to patients and create pathways for more priority groups. The Committee recommends that the CCG needs to work with the Council to ensure that these services can be delivered appropriately.***
110. ***In terms of tackling illegal tobacco, there is currently a partnership with Lambeth, Lewisham, Greenwich, Bexley and Bromley looking at the situation in SE London. The Committee commends this approach and would like to see a more concerted effort to tackle sales of illegal tobacco.***

Active Travel

111. A key area for improving health easily is through incorporating physical activity into everyday living. The Council is committed to being a 20 MPH borough creating a healthier, safer and more pleasant street environment for pedestrians and cyclists.³³
112. The Council is also working on the Cycling Strategy and it was this that stoked the most discussion amongst participants at the Committee meeting.

³¹ Tobacco Control in Southwark, Bimke Opi and Sally Slade, December 2014

³² Tobacco Control in Southwark, Bimke Opi and Sally Slade, December 2014

³³ Public Health Presentation, Parks & Open Spaces November 2014

113. ***The Committee would recommend that the Cabinet Member takes note of the submissions to this Committee in his consideration of responses to the Council's Cycling Strategy.***
114. Cycling England has said that 'cycling is a highly efficient way of exercising, easy on the joints, mixing periods of high energy use with pauses for breath. It produces measureable improvements in fitness over a short period of time.'³⁴
115. As Southwark Living Streets said in their submission to the Committee, there needs to be 'large volumes of cycle parking at destinations (eg high streets, local shops and services and local amenities (eg leisure centres)) and where people live (secure on street parking and secure parking on estates).'³⁵
116. This would further help to encourage people to take up cycling as they are able to find reliable and secure places to store their cycles.
117. The Committee recommends that the Cabinet Member looks at a joined up approach and fairer allocation of safe cycle storage schemes and communication with residents about their location and provision.
118. Whilst some people do own their own cycles, the success of the Barclays Bike Hire Scheme means that people can rent bikes at a low cost.
119. The number of Cycle Hire points in the Borough has been slowly increasing, but more needs to be done by TfL to put in place the infrastructure for people to hire cycles.
120. ***The Committee recommends that the Cabinet Member works with TfL to extend further cycle hire schemes throughout the Borough.***
121. Alongside this, offering free bicycle loan schemes and interest free loans to buy bicycles can help to encourage more people to take up cycling.
122. The Southwark Cyclists in their evidence talked about the Grange Project, which is running on the Grange Estate in Bermondsey and used leafleting plus the offer of free bike loan and cycle training to get people to try cycling or return to cycling. The results of the Project were a 'statistically significant' 9% increase in cycling with consequential health improvements.³⁶
123. ***The Committee recommends that the Cabinet Member considers the outcomes of the Grange Project and looks to see whether the scheme could be further extended in other areas in the Borough to encourage cycling.***
124. ***The Council is currently aiming to have 10% of the borough actively cycling. Given the success of the Grange Project, the Committee recommends that the Cabinet Member should consider increasing the target percentage of those actively cycling in the Borough for 2016/17.***

³⁴ Cycling and Health – what's the evidence, Cycling England, December 2014

³⁵ Submission from Southwark Living Streets, October 2014

³⁶ Southwark Cyclists, The public health case for increasing cycling and walking in Southwark, December 2014

Council staff and contractors

125. Public health affects all individuals, and we should be aware of the impact of public health policies on our staff and contractors.
126. In discussions amongst the Committee, we were keen to ensure that the issues of public health are considered and therefore would like to make two further recommendations.
127. ***For contracting purposes, the Committee recommends that the impact of public health on staff is taken into consideration.***
128. ***Furthermore, the Committee recommends that Audit & Governance Committee look at how public health impact assessments are integrated into governance across all Council departments.***

Item No. 9.	Classification: Open	Date: 23 June 2015	Meeting Name: Cabinet
Report title:		Halve It – Reducing HIV Late Detection	
Ward(s) or groups affected:		All wards	
Cabinet Member:		Councillor Barrie Hargrove, Public Health, Parks and Leisure	

FOREWORD – COUNCILLOR BARRIE HARGROVE, CABINET MEMBER FOR PUBLIC HEALTH, PARKS AND LEISURE

Southwark has the second highest HIV rates in the UK – second only to neighbouring Lambeth. This is a situation that neither council is prepared to accept, and through their Public Health responsibilities both are determined to help change.

The damage to human lives that HIV causes is well known. However, no one should now die from HIV infection. There are very effective HIV treatments available, which means that if the illness is detected early enough people living with HIV can expect a near normal lifespan.

Following the council assembly meeting at which cross-party support was given to the Halve-It Campaign, Southwark Council voted to halve by 2020 the rate of late and undiagnosed HIV.

It is fundamentally the late diagnosis of HIV which costs lives. Most HIV related deaths are of people who are diagnosed late in the course of their infection. This is a tragic and unacceptable waste of life and health.

Furthermore people with undetected HIV may also be infecting others by not knowing that they are carrying the virus. Evidence backs this up and shows that being on treatment will reduce the risk of transmission.

There is already much good work taking place which will improve the detection rates of HIV by extending the offer of HIV testing in a wider range of effective settings. I commend the implementation of the national guidance on HIV testing. I welcome the recent launch of the web based SH24 which will make HIV testing more accessible to Southwark residents.

This report sets out what further needs to be done in order to halve late and undiagnosed HIV by 2020.

RECOMMENDATIONS

1. That cabinet endorses the local efforts to halve the rate of HIV late diagnosis by 2020 and to do this by:
 - a. Implementing the Lambeth, Southwark and Lewisham (LSL) Sexual Health Strategy which includes a commitment to improving access to HIV testing by delivering on programmes of work outlined below
 - b. Implementing NICE guidance on HIV testing

- c. Widening access to testing across primary care settings (this may include expanding testing in specific locations and could include GP practices and potentially in high street pharmacies)
- d. Widening provision of HIV testing in acute settings (this may include providing additional testing services in medical wards, A&E and out patient services)
- e. Engaging with stakeholders (GUM, Primary Care, Community Services and patients/public) in designing and implementing testing services
- f. Widening access to HIV testing through SH24, Lambeth and Southwark's online sexual health service (SH24 is working with GUM clinicians to provide a viable alternative to people who are asymptomatic by signposting appropriately to the online service and reducing service cost)
- g. Establishing an LSL-wide C-card scheme (condom distribution) for both young people and vulnerable adults as part of a wider sexual health promotion programme
- h. Developing a 'Halve it delivery plan' (which includes prevention) for consideration by cabinet in six months.

BACKGROUND INFORMATION

2. At council assembly on 21 January 2015, Southwark Council resolved to support the 'Halve It' campaign on HIV testing by:
 - Acting to halve the proportion of people diagnosed late with HIV (CD4 count<350mm³) in Southwark by 2020
 - Acting to halve the proportion of people living with undiagnosed HIV in Southwark by 2020.
3. Council assembly further resolved to:
 - Ensure that rates of late diagnosed HIV are included as an indicator in its Joint Strategic Needs Assessment (JSNA)
 - Ask the Director of Public Health to provide a report outlining what needs to be done locally in commissioning and provision of services in order to halve late diagnosed and undiagnosed HIV by 2020
 - Become a supporter of the Halve It Coalition.

KEY ISSUES FOR CONSIDERATION

Context

4. Halve It:
 - recognises the importance of local action in coordinating and commissioning accessible and effective HIV testing to reach the undiagnosed and reduce late HIV diagnosis
 - recognises the high prevalence of HIV and commits to strengthening its own provision of HIV testing services through working with local NHS partners, HIV charities and patient groups
 - recognises that late HIV diagnosis is a Public Health Outcomes indicator in the Public Health Outcomes Framework
 - recognises the volume and quality of public health and local government guidelines and performance indicators designed to support local authority implementation and monitoring of appropriate and effective testing guidelines.

5. National context:

- An estimated 107,800 people were living with HIV in the UK in 2013
- The overall HIV prevalence in the UK was 2.8/1000 population aged 15-59 years (1.9/1000 in women and 3.7/1000 in men) in 2013
- A quarter of people (24%) of people living with HIV are unaware of their infection and remain at risk of passing on their infection to others if they are having sex without condoms
- Levels of late diagnosis remain high and need to be further reduced by increasing HIV testing
- The proportion of people diagnosed late (with a CD4 count <350cells per mm³) has declined from 57% in 2004 to 42% in 2013.
- People living with HIV can expect a near normal lifespan if they are diagnosed early.
- People diagnosed with HIV late have a ten times increased risk of death within the year following diagnosis.

6. Regional context:

- London has the highest rates of HIV in the country and is a public health priority
- 48% of all new diagnosis were in London (2013)
- There are over 32,000 people accessing HIV treatment and care in London
- Thirty two London boroughs are areas of high HIV prevalence
- Across London, the proportion of HIV diagnosed late ranges from 24-70% and HIV diagnosed very late ranges from 6-54%.

7. Southwark context:

- The prevalence is 12.6/1000 (2013)
- Southwark has the second highest prevalence rate for HIV in the UK – after Lambeth.
- In Southwark there were 2692 people living with HIV. Of these 2692, 58% are men who have sex with men (MSM) and 30% black African
- 39% of people who tested HIV positive in Southwark were diagnosed late and 23% were diagnosed very late.

HIV Prevalence 2013	England	London	Lambeth	Southwark	Lewisham
Numbers ¹	74,760	33,863	3,499	2,806	1,644
Prevalence (per 1000 15-59 year olds)	2.1	5.4	14.7	12.6	8.2
Late diagnosis % (2011-2013)	45%	44%	35%	39%	46%

8. MSM and black African heterosexual men and women are affected disproportionately by HIV infection. The HIV prevalence among MSM nationally is 59/1000 – this is higher in London where the prevalence is 132/1000. Among black African men the prevalence is 41/1000 and black African women 71/1000. Other risk groups include intravenous drug users (IVDU) with an HIV prevalence rate of 6.7/1000.

¹ (LSL) Adult residents (aged 15 years and over) receiving HIV-related care. Source: LASER reports 2013, PHE. (London and England) UK Country and PHE region HIV data tables No 1:2014. Source: PHE.

9. While the HIV prevalence is higher in these risk groups, the proportion of undiagnosed infection amongst MSM and IVDU is lower. The proportion of undiagnosed HIV among MSM is 16% and IVDU 10%. This is primarily because many are higher users of health and related services and offered regular testing. The proportion of undiagnosed HIV in heterosexuals is 31%. It is slightly higher in men (34%) than women (29%) and remains particularly high amongst black African men (38%). The lower rate of undiagnosed infection among heterosexual women is largely due to the effectiveness of the UK antenatal screening programme.

Exposure category	Total HIV infection	% undiagnosed	HIV prevalence per 1000 population
Men who have sex with men	43,500	16%	59.0
People who inject drugs	2,400	10%	6.7
Heterosexuals	59,500	31%	1.6
Men	24,000	34%	1.3
Black African ethnicity	13,600	38%	41.0
Non black African ethnicity	10,200	27%	0.6
Women	35,500	29%	1.9
Black African ethnicity	25,100	31%	71.0
Non black African ethnicity	10,300	23%	0.6
Total	107,800	24%	3.7

Costs of late diagnosis

10. People who are diagnosed with HIV late will have a poorer response to antiretroviral therapy and a worse prognosis than those diagnosed early. Reducing late and undiagnosed HIV has economic benefits. NICE guidance suggests that an improvement of just 1% in patients diagnosed earlier could save £212,000 a year for MSM and £265,000 for black African men and women. NICE estimate that if its guidance was implemented, 3,500 cases of onward transmission could be avoided within five years, saving £18 million per year in treatment costs.

Evidence of good practice to reduce late diagnosis of HIV

11. Evidence suggests that reducing late diagnosis of HIV requires a multifaceted approach including measures to encourage those at risk to come forward to be tested, education and support for clinicians to improve their knowledge of HIV and HIV testing (to reduce missed opportunities for early diagnosis), and widening HIV testing in line with national HIV testing guidance.

Current work

12. HIV testing is available in all specialist sexual and reproductive health service (acute and community). In Southwark this includes:
- GUM Clinics (Burrell Street and Kings)
 - Brook Sexual Health Services
 - Wise Up to Sexual Health (Dedicated young peoples sexual health service).
13. All GPs are commissioned to offer an HIV test to all new patients (PMS Contract). Training and support to general practices in Southwark under the

SHIP programme (Sexual Health in Practice) which trains and supports GPs to deliver sexual health services including HIV testing.

14. HIV testing is provided in homeless and substance misuse services.
15. The National HIV Prevention Programme (HPE) provide targeted HIV testing and outreach services across LSL that Southwark residents access regularly.
16. SH24 – online sexual health service for Southwark and Lambeth residents launched 1 March 2015 provides HIV testing as part of a full screen for sexually transmitted infections.
17. Southwark is actively involved in and supports national campaigns to increase access/awareness of HIV and testing (National HIV Testing Week/World AIDs Day).
18. Work with colleagues in CCG and NHS Trusts to support the introduction of HIV testing in hospital settings, including Accident and Emergency and General Medical admissions.
19. Community based HIV prevention programme (known as Safer) are targeting black African communities (outreach interventions to improve knowledge and reduce risk taking behaviour) and encouraging condom distribution. The Safer programme is commissioned to:
 - contribute to reducing late and undiagnosed HIV across LSL
 - increase primary care registration (and primary care HIV testing service)
 - actively engage with sexual health services (GUM and Primary Care) to increase awareness of and understanding of services
 - Actively challenge HIV stigma and discrimination (including homophobia)
 - support patients who test positive to access HIV treatment and care services.
20. LSL have signed up to the pan London HIV prevention project – which promotes HIV testing and prevention strategies including awareness raising, targeted prevention with risk groups and protection against transmission: Test, Protect, Prevent HIV – Do it London².

Further work

21. As detailed in the Lambeth Southwark and Lewisham Sexual Health Strategy additional work is currently being commissioned that will widen access to HIV testing in Southwark from 2016 onwards.
22. An LSL-wide sexual health promotion programme re-focusing resources towards prevention and health promotion and shifting resources out of diagnostic and treatment services and focusing more on prevention. The council has started a re-tendering process of the current Safer Programme and will procure a new sexual health promotion service from April 2016. This process is based on extensive consultation (as described above) and new evidence from an epidemiological needs review (led by the Association of the Directors of Public

² <http://www.londoncouncils.gov.uk/our-key-themes/health-and-adult-services/public-health/future-commissioning-hiv-prevention-service-2>

Health for the London HIV Prevention Programme which is hosted by Lambeth Council). The recently published 'Chemsex' study (also commissioned by Lambeth Council) has further added to a new and emerging evidence base that will underpin the development of a sexual health promotion approach to HIV and sexual health for the most vulnerable citizens of Lambeth, Southwark and Lewisham. This process will result in new partnerships with voluntary organisations to deliver innovative interventions that support and synergise with both national and regional HIV and sexual health programmes. The intention is to contract with a single (lead) provider which will reduce administration resources, increase overall output and provide better value for money.

23. Widen HIV testing in primary care and community pharmacy. Currently a public health led review of primary care and community pharmacy is mapping services and developing a commissioning plan for service reshape in 2016. This will include working with GP Federations to increase access to testing and providing testing in community settings such as pharmacies. NICE guidance recommends widening access to HIV testing in community based settings. Due to the high footfall, strategic locations and opening times, pharmacies are potentially a suitable location to further develop sexual health services. Commissioners are evaluating and assessing the potential opportunities to provide testing pharmacies in strategic locations across LSL.
24. Working with stakeholders, including providers, community and voluntary sector and clinical providers as part of the LSL provider forums to promote best practice and share learning about HIV testing programme and interventions
25. A Lambeth and Southwark Sexual Health Transformation project is being launched in June 2015. The project team will consist of commissioners, clinicians and service leads from Guy's and St Thomas' and Kings College Hospital NHS Trust, GPs, and public health consultants to drive forward sexual health service transformation. This will include a focus on improving pathways and access to testing

Community impact statement

26. In 2013 the prevalence rate of HIV was approximately 30x higher for MSM and black African men and women compared to the general population. Individual, societal and structural factors such as sexual behaviours, infections acquired abroad, migration and HIV related stigma and discrimination contribute to this disparity. Furthermore, once diagnosed and treated, living with HIV can impact on an individual's ability to work, their employment opportunities and leave to financial difficulties and social challenges.
27. HIV prevalence remains highest in the most deprived areas of England; this is particularly evident in London.
28. Increasing HIV testing and improved targeting of services will benefit communities experiencing a higher burden of undetected and late detected HIV disease. In particular, Black African communities and MSM will benefit. There will also be targeted work to improve access to services for newly arrived people and people who experience difficulties accessing services.

Legal implications

29. Legal implications are addressed in the comments from the Director of Legal Services, below.

Financial implications

30. HIV testing is commissioned within the public health financial envelop and investment to increase HIV testing is being managed within the public health financial allocation. The intention is to extend HIV testing through more efficient contract negotiation and improved targeting of 'at risk' groups. No specific budgetary implications are being identified outside of the financial envelop.

SUPPLEMENTARY ADVICE FROM OTHER OFFICERS

Director of Legal Services

31. The National Health Service Act 2006 (as amended) requires both the Secretary of State and the council to take such steps that they consider appropriate for the improvement of the health of people, in England and in its local area respectively. The "steps" that the council must take may include (but are not limited to) providing advice and information; providing services, facilities and incentives to promote healthier living; and illness prevention and treatment.
32. The Secretary of State can arrange for his functions to be carried out by local authorities, and has made such arrangements as regards the provision of sexual health services in the Local Authorities (Public Health Functions and Entry to Premises by Local Healthwatch Representatives) Regulations 2013 (regulation 6). This requires the council to make arrangements for the provision of contraceptive services and exercise its functions with a view to preventing the spread of sexually transmitted infections and treating, testing and caring for people with such infections.
33. The measures outlined in the recommendation would appear to fall within the public health functions of the council as set out above.

Strategic Director of Finance and Corporate Services (CE/15/003)

34. The strategic director of finance and corporate services notes that any budgetary implications arising from this report will be contained within the existing Public Health budget.

BACKGROUND DOCUMENTS

Background Papers	Held At	Contact
Lambeth, Southwark & Lewisham Sexual Health & HIV Strategy	Public Health, Southwark Council 160 Tooley Street London SE1 2QH	Claudia Craig 0207 525 0280
http://www.lambeth.gov.uk/sites/default/files/SexuaHealthStrategyv28%20160414.pdf		
Sexual health & HIV needs assessment	Public Health, Southwark Council	Claudia Craig 0207 525 0280

Background Papers	Held At	Contact
	160 Tooley Street London SE1 2QH	
http://www.lambeth.gov.uk/sites/default/files/2013%20SH%20Epidemiology%20Report%20final.pdf		
The Chemsex Study	Public Health, Southwark Council 160 Tooley Street London SE1 2QH	Claudia Craig 0207 525 0280
http://www.lambeth.gov.uk/sites/default/files/ssh-chemsex-study-final-main-report.pdf		
NICE guidelines HIV testing		NICE
https://www.nice.org.uk/advice/lgb21		
HIV in the United Kingdom – 2014 report		Public Health England
https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/401662/2014_PHE_HIV_annual_report_draft_Final_07-01-2015.pdf		
HIV and STIs in men who have sex with men in London - September 2014		Public Health England
https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/357451/2014_09_17_STIs_HIV_in_MSM_in_London_v1_0.pdf		

AUDIT TRAIL

Cabinet Member	Councillor Barrie Hargrove, Public Health, Parks and Leisure	
Lead Officer	Ruth Wallis, Director of Public Health	
Report Author	Gillian Holdsworth, Assistant Director	
Version	Final	
Dated	11 June 2015	
Key Decision?	No	
CONSULTATION WITH OTHER OFFICERS / DIRECTORATES / CABINET MEMBER		
Officer Title	Comments Sought	Comments Included
Director of Legal Services	Yes	Yes
Strategic Director of Finance and Corporate Services	Yes	Yes
Cabinet Member	Yes	Yes
Date final report sent to Constitutional Team	11 June 2015	

Item No. 10.	Classification: Open	Date: 23 June 2015	Meeting Name: Cabinet
Report title:		Fairer Future Annual Performance Report 2014/15	
Ward(s) or groups affected:		All	
From:		Councillor Peter John, Leader of the Council	

FOREWORD – COUNCILLOR PETER JOHN, LEADER OF THE COUNCIL

In 2010 we set out our vision of a fairer future. We set out the values which would be at the core of the work of the council, and how we work with and treat the people our council serves. We made some ambitious promises which we delivered, and showed that in four years we could change Southwark for the better. In May 2014, we set out the next stage in that plan. We reaffirmed our commitment to our fairer future values and committed to new set of pledges to the people of the borough.

In 2010 we did this in the context of government cuts to local authorities, when no one really knew how deep and how persistent they would be. In 2014, we knew that there would be more cuts to come and that over the next few years, the government will continue to hit the council hard, and councils like Southwark the hardest. However, we were determined not to let this curtail our ambition for the people of the borough. Instead we set out a bold plan for the next four years which includes free swimming and gym use for every resident, 11,000 new council homes with 1,500 by 2018, 5,000 more jobs and 2,000 new apprenticeships, and an age friendly borough where dignity and care are at the forefront of our work.

This report sets out our progress on this plan. We have already started delivering real change with the Women’s Safety Charter in place and being rolled out across the borough, the first pilots of free swim and gym and developing programme to support Southwark being an Age Friendly borough. There is more to do, but I welcome the progress that has been made and the commitment of so many people within the council, our partner organisations and the community to make this a reality.

RECOMMENDATION

1. That cabinet notes delivery against the Council Plan 2014 – 2018 for year end 2014/15.

BACKGROUND INFORMATION

2. During 2014/15 the council devised and consulted on a council plan based on ten key promises and new commitments supporting six themes. This was presented and approved by council in February 2015 as the Council Plan 2014/15 – 2017/18. Despite continued reductions in funding to the council and economic pressure across the whole borough, our ambition remains to improve the lives of all our residents.
3. The five guiding principles that underpin our Fairer Future for All vision still remain, with this Council Plan 2014 – 2018 now prioritising six themes. These

themes have been developed through consultation with residents and reflect what residents of Southwark consider most important to them. The six key themes are:

- Quality affordable homes
- Best start in life
- Strong local economy
- Healthy active lives
- Cleaner greener safer
- Revitalised neighbourhoods.

4. The Council Plan has been developed to reflect local priorities with cabinet accountability for each commitment driving the council's delivery. We consider this approach provides more flexibility in adjusting the plan over the period of its life. At the heart of the Council Plan are ten updated Fairer Future promises:

Promise 1: **Value for money** "We will continue to keep Council Tax low by delivering value for money across all our high quality services."

Promise 2: **Free swimming and gyms** "We will make it easier to be healthier with free swimming and gyms for all residents and doubling the number of NHS health checks."

Promise 3: **Quality affordable homes** "We will improve housing standards and build more homes of every kind including 11,000 new council homes by 2043 with 1,500 by 2018. We will make all council homes warm, dry and safe and start the roll out of our quality kitchen and bathroom guarantee."

Promise 4: **More and better schools** "We will meet the demand for primary and secondary school places and drive up standards across our schools so at least 70% of students at every secondary get at least five good GCSEs."

Promise 5: **Nurseries and childcare** "We will help parents to balance work and family life including investment in our children's centres to deliver more quality affordable childcare and open two new community nurseries."

Promise 6: **A greener borough** "We will protect our environment by diverting more than 95% of waste away from landfill, doubling the estates receiving green energy and investing in our parks and open spaces."

Promise 7: **Safer communities** "We will make Southwark safer with increased CCTV, more estate security doors and a Women's Safety Charter. We will have zero tolerance on noisy neighbours."

Promise 8: **Education, employment and training** "We will guarantee education, employment or training for every school leaver, support 5,000 more local people into jobs and create 2,000 new apprenticeships."

Promise 9: **Revitalised neighbourhoods** "We will revitalise our neighbourhoods to make them places in which we can all be proud to live and work, transforming the Elephant and Castle, the Aylesbury and starting regeneration of the Old Kent Road."

Promise 10: **Age friendly borough** “We want you to get the best out of Southwark whatever your age so will become an age friendly borough including the delivery of a Southwark ethical care charter and an older people’s centre of excellence.”

5. This annual performance report summarises delivery against the Council Plan 2014 – 2015. In line with our fairer future principle of being open, honest and accountable, this report and the full cabinet portfolio performance schedules will be available on the council’s website.

KEY ISSUES FOR CONSIDERATION

6. Good progress has been made in beginning to deliver the commitments. These include protecting households by continuing to freeze council tax for the seventh year running. A new leisure centre is due to open at the end of this summer, with residents about to move into new homes in first phase of Elephant Park; consultation is also due to start on the future of the shopping centre. Over 40 licensed venues have signed up to Women’s Safety charter to reduce harassment in the borough. A new housing strategy was agreed January 2015, with building already underway on new council homes. A pilot programme providing free gym and swim access to those age 18 and under and over 60s has begun, while 100% of our children have been offered a local primary place. A full update of the progress against the commitments in the Council Plan is detailed in the Council Plan 2014-2015 summary report and performance schedules.
7. The Forum for Equalities and Human Rights and Southwark’s Equality and Human Rights Panel are engaged in development of the council plan equality analysis. Their feedback will continue to be considered in assessing the impact of implementation of commitments for 2014/15 that are set out in cabinet portfolio performance schedules.

Community impact statement

8. The purpose of this report is for cabinet to note delivery against the Council Plan 2014-15. No specific equality analysis has been undertaken on this report as there are no impacts arising from the report itself.
9. Future decisions made on the basis of the performance highlighted in this report may require further equality analysis to be undertaken and more detailed consideration of the impact on local people and communities as appropriate. The Forum for Equalities and Human Rights and Southwark’s Equality and Human Rights Panel are engaged equality analysis on the implementation of commitments.

Financial implications

10. There are no immediate resource implications arising from this report. Any additional funding required will be subject to financial appraisal and reported through the council’s budget setting process.

SUPPLEMENTARY ADVICE FROM OTHER OFFICERS

Director of legal services

11. It was previously a requirement for local authorities to publish a best value performance plan. The Local Government and Public Involvement in Health Act 2007 removed the powers of the Secretary of State to specify performance indicators and standards for local authorities, the duty on authorities to meet such standards and to publish best value performance plans.
12. However, a local authority is still under a general duty of best value to “make arrangements to secure continuous improvement in the way in which its functions are exercised, having regard to a combination of economy, efficiency and effectiveness”. The Council Plan is one of the ways the council can demonstrate that it is achieving this requirement.
13. No specific equality analysis has been undertaken for this report as there are no impacts on the community arising from the report itself but cabinet is reminded of the requirement to have due regard to the public sector equality duty set out in s.149 Equality Act 2010 in its future deliberations and conclusion.

Strategic Director for Finance and Corporate Services (FCS15/005)

14. This report notes progress in 2014/15 against the ten fairer future promises and portfolio performance commitments in the Council Plan 2014 – 2018.
15. The strategic director of finance and corporate services notes that there are no new financial implications as a result of accepting the recommendations of this report. The costs of the objectives were assumed in the council's 2014/15 budget and progress was periodically reported to cabinet throughout the financial year.

BACKGROUND DOCUMENTS

Background Papers	Held At	Contact
Delivering a Fairer Future for All in Southwark	Chief Executive's Department Southwark Council 160 Tooley Street London SE1 2QH	Chima Amiaka chima.amiaka@southwark.gov.uk
Link: http://moderngov.southwarksites.com/ieListDocuments.aspx?CId=302&MId=4860&Ver=4		
Fairer Future Annual Performance Report 2013/14	Chief Executive's Department Southwark Council 160 Tooley Street London SE1 2QH	Chima Amiaka chima.amiaka@southwark.gov.uk
Link: http://moderngov.southwarksites.com/ieListDocuments.aspx?CId=302&MId=4861&Ver=4		
Fairer Future Interim Performance report 2013/14	Chief Executive's Department Southwark Council 160 Tooley Street London SE1 2QH	Chima Amiaka chima.amiaka@southwark.gov.uk
Link: http://www.southwark.gov.uk/interimreport		
Council Plan 2011-14	Chief Executive's Department Southwark Council 160 Tooley Street London SE1 2QH	Chima Amiaka chima.amiaka@southwark.gov.uk
Link: http://www.southwark.gov.uk/info/200342/council_plan		
Equality Analysis on Council Plan 2014/15-2017/18	Chief Executive's Department Southwark Council 160 Tooley Street London SE1 2QH	Chima Amiaka chima.amiaka@southwark.gov.uk
Link: http://www.southwark.gov.uk/info/200293/a_fairer_future/3156/council_plan		
Budget Consultation Report 2014/15-2017/18	Chief Executive's Department Southwark Council 160 Tooley Street London SE1 2QH	Chima Amiaka chima.amiaka@southwark.gov.uk
Link: http://www.southwark.gov.uk/info/200293/a_fairer_future/3156/council_plan		
Council Plan 2014/15-2017/18	Chief Executive's Department Southwark Council 160 Tooley Street London SE1 2QH	Chima Amiaka chima.amiaka@southwark.gov.uk
Link: http://moderngov.southwark.gov.uk/documents/s52059/Report%20Council%20Plan%202014-18.pdf		
Council Plan 2014/15 Performance schedules	Chief Executive's Department Southwark Council 160 Tooley Street London SE1 2QH	Chima Amiaka chima.amiaka@southwark.gov.uk
Link: http://www.southwark.gov.uk/info/200293/a_fairer_future/3156/council_plan		

APPENDICES

Number	Name
Appendix 1	Fairer Future: Delivering our promises

AUDIT TRAIL

Cabinet Member	Councillor Peter John, Leader of the Council	
Lead Officer	Eleanor Kelly, Chief Executive	
Report Author	Chima Amiaka, Senior Strategy Officer	
Version	Final	
Dated	12 June 2015	
Key Decision?	Yes	
CONSULTATION WITH OTHER OFFICERS / DIRECTORATES / CABINET MEMBER		
Officer title	Comments sought	Comments included
Director of Legal Services	Yes	Yes
Strategic Director for Finance and Corporate Services	Yes	Yes
Cabinet member	Yes	Yes
Date final report sent to Constitutional Team		12 June 2015

1 Value for money

We will continue to keep Council Tax low by delivering value for money across all our high quality services.

2 Free swimming and gyms

We will make it easier to be healthier with free swimming and gyms for all residents and will double the number of NHS health checks.

3 Quality affordable homes

We will improve housing standards and build more homes of every kind including 11,000 new council homes with 1,500 built by 2018. We will make all council homes warm, dry and safe and start the roll out of our quality kitchen and bathroom guarantee.

4 More and better schools

We will meet the demand for primary and secondary school places and drive up standards across our schools so at least 70 per cent of students at every secondary get at least five good GCSEs.

5 Nurseries and childcare

We will help parents to balance work and family life including investment in our children's centres to deliver more quality affordable childcare and open two new community nurseries.

6 A greener borough

We will protect our environment by diverting more than 95 per cent of waste away from landfill, doubling the estates receiving green energy and invest in our parks and open spaces.

7 Safer communities

We will make Southwark safer with increased CCTV, more estate security doors and a Women's Safety Charter. We will have zero tolerance on noisy neighbours.

8 Education, employment and training

We will guarantee education, employment or training for every school leaver, support 5,000 more local people into jobs and create 2,000 new apprenticeships.

9 Revitalised neighbourhoods

We will revitalise our neighbourhoods to make them places in which we can all be proud to live and work, transforming Elephant and Castle, the Aylesbury and starting regeneration of the Old Kent Road.

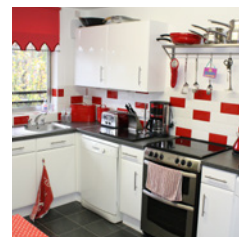
10 Age friendly borough

We want you to get the best out of Southwark whatever your age so we will become an age friendly borough including the delivery of an Ethical Care Charter and an older people's centre of excellence.

Quality affordable homes

Good quality affordable homes are essential to maintaining strong communities and making this a borough which all residents are proud to call home. We are determined to lead the way in London. We'll build more homes of every kind across the borough and use every tool at our disposal to increase the supply of all different kinds of homes in the borough.

Homes in Southwark will be of such quality that when you come to see families and friends in Southwark, you will not know whether you are visiting homes in private, housing association or council ownership. We will make sure that vulnerable residents and families are helped to find the right housing and live as independently as possible. We aim for our residents to take pride in and feel responsible for their homes and the local area too.



Best start in life

We believe in giving all our young people the best start in life. We want them to be in a safe, stable and healthy environment where they have the opportunity to develop, make choices and feel in control of their lives and future.

We will offer our young people and families, including those who are more vulnerable or have special educational needs, the right support at the right time, from their early years through adolescence and into successful adult life.

We will work with our looked-after children to find them stable and loving homes. In our schools, the high demand for new primary and secondary places means we'll make sure there are enough places for all. Our children deserve the very best and that's what we'll always aim for.



Strong local economy

When our economy is strong, then all our residents benefit. It brings more opportunities for people in Southwark to find work, get into training and achieve their aspirations.

We want our town centres and high streets to thrive. We want to make Southwark the place to do business in a central London and global economy, where business owners know this is the borough where their enterprises will grow and prosper.

We want our residents to be and stay financially independent. With local business and other partners we'll make sure our residents are equipped with the skills and knowledge to access the many exciting opportunities that being in Southwark brings.



Healthy active lives

For people to lead healthy lives, we need to tackle the root causes of ill health and reduce the inequalities that limit the lives of too many in our society. The council is now responsible for public health and we will work across the council to reduce health inequalities and improve people's lives; for example, by making all council homes warm, dry and safe and by building quality new homes, we are helping people to live healthier lives.

We will work with residents and our partners to build resilient communities, extending opportunities to all to maintain and improve their health and wellbeing. We're also committed to people remaining in their own homes for longer and we want our most vulnerable residents to lead and enjoy independent lives, achieve their goals and have a great future in Southwark.



Cleaner greener safer

We want people to feel safe in their borough, to walk down clean streets and to know that their borough is leading the way when it comes to things that matter like recycling and reducing landfill waste. With local people our aim is to deliver the very best so the borough is clean, green and a safe place to be.

We'll keep getting the basics right and continue to do all we can to be as efficient as possible in providing the essential services you need. We want to make a positive difference to the quality of life in Southwark and by providing good services well, we know we can deliver.



Revitalised neighbourhoods

We are a borough with a proud heritage and a great future. It's a future filled with potential, with some of the most exciting and ambitious regeneration programmes in the country being delivered right on our doorstep.

We will continue work with our local communities to make our neighbourhoods places that we are proud to live and work in. We will ensure that all our residents can access the benefits of our regeneration programmes and the opportunities created by those programmes – new homes, new jobs, new infrastructure.

Southwark is a borough that is growing for the future and we'll ensure that our residents and neighbourhoods prosper from that growth.



Our Values...

1 Treating residents as if they were a valued member of our own family

2 Being open, honest and accountable

3 Spending money as if it were from our own pocket

4 Working for everyone to realise their own potential

5 Making Southwark a place to be proud of

Fairer future

Delivering our promises

Our progress in 2014/15 ...

Quality affordable homes

- **Build more homes of every kind** - Housing strategy was agreed in January 2015 and building is already underway on new homes
- **Build 11,000 new council homes by 2043, with at least 1,500 by 2018** - Families are getting ready to move into our first new council homes, at Willow Walk; there are currently 193 new council homes in construction across eight sites in Southwark
- **Finish our programme to make every home Warm, Dry and Safe by 2016 and have started a programme to deliver a quality kitchen and bathroom for every council tenant** - Warm Dry Safe on track for completion next year, with £125m spent this year. Work to provide a quality kitchen and bathroom in every council home underway
- **Introduce licensing in the private rented sector and further crack down on rogue landlords** - First stage, consultation exercise completed with over 1,000 responses
- **Set up an independent leaseholder and freeholder management company** - Consulted with homeowner representatives, and draft proposals are now being developed
- **Introduce resident housing inspectors** - Two waves of recruitment already done. On target to recruit 100 resident inspectors by March 2016
- **Further reduce illegal subletting of our council homes** - Southwark's work has been recognised as a national best practice, achieving outstanding results and winning awards
- **Have a lettings policy that means that 50 per cent of all new council homes go to people from that area, with the rest going to other Southwark residents** - Policy now in place offering local homes to local people first
- **Keep council rents low** - We continue to keep rents low, with the fourth lowest rents in central London

Best start in life

- **Invest in the borough's children's centres** - Investment and development continues
- **Work with local parents to open two new community nurseries** - On track; two community led groups have confirmed their intention to open community nurseries
- **Find new ways to guarantee care and early education to help parents** - Developing an offer to parents with three to four year olds on pupil premium
- **Ensure that 70 per cent of students at every secondary get at least five good GCSEs** - Southwark has risen to the 20th best local authority for GCSE educational attainment in the country
- **Deliver more quality affordable childcare places** - Awaiting publication of national figures, but expected to be above the London average in uptake
- **Guarantee a local primary place for every child** - Every child has been offered a local primary place
- **Open new secondary schools to meet demand including on the Dulwich Hospital site in East Dulwich** - A site and sponsor for a new secondary school has been agreed, now working to deliver it
- **Ensure a top quality children's playground in every local area** - Reviewing all our existing playgrounds to decide which areas need investment
- **Provide free fruit for all primary school children as a healthy morning snack** - 62 schools have already started the programme with more asking to sign up
- **Invest more in 'early support' for families** - Strategy agreed and an organisational board established to begin delivery next year
- **Help more people to foster and adopt by paying their council tax for them** - Scheme now in place, with first council tax payments being made shortly
- **Establish a new Childcare Commission, bringing together experts, parents, providers and employers to find new ways to guarantee care and early education** - Childcare Commission has reported to Cabinet in March. Cabinet now reviewing their findings
- **Increase library access with a free library card to every secondary school child** - 1,244 cards have been issued since September 2014 and we will be visiting schools to increase this

Strong local economy

- **Keep council tax at or below inflation** - Council tax has been frozen for the seventh year running
- **Deliver value for money in council services** - Our 2015/16 budget was agreed after extensive public consultation to make sure the council is making the best use of funds and reflecting residents priorities
- **Make sure young people are ready for work** - 300 business mentors are working with young people in schools while over 1,200 young people came to our careers fair
- **Guarantee education, employment or training for every school leaver** - Our Youth Guarantee scheme is due to launch later this year
- **Deliver an hour's free parking in our shopping parades** - Currently reviewing the results from the consultation completed in January
- **Open a credit union account with a £10 opening deposit for every 11 year old** - This programme is now fully operational with the first accounts being opened now
- **Deliver good money advice for secondary school students** - Financed literacy programmes in a number of schools across Southwark, delivered through a combination of schools and locally based business partners
- **Establish a Southwark Business Forum** - Partnered with PriceWaterHouseCooper to create a joint business forum, which is due to meet this summer
- **Stop the spread of pawnbrokers, betting shops, gambling machines and pay day lenders** - Using Article 4 Direction legal powers to make it harder for these companies to open on our high streets
- **Invest in more affordable business space, street markets and encourage pop-up shops to help start up businesses** - High Street Challenge launched, providing grants to support new street markets and find different ways to use pop-up spaces on high streets
- **Support 5,000 local people into jobs** - So far, over 1,000 people are starting a new job as a result of our support programme and we've launched our Employment Commissioning Framework
- **Create 2,000 new apprenticeships** - To date, over 200 new apprentices have secured an apprenticeship, and we've launched our new Southwark Apprenticeship Standard
- **Make sure local residents benefit from new jobs and apprenticeships** - Over 1000 people supported into work
- **Award scholarships to local young people from low income backgrounds to study art foundation courses** - Planning underway
- **Support business improvement districts including around the Blue in Bermondsey** - The Blue Bermondsey BID has been launched successfully, other areas now being considered
- **Enhance and expand affordable studio and performance space** - Started commercial negotiations to grant leases to turn garages into units for new arts businesses

Healthy active lives

- **Make swimming and gym use free for all residents** - The pilot stage has launched offering free gym and swim to 18s and under and over 60s; so far 2,386 people have signed up
- **Improve homecare standards, making sure our staff are only ever judged by the quality of care they provide to our older and more vulnerable residents** - 87% of our care providers are now meeting all statutory Care Standards or are rated as good or outstanding
- **Deliver a safer cycling network** - Our innovative new cycling strategy has now been agreed and delivery is underway. Southwark is now a 20mph borough
- **Extend bike hire across the borough** - Continued to lobby Transport for London to extend the cycle hire scheme
- **Implement a Southwark Ethical Care Charter, with better paid carers and an end to zero hours contracts** - Full implementation due by the end of 2015/16
- **Establish a commission to enhance the vital work of the voluntary and community sector** - Joint commission with Lambeth established
- **Double the number of free NHS health checks to catch problems like heart disease and diabetes early** - Over 8,000 health checks completed
- **Become an 'age friendly borough'** - We are making sure all our services are age friendly and have received accreditation from the World Health Organisation as an age friendly borough
- **Bring ten more parks to Green Flag standard** - This year, we have achieved 19 Green Flags, and are on track for four new Green Flag parks in 2015/16
- **Introduce 'play streets', where some streets are closed to traffic during school holidays** - Scheme being rolled out across the borough and it is already getting lots of interest from parents

Cleaner greener safer

- **Maintain clean streets** - Continued to maintain a consistently high level of cleanliness for litter
- **Better education and enforcement to people who litter** - An education campaign will be rolled out this summer and have increased fines for littering
- **Better education and enforcement to people who don't clean up after their dogs** - Increased the fine for dog fouling to £80 with an education campaign due to commence
- **Increase recycling rates** - Waste recycled has increased but levels of general waste have increased faster, resulting in an overall slow in growth in rates
- **Divert more than 95 per cent of waste away from landfill** - 99% of non-recyclable waste has been diverted from landfill in the last year
- **Have zero tolerance on noisy neighbours** - Noise service provision reviewed and recommendations being implemented
- **Increase CCTV coverage** - Arrests from CCTV up by 10%, with a month on month increase over the last six months
- **Increase estate security doors** - Door entry investment programme delivered; 426 systems being refurbished and 1,573 new installations
- **Deliver a new Women's Safety Charter** - Delivered, with so far, over 40 licensed venues signed up now developing a charter for construction sites
- **Deliver a domestic abuse strategy** - Domestic abuse strategy adopted focusing on prevention and early intervention through better support in community settings
- **Introduce estate deep cleans** - The deep clean programme has now started, covering all estate action days, with a further programme on a third of all estates during summer
- **Campaign for the 300 Southwark police officers and police community support officers cut since 2010** - After a community-led campaign, over 2,000 signatures were delivered to the Mayor of London
- **Double the number of estates receiving green energy from the South East London Combined Heat and Power** - Started scoping expansion of the scheme and are assessing suitable estates that could connect to the plan
- **Double capital investment into roads** - Provided the investment and agreed plan for maintaining our roads for the next three years, winning an award for our work
- **Invest in our libraries and keep them open, including Dulwich and Kingswood House** - Investment continues in libraries, with work at Peckham and the Canada Water public art project building works due to start
- **Campaign for Seeley Drive police base in the south of the borough** - We continue to make the case to the police for the need of a police base in the south of Southwark
- **Campaign against the super-sewer in Chambers Wharf** - Despite our campaign, the government is going ahead with the sewer. We are now working to reduce the impact that the sewer will have on residents

Revitalised neighbourhoods

- **Revitalise our neighbourhoods to make them places where we can all be proud to live and work** - Planning consent granted for the Aylesbury regeneration
- **Transform the Elephant and Castle with a new leisure centre, affordable homes and a shopping centre** - New leisure centre due to open at the end of summer; residents about to move into new homes in first phase of Elephant Park; consultation is due to start on the future of the shopping centre
- **Introduce a new diversity standard to make sure that people from every community get their voices included when decisions are made** - Due to be adopted later this year.
- **Open a new civic centre in Walworth** - Programme of work is on target with work to stabilise the building complete and design team appointed
- **Campaign for the Bakerloo Line to be extended south of the Elephant and Castle to Camberwell and Old Kent Road** - After winning commitment from the Mayor, we've continued to campaign and won government backing for the scheme
- **Invest in Camberwell including a new library** - The new library is almost complete and due to open soon; working with TfL to agree street design and public realm work in the area
- **Bring superfast broadband to Rotherhithe** - Negotiations with BT are ongoing and trials are underway
- **Secure the long term future of Greendale in East Dulwich** - This project is on track and being developed
- **Start work on the regeneration of the Old Kent Road** - Work is on target and a successful bid for a £525,000 grant was approved
- **Invest in Peckham Town Centre to support arts and business** - Programme of work is on target with a permanent project manager being appointed for the Townscape Heritage Initiative
- **Deliver a free cash point in Nunhead** - The cashpoint is scheduled to be installed this summer. Shop front improvements and refurbishment of Nunhead Green completed
- **Improved playground in Peckham Rye Park** - This project is on track and being developed with the next stage of consultation due this summer
- **Open new pedestrian crossings outside Borough Station and between Trinity Street and Great Suffolk Street** - After a consultation the scheme will be added to the TfLwork programme, with implementation to be confirmed

Item No. 11.	Classification: Open	Date: 23 June 2015	Meeting Name: Cabinet
Report title:		Gateway 1 Procurement Strategy Approval: Supply of Gas to all Council Sites	
Ward(s) or groups affected:		All wards	
Cabinet Member:		Councillor Darren Merrill, Environment and the Public Realm	

FOREWORD – COUNCILLOR DARREN MERRILL, CABINET MEMBER FOR ENVIRONMENT AND THE PUBLIC REALM

This report sets out the procurement strategy for the supply of gas for Southwark Council sites.

As every household knows the price of gas has been volatile over the past few years and this can lead to uncertainty. This report sets out how the council, within an approved Framework, can save money working with others to get the best wholesale price of gas; limiting the element of risk to the council. There are a couple of framework providers and this report sets out the strategy and criteria for ensuring the best deal for the council and its tax payers.

RECOMMENDATION

1. That the cabinet approves the procurement strategy outlined in this report for the supply of gas to all council sites, as detailed in paragraph 2 below, at an estimated value of £11.5m per annum for a four year period from 1 October 2016 giving an estimated total value of £46m.

BACKGROUND INFORMATION

2. The council spends approximately £11.5m per annum on gas to provide heating and hot water to the operational estate, leisure centres, libraries, schools and housing estate communal heating systems. A full list of sites supplied with gas under this contract is held as background papers and available on request
3. The council currently contracts with a provider via the LASER framework (LASER is a not-for-profit organisation set up by Kent County Council). The existing contract with LASER and Total Gas and Power (who actually supply the gas) started in October 2012 and runs until 30 September 2016. The contract is a 'managed solution' whereby Total Gas and Power sends invoices electronically to LASER who in turn invoice whoever is responsible for paying the bill. This process allows LASER to provide additional services such as basic invoice checking, and to recover their service charge.
4. The current contract has provided excellent value for money to the council with the cost of gas around 42 per cent cheaper than the price available in the retail market. This was calculated within the council's latest performance report in January 2015, where the council's average gas cost across its portfolios was 3.09ppkWh, compared to a dual fuel offer from British Gas at 5.34ppkWh.

5. The council has six portfolios for electricity and gas supplies to municipal sites, schools and housing estates. Four of these cover electricity supplies to over 3,500 sites. Two are for the supply of gas to over 200 sites.
6. The portfolios are set up in such a way to provide best value for the council through the length, duration and how the energy is bought. Sites are assigned to each portfolio by their usage and meter type, rather than building type.
7. This report relates to the portfolios that cover the supply of gas to all sites. These are split in to larger gas consuming sites including communally heated housing estates, larger schools and key municipal offices, and then all the smaller sites. Although they are separate portfolios, they will essentially be part of the same contract as all the gas will be purchased from the same framework agreement.
8. An EU compliant tender process was used by LASER on behalf of a consortium of authorities including Southwark in 2011. This covered the contract period 2012-2016. A new EU compliant tender is already in place for the period 2016-2020.
9. The existing framework agreement does not have an extension provision beyond 30 September 2016.
10. If purchasing from an organisation that provides a framework agreement the council could join, it needs to share the intended procurement approach with them in a timely fashion to enable them to know the likely amount of gas they will be procuring on our behalf, and to ensure the best price is realised by purchasing ahead of the contract start date.

Summary of the business case/justification for the procurement

11. The council has an on-going need for gas so a new contract is needed from October 2016 to ensure continued provision.
12. This report is proposing a buying method to ensure best value for purchasing gas for sites. Individual contracts will exist between the supplier and whoever is responsible for paying the bills under the framework agreement.

Market considerations

13. The energy market is very competitive and means that consumers in Britain can select from a range of companies to provide their energy supply. The energy suppliers all use the same gas pipes and electricity wires to deliver the same physical products (gas and electricity), so instead they compete on price, service and innovation.
14. The unit (kilowatt hour – kWh) cost of gas to the customer is made up of a number of cost elements:
 - Wholesale cost of the commodity itself – gas or electricity
 - Pass through charges for transporting the energy – i.e. national gas network. These charges are fixed by the energy regulator (Ofgem)
 - Meter operating, billing and administration charges
 - Government taxes – “Climate Change Levy” and VAT
 - Supplier profit.

15. The wholesale price of gas comprises around 60 per cent of the total cost paid by customers. The remaining 40 per cent is made up of the other charges listed above.
16. As the wholesale market price of gas is the dominant factor in the end price to customers, competition between suppliers usually only realises around 1 – 2 per cent difference in prices when tendered.
17. The largest impact on the end gas price is the amount being bought, decision when to buy, and how much future gas demand to buy at any one time (i.e. to cover the total demand for one or two years, or just a portion).
18. The energy market is extremely volatile. Wholesale energy prices are influenced by a range of factors including supply security, weather trends, exchange rates and geopolitical issues. Prices can vary significantly on a daily basis with dramatic rises and falls over a 12-month period. Moves of plus or minus 20 per cent in a single month are possible.
19. Gas prices are likely to increase over the proposed four year contract period. Suppliers will be accounting for infrastructure needs to supply energy, profit, administration costs, regulated fees and taxation.

Proposed procurement route

20. Crown Commercial Service, which was previously known as the Office of Government Commerce (OGC) has estimated that the cost of going through the OJEU process is £30,000. By using an organisation that has a framework agreement in place, as recommended by the London Energy Project (LEP) and OGC, local authorities do not need to go through the tendering process, will no longer have to closely follow the markets, or take difficult decisions over when to buy, thus saving time and money. The decision to be made ultimately is the type of purchasing strategy the council wants to secure within the framework agreement.
21. Further, managing a flexible energy contract is a specialised function, and both the OGC and London Energy Project advise this should only be performed by market specialists with the relevant knowledge, experience and information to undertake this task. Like any other market it requires a 'trading' function, deploys tested and continuously improved buying and risk management strategies and has appropriate governance arrangements in place.
22. There are minimum size requirements for buying wholesale energy flexibly, i.e. aggregated to the size of at least ten typical London boroughs so the council would not be able to benefit from wholesale prices unless entering into a framework agreement.
23. There are two organisations operating framework agreements for the supply of gas that the council can join. One is LASER and the other is Crown Commercial Service.
24. LASER is a local government purchasing consortium operating in the South East and London region. It is part of Kent County Council and has responsibility for the energy procurement for the Central Buying Consortium customers as well as for its own customers from London and the South East of England. It represents in excess of 100 authorities.
25. Crown Commercial Service is the national procurement partner for all UK public services and is part of the Efficiency and Reform Group within the Cabinet Office. They have been purchasing aggregated energy volumes via the wholesale markets for more than ten years.
26. The framework procurement process used by both organisations is compliant with Public Contracts Regulations and OJEU.

27. The estimated value of this procurement meets the criteria of EU general protocol, and all reasonable steps would normally have to be taken to obtain at least five tenders following a publicly advertised competitive tendering process through OJEU.
28. This method of purchasing allows the council to access wholesale rather than the retail market prices. This method of buying has been approved and adopted by the council to avoid the risk of effectively settling all of the council's gas costs on a single day through a fixed price, which retrospectively may be a high point in the market. It is also the recognised best practice approach to energy procurement as recommended by Crown Commercial Service and London Energy Project managed by Capital Ambition, the Regional Improvement and Efficiency Partnership.
29. The selected organisation (LASER or Crown Commercial Service) will secure a supplier for gas under the framework agreement and the decision to be made by the council ultimately will be which of these frameworks to join and the type of purchasing strategy it wants to secure from the successful organisation, be that fixed price, or a range of flexible purchasing options. These issues will be considered as part of the Gateway 2 report recommending the framework.
30. The report recommends purchase under a framework agreement in line with best practice.
31. The Gateway 2 report will present best value options available through the two framework agreements available, and also the best value purchasing options within those frameworks. There are a number of factors or criteria that will need to be considered and scrutinised when selecting the framework agreement available which best meets the council's requirements and presents value for money. Selection of the appropriate organisation operating the framework agreement will be made using criteria in the following order:
 1. the tender process used by the organisation offering a framework agreement and evaluation criteria they used for selecting the gas supplier;
 2. how the managed or unmanaged solution offered by each will work and benefits for the authority;
 3. terms and conditions of the framework;
 4. communication with the council, provision of information and how that will be managed;
 5. delegated authority and decision to purchase on behalf of the council. Compatibility with the council's requirements;
 6. the transparency of costs levied under the framework agreement;
 7. provision of information and how it will help the council manage energy consumption throughout the estate;
 8. additional services that can be provided.
32. The energy team will lead and undertake the evaluation, in collaboration with colleagues from procurement, corporate finance and legal services. Records will be kept against the key criteria listed in paragraph 31.
33. Each of the two organisations that offer a framework agreement the council could join will be asked to represent themselves and provide supporting materials to the energy team and will be assessed with professional advice and guidance provided by the OGC and The London Energy Project.
34. The proposed best purchasing solution for the authority's gas supplies contract will be presented at Gateway 2 and will include an assessment of the most suitable approach to

buying the wholesale gas. There are two ways to buy wholesale gas. 'Purchase in Advance (PIA)' or 'Purchase within period (PWP)'

35. PIA means the organisation offering a framework agreement, buys the full estimated gas requirement prior to October each year to be used for a 12 month period. Whilst this approach provides certainty over the price of gas for a full 12 month period, it means that, if the price of gas falls in the period, best value may not be realised.
36. PWP means the organisation offering a framework agreement can either buy the full estimated gas requirement prior to October each year, but only for a six month period, or it can leave some of the requirement to be purchased within the six month period to enable them to take advantage of any falls in the market. Whilst this approach may offer better value for money (if the cost of gas falls in the year) it does not provide certainty over the cost as gas can go up in price as well as down.
37. The two buying options can be likened to a fixed rate or variable rate mortgage where fixed rate gives certainty over the price to be paid but variable rate offers the chance for the price to fall.
38. Officers will recommend a buying solution that presents the best value to the authority utilising expertise from the successful organisation The London Energy Project and independent energy experts where required. The following criteria will be used to help define the selection;
 - Previous PIA and PWP performance demonstrated by the organisation and by further analysing the performance to date in the existing framework where appropriate.
 - Market conditions and gas supply to the UK
 - Market forecast and risk to the authority

Identified risks and how they will be managed

39. The greatest risk in buying gas is in deciding when, and how much volume to purchase. This report sets out how the recommended procurement approach will mitigate this risk by purchasing gas within a flexible framework contract that spreads buying decisions across the contract period. The use of an organisation offering a framework agreement for the supply of gas is also one of the energy procurement solutions recognised as being best practice by central and regional government.
40. Identifying the procurement approach and presenting the findings and the best solution in the Gateway Two report will ensure that the council does not risk making 'rushed' decisions without consideration of alternative options.
41. The authority needs to consider the risk in prices fluctuating during the contract periods, and that it feels there is a control over the decisions being made on behalf on the authority by the successful organisation. The selection criteria, including delegated authority for purchasing, in addition to the market analysis (all detailed in the proposed procurement route) will ensure the authority is able to select a solution that allows those risks to be managed.

KEY ISSUES FOR CONSIDERATION

Key/Non Key decisions

42. This report is a key decision.

Policy implications

43. There are no policy implications.

Procurement project plan

Activity	Date completed
Forward Plan (if Strategic Procurement)	01/04/2015
DCRB/CCRB/CMT Review Gateway 1: Procurement Strategy Approval	DCRB 28/05/2015 CCRB 04/06/2015
Gateway 1: Procurement strategy for approval report (this report)	23/06/2015
Scrutiny Call-in period and notification of implementation of Gateway 1 decision	01/07/2015
Council evaluation of framework agreement	06/07/2015
Council evaluation of purchasing solution	06/07/2015
Review Gateway 2: Framework selection and supplier selected by the framework provider award report	DCRB 01/09/2015 CCRB 09/09/2015
Notification of forthcoming decision	12/09/2015
Gateway 2: Framework selection Recommendations for purchasing option	23/09/2015
Start date of council buy-in to the supplier selected by the framework provider	01/10/2016
Contract completion	31/09/2020

TUPE implications

44. There are no TUPE implications.

Development of the tender documentation

45. As the proposal is to join a framework agreement, no tender documentation is needed.
46. Selection of the most suitable framework agreement to join will be based on the criteria set out in Sections 31 and 38 above.

Community impact statement

47. This contract covers gas supplies to central boiler systems which provide heating to smaller housing estates. The estimated increase in gas prices will therefore affect tenants' service charges. However, all sections of the community are equally affected by rising energy prices, whether they have their own domestic boilers (and pay their own gas bills) or are connected to communal systems. The aim of the recommended contract is to adopt a flexible purchasing option whereby falls in the market price for gas can be secured to minimise the overall price to the consumer. This strategy is not an option that is open to individual consumers with their own heating systems.

Sustainability considerations

48. This contract is concerned with securing natural gas supplies to heating systems. As such, there are no sustainable alternatives for this form of supply.

Economic considerations

49. Due to the nature of the energy supply market requirements for suppliers to support local employment would be inappropriate.

Social considerations

50. There are no specific social considerations. The London living wage is not applicable due to the supply nature of this contract.

51. Pursuant to section 149 of the Equality Act 2010 the council has a duty to have due regard in its decision making processes to the need to:

- Eliminate discrimination, harassment, victimisation or other prohibited conduct
- Advance equality of opportunity between persons who share a relevant protected characteristic and those who do not
- Foster good relations between those who share a relevant characteristic and those that do not share it.

52. The relevant protected characteristics are age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex, sexual orientation. The Public Sector Equalities Duty also applies to marriage and civil partnership. There are no equality implications associated with this procurement.

Environmental considerations

53. Both organisations will be asked to present the authority with data and any further solutions to manage energy consumption through the council estate. These will be presented in the Gateway 2 report.

Plans for the monitoring and management of the contract

54. The energy team within the environment and leisure department will act as a single point of contact with the supplier to resolve any outstanding queries. Annual performance reviews will be undertaken by the energy team. There will also be a review panel constructed from representatives from organisations utilising the framework that will meet with the framework provider on a quarterly basis to ensure on-going best value. The London Energy Project will also carry out annual reviews on value for money against benchmarked figures.

Resource implications

55. Letting and managing the contract will be undertaken by the energy team. Sufficient resources are in place to ensure effective management

Staffing/procurement implications

56. Client departments are responsible for payment and monitoring of their own invoices. The energy team within environment and leisure will act as a single point of contact with the supplier to resolve any outstanding queries.

Financial implications

57. The estimated contract costs have been based on current wholesale costs and the existing sites utilising the framework agreement.
58. Some sites supplied with gas via this contract will be affected by the changes made as part of the disposals and rationalisation programme to the council estate. Predicted consumption rates for these will be accounted for in the future contract negotiations, in addition to any new sites that may come on board. These changes will be included in the calculations for the estimated contract value and will be updated into the total values prior to the Gateway 2 report.
59. It must be emphasised that this report is recommending a buying method, not a set of fixed gas prices resulting from a competitive tender. All predicted costs are therefore based on current market conditions. The actual billed costs will depend on the purchasing strategy taken and prices of gas secured from the wholesale market.

Legal implications

60. Please see legal concurrent.

Consultation

61. Officers in property and regeneration managing the disposal of council offices and the Modernise Programme will be consulted prior to the contract start date in order to finalise a site listing for the contract.
62. For those schools and leisure centres included in the contract notification will be sent to those responsible for paying the bills of the intention to renew the contract and the period covered.

SUPPLEMENTARY ADVICE FROM OTHER OFFICERS

Head of Procurement

63. This report seeks cabinet approval of the procurement strategy for the supply gas to all council sites. The report identifies two central purchasing bodies that currently buy gas on behalf of local authorities i.e. Buying Solutions and LASER. It is proposed that an assessment of the two procurement vehicles is undertaken to determine which one will secure the best deal for the council.
64. The report details the background to the council's service requirements and to the energy market in particular. When using these procurement vehicles, individual contracts will be agreed between the supplier and the individual clients.
65. The report explains why it is considered that the engagement of a buying consortium will provide the best procurement option for this service and that this approach to gain access to the wholesale rather than retail market is the nationally recognised best practice approach to energy procurement.

66. The report confirms the process and the evaluation criteria that will be used to select the preferred buying consortium to be engaged to procure this contract. The key selection criteria are set out and these will form the basis for the recommended option at Gateway 2 stage.
67. The total estimated contract value is for a four year contract commencing in October 2016 with no extension provision. The current estimated costs are based on the current energy market predictions whilst the actual costs will depend on the price to be secured from the wholesale market.
68. Client departments will be responsible for monitoring their own service and invoices whilst the Energy Team will liaise with the supplier.

Director of Legal Services

69. This report seeks the approval of the proposed procurement strategy in relation to the purchase of electricity supply to all council sites for a period of four years from 1 October 2016.
70. The nature and estimated value of this procurement is such that the procurement process will be subject to the full application of the Public Contracts Regulations 2015 (“the EU Regs”). The report advises that there are two organisations (LASER and the Crown Commercial Service) that operate a framework for the supply of electricity which has been (or is currently being) procured in compliance with the EU Regs, and since the council is eligible to use either framework it will not have to carry out its own tendering process. Following approval of this procurement strategy, it is intended that an evaluation of the two consortia framework options will be undertaken using the criteria noted in paragraphs 31 and 38. The outcome of that evaluation will result in a gateway 2 report to seek approval for use of one of the consortia, and to enter into a contract with their supplier.
71. This procurement is classed as a strategic procurement under the council’s Contract Standing Orders (“CSOs”) and therefore CSO 4.4.2 a) reserves to the cabinet or cabinet committee the decision to authorise the proposed procurement process, after consideration by the corporate contracts review board (CCRB) of the report.
72. Paragraph 47 contains the community impact statement in relation to the proposed procurement and paragraphs 51 and 52 explain how the council must have due regard to the Public Sector Equality Duty in this procurement. Cabinet should satisfy itself that this duty has been complied with when considering these recommendations. Paragraphs 61 and 62 set out the consultation that has taken place. Cabinet must conscientiously take into account the outcome of consultation when taking a decision on the recommendations in this report.

Strategic Director of Finance and Corporate Services (FC/15/003)

73. The strategic director of finance and corporate services notes the recommendations in this report for the procurement strategy for the supply of gas to all council sites for a four year period from 1 October 2016. The contract will impact on five financial years from 2016/17 to 2020/21.
74. At this stage it is not possible to give a firm value for the contract, as the actual billed costs will depend on the purchasing strategy taken and prices of electricity secured from the wholesale market.

75. Once the contract is let, client departments will be responsible for payment and monitoring of their own invoices, and any expenditure must be managed within budget or alternative funding identified. Given the scope of the contract it will impact the council's general fund, housing revenue account, and schools.

Head of Home Ownership

76. Fuel costs form a substantial part of the costs associated with running the district heating systems, and these costs are service chargeable to those leaseholders who benefit from the system. Although the procurement route is intended to achieve the best price in the market, it does not easily sit within the requirements of the regulations appertaining to Section 20 of the Landlord and Tenant Act, as amended by the Commonhold and Leasehold Reform Act 2002.
77. The proposed contract with a buying consortium is not in itself a qualifying agreement within the terms of the Act, since the management costs associated with the provider are below the consultation threshold. The fuel costs that they will negotiate are above the threshold, however there is no contract between the council and the fuel providers, and the agreements are for periods that are below the 12 month term that falls within the regulations.
78. The council has previously sought dispensation on fuel contracts procured in this way, in order to remove the risk of challenge where the application of the regulations is not clear. The application was made on the basis that all leaseholders were with district heating charges were fully informed of the process by Section 20 Notice, and dispensation was granted where we could not apply all the regulations. Dispensation does not extent to a renewal of these contracts and therefore it will be necessary to serve Notice again, and to seek dispensation on the same terms as before.
79. It is intended to approach the First Tier Tribunal who consider these applications, to seek agreement to make notices available on the website and direct attention to them in the local press, rather than serve the very large number of Notices that are required. It is also intended to seek dispensation that might be extended to future procurements that are in the same terms without making a separate application each time.
80. It will be necessary to obtain the relevant dispensation before an agreement is entered into with the buying consortium.

BACKGROUND DOCUMENTS

Background Documents	Held At	Contact
Energy Contracts Schedule	Environmental Services Southwark Council 160 Tooley Street London SE1 2QH	Chris Owen Corporate Energy Manager
Link: http://moderngov.southwark.gov.uk/ieListDocuments.aspx?CId=302&MId=5137&Ver=4		
List of sites supplied with gas under this contract	Environmental Services Southwark Council 160 Tooley Street London SE1 2QH	Chris Owen Corporate Energy Manager
Link: http://moderngov.southwark.gov.uk/ieListDocuments.aspx?CId=302&MId=5137&Ver=4		

AUDIT TRAIL

Cabinet Member	Councillor Darren Merrill, Environment and the Public Realm		
Lead Officer	Ian Smith, Head of Environmental Services		
Report Author	Chris Owen, Energy Manager		
Version	Final		
Dated	9 June 2015		
Key Decision?	Yes	If yes, date appeared on forward plan	April 2015
CONSULTATION WITH OTHER OFFICERS / DIRECTORATES / CABINET MEMBER			
Officer Title	Comments sought	Comments included	
Director of Legal Services	Yes	Yes	
Strategic Director of Finance and Corporate Services	Yes	Yes	
Head of Procurement	Yes	Yes	
Head of Home Ownership	Yes	Yes	
Contract Review Boards			
Departmental Contracts Review Board	Yes	Yes	
Corporate Contracts Review Board	Yes	Yes	
Date final report sent to Constitutional Team			11 June 2015

Item No. 12.	Classification: Open	Date: 23 June 2015	Meeting Name: Cabinet
Report title:		Gateway 1 Procurement Strategy Approval: Supply of Electricity to All Council Sites	
Ward(s) or groups affected:		All wards	
Cabinet Member:		Councillor Darren Merrill, Environment and the Public Realm	

FOREWORD – COUNCILLOR DARREN MERRILL, CABINET MEMBER FOR ENVIRONMENT AND THE PUBLIC REALM

This report sets out the procurement strategy for the supply of electricity for Southwark Council sites.

As every household knows the price of electricity has been volatile over the past few years and this can lead to uncertainty. This report sets out how the council, within an approved Framework, can save money working with others to get the best wholesale price of electricity; limiting the element of risk to the council. There are a couple of framework providers and this report sets out the strategy and criteria for ensuring the best deal for the council and its tax payers.

RECOMMENDATION

1. That the cabinet approves the procurement strategy outlined in this report for the supply of electricity to all council sites as detailed in paragraph 2 below, at an estimated value of £6.4m per annum for a four year period from 1 October 2016 giving an estimated total value of £25.6m.

BACKGROUND INFORMATION

2. The council spends approximately £6.4m per annum on electricity to provide power and lighting to the operational estate, leisure centres, libraries, schools and housing estate communal lighting and lift systems. A full list of sites supplied with electricity under this contract is held as background papers and available on request.
3. The council currently contracts with a provider via the LASER framework (LASER is a not-for-profit organisation set up by Kent County Council). The current contract with LASER and Npower (who supply the electricity), and Laser and EDF (who supply the smaller sites) started in October 2012 and runs until 30 September 2016. The contract with Npower is a managed solution where Npower sends invoices electronically to LASER who in turn invoice whoever is responsible for paying the bill. This process allows LASER to provide additional services such as basic invoice checking, and to recover their service charge. The contract with EDF is unmanaged, due to the value of individual supplies, and therefore sites are billed directly.
4. The current contract has provided excellent value for money to the council with the cost of electricity around 29 per cent cheaper than the price available in the retail market. This figure was taken from the council's latest annual performance report in Jan 2015 that showed the average electricity price across the portfolio was 10.88ppkWh compared to 15.29 offered by British Gas to a dual fuel customer.

5. The council has six portfolios for electricity and gas supplies to municipal sites, schools and housing estates. Four of these cover electricity supplies to over 3,500 sites. Two are for the supply of gas to over 200 sites.
6. The portfolios are set up in such a way to provide best value for the council through the length, duration and how the energy is bought. Sites are assigned to each portfolio by their usage and meter type, rather than building type.
7. This report relates to the portfolios that cover the supply of electricity to all sites. These are split by way of meter type. 00 or 'half-hourly, are largest types of supply, these include the Tooley Street offices. The other portfolios are meter profile sizes 5-8 which are medium sized supplies, mainly including schools. The council also have separate portfolios for domestic sized supplies, generally profile classes 1-4 which includes landlords lighting to estates which is split in two by consumption levels. Although they are separate portfolios, they will be part of the same framework contract as the electricity is all purchased at the same time.
8. An EU compliant tender process was used by LASER on behalf of a consortium of authorities including Southwark in 2011. This covered the contract period 2012-2016. A new EU compliant tender is already in place for the period 2016-2020.
9. The existing framework agreement does not have an extension provision beyond 30 September 2016.
10. If purchasing from an organisation that provides a framework agreement the council could join, it needs to share the intended procurement approach with them in a timely fashion to enable them to know the likely amount of electricity they will be procuring on our behalf, and to ensure the best price is realised by purchasing ahead of the contract start date.

Summary of the business case/justification for the procurement

11. The council has an on-going need for electricity so a new contract is needed from October 2016 to ensure continued provision.
12. This report is proposing a buying method to ensure best value for purchasing electricity for sites. Individual contracts will exist between the supplier and whoever is responsible for paying the bills under the framework agreement.

Market considerations

13. The energy market is very competitive and means that consumers in Britain can select from a range of companies to provide their energy supply. The energy suppliers all use the same gas pipes and electricity wires to deliver the same physical products (gas and electricity), so instead they compete on price, service and innovation.
14. The unit (kilowatt hour – kWh) cost of electricity to the customer is made up of a number of cost elements:
 - Wholesale cost of the commodity itself – gas or electricity
 - Pass through charges for transporting the energy – i.e. UK Power networks. These charges are fixed by the energy regulator (Ofgem)
 - Meter operating, billing and administration charges
 - Government taxes – “Climate Change Levy” and VAT
 - Supplier profit.

15. The wholesale price of electricity comprises around 60 per cent of the total cost of paid by customers. The remaining 40 per cent is made up of the other charges listed above.
16. As the wholesale market price of electricity is the dominant factor in the end price to customers, competition between suppliers usually only realises around 1 – 2 per cent difference in prices when tendered.
17. The largest impact on the end electricity price is the amount being bought, decision when to buy, and how much future electricity demand to buy at any one time (i.e. to cover the total demand for one or two years, or just a portion).
18. The energy market is extremely volatile. Wholesale energy prices are influenced by a range of factors including supply security, weather trends, exchange rates and geopolitical issues. Prices can vary significantly on a daily basis with dramatic rises and falls over a 12-month period. Moves of plus or minus 20 per cent in a single month are possible.
19. Electricity prices are likely to increase over the proposed four year contract period. Suppliers will be accounting for infrastructure needs to supply energy, profit, administration costs, regulated fees and taxation.

Proposed procurement route

20. Crown Commercial Service, which was previously known as the Office of Government Commerce (OGC) has estimated that the cost of going through the OJEU process is £30,000. By using an organisation that has a framework agreement in place, as recommended by the London Energy Project (LEP) and OGC, local authorities do not need to go through the tendering process, will no longer have to closely follow the markets, or take difficult decisions over when to buy, thus saving time and money. The decision to be made ultimately is the type of purchasing strategy the council wants to secure within the framework agreement.
21. Further, managing a flexible energy contract is a specialised function, and both the OGC and London Energy Project advise this should only be performed by market specialists with the relevant knowledge, experience and information to undertake this task. Like any other market it requires a 'trading' function, deploys tested and continuously improved buying and risk management strategies and has appropriate governance arrangements in place.
22. There are minimum size requirements for buying wholesale energy flexibly, i.e. aggregated to the size of at least ten typical London boroughs so the council would not be able to benefit from wholesale prices unless entering into a framework agreement.
23. There are two organisations operating framework agreements for the supply of electricity that the council can join. One is LASER and the other is Crown Commercial Service.
24. LASER is a local government purchasing consortium operating in the South East and London region. It is part of Kent County Council and has responsibility for the energy procurement for the Central Buying Consortium customers as well as for its own customers from London and the South East of England. It represents in excess of 100 authorities.
25. Crown Commercial Service is the national procurement partner for all UK public services and is part of the Efficiency and Reform Group within the Cabinet Office. They have been purchasing aggregated energy volumes via the wholesale markets for more than ten years.
26. The framework procurement process used by both organisations is compliant with Public Contracts Regulations and OJEU.

27. The estimated value of this procurement meets the criteria of EU general protocol, and all reasonable steps would normally have to be taken to obtain at least five tenders following a publicly advertised competitive tendering process through OJEU.
28. This method of purchasing allows the council to access wholesale rather than the retail market prices. This method of buying has been approved and adopted by the council to avoid the risk of effectively settling all of the council's electricity costs on a single day through a fixed price, which retrospectively may be a high point in the market. It is also the recognised best practice approach to energy procurement as recommended by Crown Commercial Services and London Energy Project managed by Capital Ambition, the Regional Improvement and Efficiency Partnership).
29. The selected organisation (LASER or Crown Commercial Service) will secure a supplier for electricity under the framework agreement and the decision to be made by the council ultimately will be which of these frameworks to join and the type of purchasing strategy it wants to secure from the successful organisation, be that fixed price, or a range of flexible purchasing options. These issues will be considered as part of the Gateway 2 report recommending the framework.
30. The report recommends purchase under a framework agreement in line with best practice.
31. The Gateway 2 report will present best value options available through the two framework agreements available, and also the best value purchasing options within those frameworks. There are a number of factors or criteria that will need to be considered and scrutinised when selecting the framework agreement available which best meets the council's requirements and presents value for money. Selection of the appropriate organisation operating the framework agreement will be made using criteria in the following order;
 1. the tender process used by the organisation offering a framework agreement and evaluation criteria they used for selecting the electricity supplier;
 2. how the managed or unmanaged solution offered by each will work and benefits for the authority;
 3. terms and conditions of the framework;
 4. communication with the council, provision of information and how that will be managed;
 5. delegated authority and decision to purchase on behalf of the council. Compatibility with the council's requirements;
 6. the transparency of costs levied under the framework agreement;
 7. provision of information and how it will help the council manage energy consumption throughout the estate;
 8. additional services that can be provided.
32. The energy team will lead and undertake the evaluation, in collaboration with colleagues from procurement, corporate finance and legal services. Records will be kept against the key criteria listed in paragraph 31.
33. Each of the two organisations that offer a framework agreement the council could join will be asked to represent themselves and provide supporting materials to the energy team and will be assessed with professional advice and guidance provided by the OGC and The London Energy Project.
34. The proposed best purchasing solution for the authority's electricity supplies contract will be presented at Gateway 2 and will include an assessment of the most suitable approach to buying the wholesale electricity. There are two ways to buy wholesale electricity. 'Purchase in Advance (PIA)' or 'Purchase within period (PWP)'

35. PIA means the organisation offering a framework agreement, buys the full estimated electricity requirement prior to October each year to be used for a 12 month period. Whilst this approach provides certainty over the price of electricity for a full 12 month period, it means that, if the price of electricity falls in the period, best value may not be realised.
36. PWP means the organisation offering a framework agreement can either buy the full estimated electricity requirement prior to October each year, but only for a six month period or it can leave some of the requirement to be purchased within the 6 month period to enable them to take advantage of any falls in the market. Whilst this approach may offer better value for money (if the cost of electricity falls in the year) it does not provide certainty over the cost as electricity can go up in price as well as down.
37. The two buying options can be likened to a fixed rate or variable rate mortgage where fixed rate gives certainty over the price to be paid but variable rate offers the chance for the price to fall.
38. Officers will recommend a buying solution that represents the best value to the authority utilising expertise from the successful organisation, the London Energy Project and independent energy experts where required. The following criteria will be used to help define the selection;
 - Previous PIA and PWP performance demonstrated by the organisation and by further analysing the performance to date in the existing framework where appropriate.
 - Market conditions and electricity supply to the UK
 - Market forecast and risk to the authority.

Identified risks and how they will be managed

39. The greatest risk in buying electricity is in deciding when, and how much volume to purchase. This report sets out how the recommended procurement approach will mitigate this risk by purchasing electricity within a flexible framework contract that spreads buying decisions across the contract period. The use of an organisation offering a framework agreement for the supply of electricity is also one of the energy procurement solutions recognised as being best practice by central and regional government.
40. Identifying the procurement approach and presenting the findings and the best solution in the Gateway Two report will ensure that the council does not risk making 'rushed' decisions without consideration of alternative options.
41. The authority needs to consider the risk in prices fluctuating during the contract periods, and that it feels there is a control over the decisions being made on behalf on the authority by the successful organisation. The selection criteria, including delegated authority for purchasing, in addition to the market analysis (all detailed in the proposed procurement route) will ensure the authority is able to select a solution that allows those risks to be managed.

KEY ISSUES FOR CONSIDERATION

Key/Non Key decisions

42. This report is a key decision.

Policy implications

43. There are no policy implications.

Procurement project plan

Activity	Date completed
Forward Plan (if Strategic Procurement)	01/04/2015
DCRB/CCRB/CMT Review Gateway 1: Procurement Strategy Approval	DCRB 28/05/2015 CCRB 04/06/2015
Gateway 1: Procurement strategy for approval report (this report)	23/06/2015
Scrutiny Call-in period and notification of implementation of Gateway 1 decision	01/07/2015
Council evaluation of framework agreement	06/07/2015
Council evaluation of purchasing solution	06/07/2015
Review Gateway 2: Framework selection and supplier selected by the framework provider award report	DCRB 01/09/2015 CCRB 09/09/2015
Notification of forthcoming decision	12/09/2015
Gateway 2: Framework selection and Recommendations for purchasing option	23/09/2015
Start date of council buy-in to the supplier selected by the framework provider	01/10/2016
Contract completion	31/09/2020

TUPE implications

44. There are no TUPE implications.

Development of the tender documentation

45. As the proposal is to join a framework agreement, no tender documentation is needed.
46. Selection of the most suitable framework agreement to join will be based on the criteria set out in Sections 31 and 38 above.

Community impact statement

47. This contract covers electricity supplies to central boiler systems, streetlighting, and landlords' lighting on estates. The estimated increase in electricity prices will therefore affect tenants' service charges. However, all sections of the community are equally affected by rising energy prices, whether they have their own domestic boilers (and pay their own gas and electricity bills) or are connected to communal systems. The aim of the recommended contract is to adopt a flexible purchasing option whereby falls in the market price for electricity can be secured to minimise the overall price to the consumer. This strategy is not an option that is open to individual consumers.

Sustainability considerations

48. This contract is concerned with securing large scale electricity supplies for power and lighting. On-going work is carried out to ensure reductions in use where possible, including using more efficient lighting, and also self generation such as solar panel installation in certain areas where financially viable.

Economic considerations

49. Due to the nature of the energy supply market requirements for suppliers to support local employment would be inappropriate.

Social considerations

50. There are no specific social considerations. The London living wage is not applicable due to the supply nature of this contract.
51. Pursuant to section 149 of the Equality Act 2010 the council has a duty to have due regard in its decision making processes to the need to:
- Eliminate discrimination, harassment, victimisation or other prohibited conduct;
 - Advance equality of opportunity between persons who share a relevant protected characteristic and those who do not
 - Foster good relations between those who share a relevant characteristic and those that do not share it.
52. The relevant protected characteristics are age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex, sexual orientation. The Public Sector Equalities Duty also applies to marriage and civil partnership. There are no equality implications associated with this procurement

Environmental considerations

53. Both organisations will be asked to present the authority with data and any further solutions to manage energy consumption through the council estate. These will be presented in the Gateway 2 report.

Plans for the monitoring and management of the contract

54. The energy team within the environment and leisure department will act as a single point of contact with the supplier to resolve any outstanding queries. Annual performance reviews will be undertaken by the energy team. There will also be a review panel constructed from representatives from organisations utilising the framework that will meet with the framework provider on a quarterly basis to ensure on-going best value. The London Energy Project will also carry out annual reviews on value for money against benchmarked figures.

Resource implications

55. Letting and managing the contract will be undertaken by the energy team. Sufficient resources are in place to ensure effective management

Staffing/procurement implications

56. Client departments are responsible for payment and monitoring of their own invoices. The energy team within environment and leisure will act as a single point of contact with the supplier to resolve any outstanding queries.

Financial implications

57. The estimated contract costs have been based on current wholesale costs and the existing sites utilising the framework agreement.
58. Some sites supplied with electricity via this contract will be affected by the changes made as part of the disposals and rationalisation programme to the council estate. Predicted consumption rates for these will be accounted for in the future contract negotiations, in addition to any new sites that may come on board. These changes will be included in the calculations for the estimated contract value and will be updated into the total values prior to the Gateway 2 report.
59. It must be emphasised that this report is recommending a buying method, not a set of fixed electricity prices resulting from a competitive tender. All predicted costs are therefore based on current market conditions. The actual billed costs will depend on the purchasing strategy taken and prices of electricity secured from the wholesale market.

Legal implications

60. Please see legal concurrent.

Consultation

61. Officers in property and regeneration managing the disposal of council offices and the Modernise Programme will be consulted prior to the contract start date in order to finalise a site listing for the contract.
62. For those schools and leisure centres included in the contract notification will be sent to those responsible for paying the bills of the intention to renew the contract and the period covered.

SUPPLEMENTARY ADVICE FROM OTHER OFFICERS

Head of Procurement

63. This report seeks cabinet approval of the procurement strategy for the supply electricity to all council sites. The report identifies two central purchasing bodies that currently buy electricity on behalf of local authorities i.e. Buying Solutions and LASER. It is proposed that an assessment of the two procurement vehicles is undertaken to determine which one will secure the best deal for the council.
64. The report details the background to the council's service requirements and to the energy market in particular. When using these procurement vehicles, individual contracts will be agreed between the supplier and the individual clients.
65. The report explains why it is considered that the engagement of a buying consortium will provide the best procurement option for this service and that this approach to gain access to the wholesale rather than retail market is the nationally recognised best practice approach to energy procurement.
66. The report confirms the process and the evaluation criteria that will be used to select the preferred buying consortium to be engaged to procure this contract. The key selection criteria are set out and these will form the basis for the recommended option at Gateway 2 stage.
67. The total estimated contract value is for a four year contract commencing in October 2016 with no extension provision. The current estimated costs are based on the current energy

market predictions whilst the actual costs will depend on the price to be secured from the wholesale market.

68. Client departments will be responsible for monitoring their own service and invoices whilst the Energy Team will liaise with the supplier.

Director of Legal Services

69. This report seeks the approval of the proposed procurement strategy in relation to the purchase of electricity supply to all council sites for a period of four years from 1 October 2016.
70. The nature and estimated value of this procurement is such that the procurement process will be subject to the full application of the Public Contracts Regulations 2015 (“the EU Regs”). The report advises that there are two organisations (LASER and the Crown Commercial Service) that operate a framework for the supply of electricity which has been (or is currently being) procured in compliance with the EU Regs, and since the council is eligible to use either framework it will not have to carry out its own tendering process. Following approval of this procurement strategy, it is intended that an evaluation of the two consortia framework options will be undertaken using the criteria noted in paragraphs 31 and 38. The outcome of that evaluation will result in a gateway 2 report to seek approval for use of one of the consortia, and to enter into a contract with their supplier.
71. This procurement is classed as a strategic procurement under the council’s Contract Standing Orders (“CSOs”) and therefore CSO 4.4.2 a) reserves to the cabinet or cabinet committee the decision to authorise the proposed procurement process, after consideration by the corporate contracts review board (CCRB) of the report.
72. Paragraph 47 contains the community impact statement in relation to the proposed procurement and paragraphs 51 and 52 explain how the council must have due regard to the Public Sector Equality Duty in this procurement. Cabinet should satisfy itself that this duty has been complied with when considering these recommendations. Paragraphs 61 and 62 set out the consultation that has taken place. Cabinet must conscientiously take into account the outcome of consultation when taking a decision on the recommendations in this report.

Strategic Director of Finance and Corporate Services (FC/15/002)

73. The strategic director of finance and corporate services notes the recommendations in this report for the procurement strategy for the supply of electricity to all council sites for a four year period from 1 October 2016. The contract will impact on five financial years from 2016/17 to 2020/21.
74. At this stage it is not possible to give a firm value for the contract, as the actual billed costs will depend on the purchasing strategy taken and prices of electricity secured from the wholesale market.
75. Once the contract is let, client departments will be responsible for payment and monitoring of their own invoices, and any expenditure must be managed within budget or alternative funding identified. Given the scope of the contract it will impact the council’s general fund, housing revenue account, and schools.

Head of Home Ownership

76. Fuel costs form part of the service chargeable costs associated with communal services such as lighting and lifts and affects most leaseholders in the borough. Although the procurement

route is intended to achieve the best price in the market, it does not easily sit within the requirements of the regulations appertaining to Section 20 of the Landlord and Tenant Act, as amended by the Commonhold and Leasehold Reform Act 2002.

77. The proposed contract with a buying consortium is not in itself a qualifying agreement within the terms of the Act, since the management costs associated with the provider are below the consultation threshold. The fuel costs that they will negotiate will often be above the threshold, however there is no contract between the council and the fuel providers, and the agreements are for periods that are below the 12 month term that falls within the regulations.
78. The council has previously sought dispensation on fuel contracts procured in this way, in order to remove the risk of challenge where the application of the regulations is not clear. The application was made on the basis that leaseholders were fully informed of the process by Section 20 Notice, and dispensation was granted where we could not apply all the regulations. Dispensation does not extent to a renewal of these contracts and therefore it will be necessary to serve notice again, and to seek dispensation on the same terms as before.
79. It is intended to approach the First Tier Tribunal who consider these applications, to seek agreement to make notices available on the website and direct attention to them in the local press, rather than serve the very large number of Notices that are required. It is also intended to seek dispensation that might be extended to future procurements that are in the same terms without making a separate application each time.
80. It will be necessary to obtain the relevant dispensation before an agreement is entered into with the buying consortium.

BACKGROUND DOCUMENTS

Background Documents	Held At	Contact
Energy Contracts Schedule	Environmental Services Southwark Council 160 Tooley Street London SE1 2QH	Chris Owen Corporate Energy Manager
Link: http://moderngov.southwark.gov.uk/ieListDocuments.aspx?CId=302&MId=5137&Ver=4		
List of sites supplied with electricity under this contract	Environmental Services Southwark Council 160 Tooley Street London SE1 2QH	Chris Owen Corporate Energy Manager
Link: http://moderngov.southwark.gov.uk/ieListDocuments.aspx?CId=302&MId=5137&Ver=4		

AUDIT TRAIL

Cabinet Member	Councillor Darren Merrill, Environment and the Public Realm		
Lead Officer	Ian Smith, Head of Environmental Services		
Report Author	Chris Owen, Corporate Energy Manager		
Version	Final		
Dated	9 June 2015		
Key Decision?	Yes	If yes, date appeared on forward plan	April 2015
CONSULTATION WITH OTHER OFFICERS / DIRECTORATES / CABINET MEMBER			
Officer Title	Comments sought	Comments included	
Head of Home Ownership	Yes	Yes	
Finance Director	Yes	Yes	
Head of Procurement	Yes	Yes	
Director of Legal Services	Yes	Yes	
Contract Review Boards			
Departmental Contracts Review Board	Yes	Yes	
Corporate Contracts Review Board	Yes	Yes	
Date final report sent to Constitutional Team	11 June 2015		

Item No. 13.	Classification: Open	Date: 23 June 2015	Meeting Name: Cabinet
Report title:		Gateway 2: Contract Award Approval for Prevention and Inclusion Framework – Accommodation Based Services	
Ward(s) or groups affected:		All	
Cabinet Member:		Councillor Stephanie Cryan, Adult Care and Financial Inclusion	

FOREWORD – COUNCILLOR STEPHANIE CRYAN, CABINET MEMBER FOR ADULT CARE AND FINANCIAL INCLUSION

Ensuring that the most vulnerable people in Southwark are able to access support and care is one of the most important duties of the council. At a time of significant reductions in public finances from central government, there is a greater need to ensure that these vital services continue to provide value for money, whilst ensuring always that those with an assessed need are able to obtain help. In agreeing to a new prevention and inclusion framework in partnership with Lewisham Council, Southwark will be gaining a dynamic commissioning tool to deliver on our commitments, providing quality services for those with a care need.

Providing the support that prevents people requiring long-term care or hospital admittance is not in addition to, but central to our approach to care. By helping people prior to a crisis occurring, we can delay or limit the need for interventions, enabling people to stay living where they consistently tell us they want to - in their own homes and communities. The prevention and inclusion framework will give us the tools to do just this, helping people to live independently, to access employment and housing, and to get the care and other help that they need.

The new framework has been developed in partnership with those people who currently use preventative services in Southwark and Lewisham and, importantly, some of these same people were able to be involved in evaluating potential organisations who submitted tenders to be on the framework. This was a fantastic opportunity to put those people who use the services at the heart of the procurement process and I want to thank these individuals in particular for their invaluable contributions to this work.

The new framework in addition recognises the care workers who play the most vital role in ensuring that, day after day, help is available for those in need. At the heart of the framework is a commitment to pay the London Living Wage (LLW), ensuring that these care workers are paid appropriately for the critical work they do.

RECOMMENDATIONS

1. That cabinet approves an increase in the numbers of suppliers on the mental health category of the joint Lewisham-Southwark framework for accommodation based prevention and inclusion services from 10 to 15 due to the reasons outlined in paragraph 24.

2. That cabinet awards the suppliers listed in paragraph 25 onto the joint Lewisham-Southwark framework agreement.
3. That cabinet notes that the joint Lewisham-Southwark framework will operate for a period of four years commencing on 1 August 2015 until 31 July 2019.
4. That cabinet notes that contracts 'called off' from the framework agreement will be subject to individual contract award reports and decisions that will be taken in line with the council's contract standing orders.
5. That cabinet notes that the total current annual budget in Southwark for services that will be subject to the framework is £4.2m.

BACKGROUND INFORMATION

6. People with a mental health condition, physical or learning disabilities and those in need of care consistently express the wish to live in their own homes, to be able to participate in their own communities and to get help in order to lead independent fulfilling lives. By connecting people to the services and support they need across health, education, training and employment the Council is shifting the emphasis of care towards this model of independent living.
7. The establishment of a prevention and inclusion framework will provide both Southwark and Lewisham Councils with a dynamic commissioning mechanism to provide support for people assessed as in need. The approach will ensure that help is available to avoid a deterioration of people's situations or even a crisis, with a resulting reduction in required interventions and support from social care and the health service.
8. Southwark and Lewisham Councils established a joint four year framework agreement in 2010-14, enabling a common approach to accommodation-based supported housing services in the two boroughs. For Southwark, through a comprehensive programme of re-tendering existing services, the council was able to use this approach to deliver significant savings over the period of just over £8 million.
9. In December 2012, the Lewisham Mayor and Cabinet and the Southwark cabinet agreed to a new procurement strategy that would establish a refreshed framework agreement across both boroughs. It was agreed that the new framework would operate for a period of four years, with a start date of 1 August 2015.
10. The new framework agreement aims to support the delivery of the emerging priorities in both Lewisham and Southwark around mental health supported accommodation, progression planning and greater choice of independent living for people with learning disabilities, young people and care leavers. As well responding to and supporting the delivery of these priorities the framework will allow Southwark to continue to secure value for money whilst maintaining a focus on good quality outcomes for those people who use these services.
11. The new framework is being established to support people across the following service categories:

- (a) people with a mental health condition.
 - (b) people with clearly assessed support needs – this includes people at risk of becoming homeless, rough sleepers, offenders, people with substance misuse problems and victims of domestic violence.
 - (c) people with disabilities
 - (d) young people who are at risk – including 16/17 year olds who are at risk, teenage parents, young offenders and those young people leaving the care system
 - (e) victims of violence against women and girls.
12. In line with the prevention, recovery and early intervention agendas, the key outcomes of the framework will enable people who use the services to:
- live independently and experience an improvement in health, well being and quality of life
 - be safe and participate fully in their own communities
 - receive a service that is personalised to their own needs and aspirations
 - achieve economic well being
 - be enabled to move into longer term suitable accommodation.
13. The procurement of the framework has been led by Southwark Council in a joint approach with Lewisham. The procurement exercise included a comprehensive evaluation of all tenders by professional leads with backgrounds in health, social care and commissioning. People who currently access these services were also involved in the evaluation process, which brought important first-hand experience to the task of assessing potential service providers who wanted to enter onto the framework.
14. This report sets out the outcome of the procurement exercise and makes recommendations for contract awards for each of the service categories on the new framework. A procurement project plan is attached in Appendix 1.

KEY ISSUES FOR CONSIDERTION

Description of procurement outcomes

15. The 2010-14 Lewisham-Southwark accommodation based prevention framework was a useful tool which allowed existing prevention services in both boroughs to be re-commissioned and in some areas re-designed. It is anticipated that the new framework will allow both councils to deliver further transformation of the services commissioned so that future service provision is more aligned with the assessed needs of those who access this support, whilst still providing scope to deliver further efficiency savings.
16. The use of the framework will reduce the need for multiple individual procurements for each of the preventative services that are tendered, resulting in cost and resource savings for the two councils, as well as for providers, as they will not have to undertake a series of multiple tenders.

17. The framework is in addition designed to deliver outcomes-based high quality support as well as value for money. At a time of significant pressure on council services, the preventative offer delivered through the framework will provide capacity for those who need help who would otherwise have to rely on more expensive and often unnecessary support in care and hospital settings.
18. The framework was developed solely by Lewisham and Southwark Councils. It should be noted that the framework has been designed so that it may in addition be utilised by other local authority areas in cooperation and agreement with Lewisham and Southwark. However, at this stage, no other local authority area plans to utilise the framework.
19. Tenders to access the framework were evaluated on the basis of a 60:40 price-quality ratio split. It should be noted that, when services are 'called off' (that is, contracted through the framework mechanism) the council will be able to vary the current price-quality ratio through a mini-competition approach.

Market considerations

20. The market for the provision of supported housing services is well established and mature, and has developed considerably since the delivery of the national 'supporting people programme' set up in 2003. Many providers responded to the competitive environment that subsequently developed across London by significantly reducing overheads and by finding creative ways of reducing workforce costs. That said, the downward pressure on hourly costs has led some organisations to review their strategy regarding the supported housing sector with a number of organisations exiting the market altogether.
21. Southwark currently has 10 providers of accommodation-based services. The local market is a mix of sub regional providers working in the central-south and south-east London area and there are also a number of pan-London organisations. A small number of national organisations also operate in the area. Many of the current Southwark providers are also registered housing providers including housing associations.
22. Establishing the new framework agreement will provide an ongoing mechanism by which competition and market development can take place. The new mechanism will also continue to enable a streamlined and administratively efficient process for the commissioning of key preventative services in the area.
23. Lewisham and Southwark Councils agreed to restrict the number of potential providers in each of the five service categories strictly to those organisations that could demonstrate delivery of the requirements set out in service specifications. The original December 2012 decision by both councils to establish the framework specified the maximum number of organisations per category would be 10 with the exception of the violence against women and girls category where the maximum was set at 5. The reason for this was the lower volume of need for services of this type in Lewisham and Southwark compared to the other categories on the framework.
24. Recent reviews of the mental health sectors in both Lewisham and Southwark have demonstrated that there is a significant need for high quality support and accommodation for those with a mental health condition. Both areas are working to ensure that choice, quality and innovation are at the heart of this

sector, and that provision of service adequately meets the needs of people in the areas. In light of this work, it is recommended that for the mental health category of the framework, that the number of providers is not restricted to 10 but that any provider meeting the required quality standards is accepted.

Contract award

25. As set out in paragraphs 27 to 47, a rigorous procurement exercise took place to consider tenders for qualification onto the framework. The result of this work was that the following tenders qualified for award onto the joint Lewisham-Southwark prevention and inclusion framework:

(a) people with a mental health condition

List of providers who qualified for this category of the framework [on the basis of an extension to the number of suppliers in this category from 10 to 15]	
1	Equinox Care
2	Family Action
3	Hexagon Housing Association
4	KeyRing Living Support
5	Look Ahead
6	Metropolitan Housing Trust
7	Richmond Fellowship
8	Single Homelessness Project (SHP)
9	South London YMCA
10	Southside Partnership
11	St Mungos Broadway
12	One Housing Group
13	Thames Reach Housing Association
14	The Riverside Group Limited
15	Three C's

(b) people with clearly assessed support needs

List of providers who qualified for this category of the framework	
1	Hestia Housing Support
2	Look Ahead
3	Metropolitan Housing Trust
4	Oasis Aquila Housing
5	One Housing Group
6	Single Homelessness Project (SHP)
7	St Mungos Broadway
8	South London YMCA
9	Thames Reach Housing Association

List of providers who qualified for this category of the framework	
10	The Salvation Army

(c) people with disabilities

List of providers who qualified for this category of the framework	
1	KeyRing Living Support
2	Look Ahead
3	Metropolitan Housing Trust
4	Royal Mencap Society
5	Three C's

(d) young people who are at risk

List of providers who qualified for this category of the framework	
1	Centrepoint
2	Hestia Housing Support
3	Look Ahead
4	Metropolitan Housing Trust
5	Oasis Aquila Housing
6	One Housing Group
7	Single Homelessness Project
8	South London YMCA
9	The Riverside Group Limited
10	The Salvation Army

(e) victims of violence against women and girls

List of providers who qualified for this category of the framework	
1	Hestia Housing Support
2	Metropolitan Housing Trust
3	Refuge
4	St Mungos Broadway
5	Solace Women's Aid

26. The following section sets out the procurement approach that evaluated all suppliers for award onto the framework.

Procurement approach

Advertising the contract

27. Ahead of publication of the contract, Lewisham and Southwark Councils held a joint provider briefing to undertake early market engagement. The event was an opportunity for potential service providers to engage with the councils on the approach to the prevention framework. 150 providers attended the event, which helped generate interest in the upcoming procurement.
28. The contract for the framework was advertised on 16 May 2014 by:
- publication in the Official Journal of the European Union (OJEU)
 - direct letter notifying existing providers of the intention to tender adopting a recognised format that complies with procurement regulations.
29. The advert invited interested parties to request an information pack including a Pre Qualification Questionnaire (PQQ).

Stage One – Pre-Qualification Questionnaire (PQQ)

30. The purpose of the PQQ stage is to create a short list of organisations who have demonstrated that they have sufficient technical capacity and financial and economic standing in order to progress to the invitation to tender stage. All PQQs received were evaluated against the following criteria:
- economic and financial standing
 - business probity and ethical standing
 - health and safety
 - equalities and diversity
 - references
 - other relevant criteria i.e. quality management policies.
31. Given the size of the tender, there was considerable interest from the market as set out below.

Pre Qualification Questionnaire (PQQ) – number of organisations	
Requesting information about the tender	119
Returning a completed PQQ(including expressions of interest)	76
Shortlisted following PQQ evaluation	62
Not shortlisted following PQQ evaluation	14

32. The PQQ's were evaluated on a pass/fail basis under a number of headings. A fail in any section meant the provider could not be shortlisted. In these cases, providers were offered feedback on their submissions.

Stage Two – Invitation to Tender (ITT) – overall

33. Following the successful completion of the PQQ stage, 62 Invitation to Tender (ITT) was sent to shortlisted providers on 9 January 2015 with a deadline for return of tenders by 23 February 2015.
34. The ITT set out the specification of the core and supplementary aspects of the services to be delivered through the contract. To support providers through the process and encourage maximum participation the two councils in addition organised a tender briefing, following the release of the ITT documentation. Of those shortlisted, 49 providers eventually submitted tenders at the ITT stage.
35. The key reason given by the 13 PQQ qualifying organisations that did not bid at the ITT stage was based on an internal business decision by these suppliers, on further consideration, not to enter the prevention and inclusion market in the Lewisham-Southwark area at this stage.
36. Providers submitting tenders at the ITT stage were assessed on the basis of a quality (40%) to price (60%) ratio.

Quality assessment (40%)

37. All method statements submitted by tenderers for each category described in paragraph 11 were evaluated against key core and specialist quality questions as set out at Appendix 2.

Price assessment (60%)

38. Service price made up 60% of the overall score. Tenderers were required to submit an hourly support charge rate excluding any costs related to TUPE (Transfer of Undertakings – Protection of Employment - regulations 2006).

Stage Two – Invitation to Tender (ITT) – evaluations

Invitation to Tender - evaluation of quality

39. Specialist Tender Evaluation Panels (TEPs) were established to assess ITT submissions on the basis of quality. There were six TEPs which were arranged in line with client group service categories. The panels were comprised of stakeholders with appropriate commissioning and service expertise including staff from health services, adult social care, the local NHS clinical commissioning group, community safety and children's services.
40. The quality evaluation process took place between 2 and 16 March 2015. The six TEPs that undertook this work were:
 - core evaluation panel
 - mental health
 - people with clearly assessed support needs
 - people with disabilities
 - young people at risk
 - victims of violence against women and girls

41. The evaluation process for quality and price is set out in Appendix 3. This includes information about the weighting of certain sections where suppliers needed to meet a minimum score for certain criteria in order to qualify for award onto the framework.
42. Those organisations wishing to provide housing related support services had to additionally pass a housing management assessment. There were three criteria for this assessment, as set out in Appendix 3, and suppliers had to be assessed as passing in all three areas in order to qualify for the framework.
43. In addition, service users were invited to be a part of the evaluation process and, for those who took part, two days of training on the procurement process were provided. The service users brought important first-hand experience to the evaluation process, and were in addition able to gain useful transferable skills from the work. In total, 20 service users were selected to help TEPs assess parts of the ITT documentation.

Invitation to tender – evaluation of price

44. The evaluation of price was calculated on the basis of an average of the hourly price submitted by the lowest value ten tenders for each category, with the exception of the victims of violence against women and girls category where this was based on the lowest five tenders. 40% was added to this amount to create a ceiling threshold. Any tender with a price over this ceiling threshold price was automatically eliminated. Remaining tenders were then evaluated and scored proportionally as set out in Appendix 3.

Invitation to tender – combined quality and price score

45. Scores achieved from both quality and price were combined and total scores ranked. This process was replicated for each specialist category with the top ranked contractors appearing on the framework except for those that failed on quality criteria.

Invitation to tender - moderation

46. Following completion of specialist quality and price evaluation, there was an additional moderation stage to the ITT that took place on 17 March - 1 April 2015. Moderation ensured that there had been a consistent and accurate assessment of all submissions and provided additional confidence in the process.
47. The process for ITT moderation is set out below:
 - All members of the service category TEPs met to agree a panel consensus score.
 - Relevant service users met with TEP chairs to agree a consensus score.
 - A final moderation panel of senior officers further re-assessed a random selection of tenders in order to check for consistency and accuracy.

Operation of the new prevention and inclusion framework

'Call off' of services through the framework

48. The framework agreement will specify an obligation on the part of providers accepted onto it to provide services that the Council requests from them. The two councils however are under no obligation to 'call off' services from the framework or guarantee providers a given volume or value of work.
49. Although there is an intention for Southwark and Lewisham Councils to collaborate in the operation of a joint framework agreement, local mechanisms will remain and be driven by individual borough priorities. Both councils can "call off" or commission particular services which will be issued with locally agreed contracts and performance managed by the borough concerned.
50. The processes for call off are set out below:

Call off without competition

- This is a 'call off' using a tendered price and quality score that was submitted by a supplier to qualify for the framework. No changes will be made to the quality weightings and sub criteria that were used for the framework. In the unlikely circumstances where a 'call off' without competition is required, the council will first 'call off' the highest ranked bidder and, where they are unable to deliver the work, move onto the next organisation and so on.

Call off by mini-tender

- This is a 'call off' involving those bidders within a category submitting new prices where TUPE applies. In a mini-competition, the Council has the option to adjust the quality weightings and sub criteria using the ranges set out in the ITT.
 - This 'call off' involves changes to sub criteria in which suppliers are provided with the option of reducing their tendered price using the ranges set out in the ITT.
51. As Southwark will be focused on delivering a reconfiguration of services through operation of the framework agreement, all relevant services commissioned in the future from the framework will be done through one of the methods above. While the tender to establish the framework was based on a jointly agreed approach with Lewisham Council, each borough will use the framework agreement based on local priorities and locally identified need.
 52. The establishment of the framework will not preclude either Council from undertaking other procurements for additional services.

Monitoring of the framework services

53. Services delivered through the framework agreement will be monitored by the Children's and Adults' Services contract monitoring team. Contract monitoring will include:
- quarterly and annual Performance Information
 - analysis of client record returns (including outcome measures).
 - scheme visits that can be announced or unannounced
 - quality self assessments using annual Quality Assessment Framework returns that are validated through scheme visits.
 - agreed action plans for continuous improvement
 - joint monitoring with Lewisham of contract performance
 - consultation with Service users
54. Draft performance targets have been agreed across the two boroughs and these will be further developed and incorporated in service contracts for monitoring and compliance.
55. In the event of a provider change, the Council will plan for and closely monitor the transition to the new provider to ensure that the expected benefits/outcome improvements are delivered. As these are services to vulnerable people the new providers will be expected to work sensitively with service users to minimise any adverse impacts from a change of provider.

TUPE/Pensions implications

56. This report does not give rise to any immediate TUPE implications.
57. Quantification of TUPE implications will take place at the point where the Council decides to undertake a mini-competition 'call off'. At this stage providers will be requested to resubmit prices on the basis of anticipated TUPE costs derived from the service being commissioned and current provider and staff involved.
58. The framework agreement will apply a consistent process and approach to all services providers for those services categories and service types specified under the framework agreement. Any implications for internally delivered services will be addressed separately as required.

Policy implications

59. The Southwark Housing Strategy to 2043 sets out a key role for the council in connecting residents to the services and support they need across health, education, training and employment, especially for those facing particular barriers and less able to help themselves. The framework has a key role in terms of enabling this strategy, achieving a transformational approach for a number of groups in Southwark.
60. In addition the council has a commitment to maximising people's choice and control through the personalisation of services. The framework will enable personalisation to be embedded in the future delivery of preventative services.

Community impact statement

61. The Equality Act 2010 outlines a number of 'protected characteristics' which are the groups of people that are liable to discrimination and have been considered in terms of the use of the framework. An impact assessment has been completed with regard to the impact of the framework which considers the six strands of the equality agenda. The impact on the service users and the provider organisations affected has also been considered.
62. There are not considered to be any adverse impacts upon the community in relation to race, gender, disability, sexual orientation and gender identity, religion and faith, marriage, pregnancy and child care responsibilities, alongside that of age.
63. The 'call-off' process allows the borough to specify additional equality requirements specific to the contract being called off, and where necessary require providers on the framework to enter into partner arrangements with other specialist providers to deliver services. This process will be part of any commissioning framework post August 2015.

Economic considerations

64. The framework is underpinned by an approach that enables people to access employment opportunities, and the evaluation of tenders specifically assessed the plans of potential providers to deliver economic wellbeing.
65. The framework specifically aims to promote financial inclusion, improve employability and enable access to work opportunities. Services that are commissioned are 'efficient and modern' with a focus on value for money and quality.

Social considerations

66. The framework tender was conducted on the basis that providers will pay the London Living Wage (LLW) to their workforce.

Environmental considerations

67. Contractors were assessed on their environmental policy and their response to questions raised at the pre-qualification stage.

Financial implications

68. The council currently spends £4.2m annually on preventative accommodation based support services in Southwark. It is known that the council will continue to face significant financial pressure in the coming years. The framework will provide an efficient procurement mechanism that will allow the council to deliver service reconfiguration within the resources agreed through the council's annual budget setting process.
69. It should be noted that tenders submitted through the evaluation process did not take into account any costs related to TUPE, and there may be an impact on final price once this is factored in. This will be managed through the mini-

competition process in order to ensure that the council continues to receive value for money for its contracted services.

SUPPLEMENTARY ADVICE FROM OTHER OFFICERS

Head of Procurement

70. This report is seeking approval to award a prevention and inclusion framework with an estimated annual value of £4.2m. This is a joint procurement with the London Borough of Lewisham led by Southwark which followed an EU compliant procurement route. The report confirms the procurement strategy set out in the previously approved Gateway 1 report has been followed.
71. The report confirms that tenders were received across the five categories advertised. Paragraph 24 confirms that due to the increasing demand for mental health services the number of providers in this category was increased to include all tenders that met the required quality standards.
72. Paragraphs 27 to 47 describe the tender process that was undertaken noting that in total 76 providers expressed an interest across the 5 categories with 49 tender proposals received. All tenders received were evaluated using a weighted model 60% price and 40% to determine the most economically advantageous tenders for each category.
73. Paragraphs 48 to 52 details how the framework will operate and confirms that where TUPE applies, services will be provided following further mini competition when all bidders within the relevant category will be invited to re-submit prices.
74. Paragraphs 53 to 54 describes the monitoring arrangements that will be in place to manage the operation of the framework and subsequent contracts that are called off from it and provides some assurance regarding transition arrangements for vulnerable clients when new services are commissioned.

Director of Legal Services

75. This report seeks the cabinet's approval to appointment to the prevention and inclusion framework and associated approvals as detailed in paragraphs 1 to 5. As the value of the potential services under this framework exceeds £4m then approval to appoint to this framework is reserved to the cabinet.
76. As this procurement was commenced prior to February 2015, it remains subject to the 2006 EU procurement regulations, and was treated as a Part B procurement with reduced EU tendering requirements. Cabinet are advised that the procurement was undertaken in accordance with the EU regulations applicable at that time. Paragraphs 30 to 47 confirms the tendering process undertaken to identify organisations to be included on the framework. The councils set out the required number of organisations to be included on each of the 5 lots when inviting bids, but as noted in paragraph 23, the demand for mental health requirements has increased requiring the councils to need additional organisations to be included in the framework. For other lots the number of firms required remains as set out in the tender documentation.
77. The cabinet's attention is drawn to the Public Sector Equality Duty (PSED) under the Equality Act 2010, and when making decisions to have regard to the

need to eliminate discrimination, harassment, victimisation or other prohibited conduct; advance equality of opportunity and foster good relations between persons who share a relevant protected characteristic and those who do not share it. The relevant characteristics are age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation. The duty also applies to marriage and civil partnership but only in relation to the elimination of discrimination. The cabinet is referred to paragraphs 61 to 63 which set out the consideration that has been given to the PSED in the community impact statement.

78. Contract standing order 2.3 requires that no steps should be taken to award a contract unless the expenditure has been approved. Paragraphs 68 to 69 confirm the financial implications of award of this framework. As noted in paragraph 4, individual call offs from the framework will be subject to a separate approval process which will confirm the value of each appointment.

Strategic Director of Finance and Corporate Services – FC15/004

79. The strategic director of finance and corporate services notes the recommendations in this report for the award of the Lewisham-Southwark framework for accommodation based prevention and inclusion services.
80. The framework will operate in financial years from 2015/16 to 2019/20, and is funded from general fund resources. The budget for 2015/16 was agreed by council assembly in February 2016. The council faces further cuts in its funding from government in 2016/17. The general fund budget for 2016/17 will be agreed by council assembly in February 2016. All services commissioned through the framework must be managed within the agreed budget.

BACKGROUND DOCUMENTS

Background Documents	Held At	Contact
Supporting People Framework Agreement: Contract Award March 2010	Children's and Adults' Services 160 Tooley Street London SE1 2QH	James Postgate Commissioning Manager
Link: http://moderngov.southwark.gov.uk/ieDecisionDetails.aspx?ID=1258		
Gateway 1: Procurement Strategy Approval for the Supporting People Services October 2012	Children's and Adults' Services 160 Tooley Street London SE1 2QH	James Postgate Commissioning Manager
Link: http://moderngov.southwark.gov.uk/mgIssueHistoryHome.aspx?IId=50000152&Opt=0		

APPENDICES

No	Title
Appendix 1	Procurement project plan for the joint Lewisham-Southwark prevention and inclusion framework – accommodation based services
Appendix 2	Prevention and inclusion framework agreement – core and specialist category questions
Appendix 3	Prevention and inclusion framework agreement – tender evaluation criteria and sub-criteria

AUDIT TRAIL

Cabinet Member	Councillor Stephanie Cryan, Adult Care and Financial Inclusion	
Lead Officer	Kerry Crichlow, Director of Strategy and Commissioning, Children's and Adults' Services	
Report Author	Jonathan Lillistone, Head of Commissioning – Children, Families and Adults, Children's and Adults' Services James Postgate, Commissioning Manager – Prevention and Inclusion, Children's and Adults' Services Faizal Hakim, Project Manager, Children's and Adults' Services	
Version	Final	
Dated	11 June 2015	
Key Decision?	Yes	
CONSULTATION WITH OTHER OFFICERS / DIRECTORATES / CABINET MEMBER		
Officer Title	Comments Sought	Comments included
Head of Procurement	Yes	Yes
Director of Legal Services	Yes	Yes
Strategic Director of Finance and Corporate Services	Yes	Yes
Contract Review Boards		
Departmental Contract Review Board	Yes	Yes
Corporate Contract Review Board	Yes	Yes
Cabinet Member	Yes	Yes
Date final report sent to Constitutional Team	11 June 2015	

APPENDIX 1 - PROCUREMENT PROJECT PLAN FOR JOINT LEWISHAM-SOUTHWARK PREVENTION AND INCLUSION FRAMEWORK – ACCOMMODATION BASED SERVICES

The following table sets out details of the procurement approach followed for the joint Lewisham-Southwark prevention and inclusion framework – accommodation based services. The timetable set out here is for the Southwark elements of the procurement.

Activity	Deadline
Agree service specifications for accommodation based services	March 2014
Establish a lead commissioner role and contract monitoring group	March 2014
Establish a project group to oversee the evaluation process for Pre Qualification Questionnaire (PQQ) and Invitation to Tender (ITT) stages	March 2014
Advertise the framework agreement and invite expressions of interest	16 May 2014
Closing date for PQQ	18 July 2014
PQQ evaluation	18 July 2014
Issue invitation to tender	9 January 2015
Deadline for first set of clarifications on ITT	23 January 2015
Provider briefing	30 January 2015
Final deadline for clarification	16 February 2015
Deadline for any responses to clarification	16 January 2015
Closing date for ITT	23 February 2015
ITT evaluation	4- 20 March 2015
Review by the Council's Children's and Adults' Services Board (CAB)	13 May 2015
Review by the Council's Corporate Contract Review Board (CCRB)	21 May 2015
Cabinet agenda planning meeting	9 June 2015
Deadline for final reports for Cabinet	11 June 2015
Cabinet decision on framework	23 June 2015
Framework activation date	1 August 2015
Service contract start date	1 September 2015

APPENDIX 2 - PREVENTION AND INCLUSION FRAMEWORK AGREEMENT – CORE AND SPECIALIST CATEGORY QUESTIONS

METHOD STATEMENTS

Core Questions

Delivery	
1.	<p>Detail how you would effectively deliver support services in Southwark or Lewisham. At a minimum this must include:</p> <ul style="list-style-type: none"> • the use of any infrastructure that is already in place or how you would address developing the required infrastructure both now and in the future • managing the required resources effectively
Service User Involvement and Choice	
2.	<p>Explain how you offer service users personalised services that enable them to have more choice and control over the support that they receive in order to achieve independence. Your answer may reference to:</p> <ul style="list-style-type: none"> • personalised budgets • personalised approaches to support planning • other ways of using a personalised approach to develop peoples independent living skills
Quality, Performance and Outcomes	
3.	<p>Explain the approach you will use to measure the quality and outcome of services provided under the Framework Agreement. At a minimum this must include:</p> <ul style="list-style-type: none"> • how you evidence the effectiveness of support interventions to the Councils • any internal systems providing data that is used to capture and evidence service impact • systems that the organisations uses to capture service user progress against support needs • encouragement of service user involvement in any of the above systems
4.	<p>Explain how you will ensure that high quality services are delivered and how continuous improvement will be maintained. At a minimum this must include:</p> <ul style="list-style-type: none"> • understanding of local strategic priorities and ensuring that services are designed to meet these priorities • ability to respond flexibly to any changes in local demand and priorities • service response to any relevant sub- regional and national policy agendas
5.	<p>Explain how you will support service users to make healthier choices and achieve better mental and emotional wellbeing. At a minimum this must include:</p> <ul style="list-style-type: none"> • understanding of the determinants of health and mental wellbeing

	<ul style="list-style-type: none"> • service interventions that will enable service users to live healthier lives • understanding of Southwark and Lewisham's local Health and Wellbeing priorities
6.	<p>Explain how you will enable service users to improve their employability and enable them to access employment, training and education (ETE). This at minimum must include:</p> <ul style="list-style-type: none"> • use of support planning to assist people access ETE • use of other local resources to support service users improved access to ETE • recruitment that encourages the employment of former services users in the delivery of support services and how this is evidenced

Specialist Questions for Accommodation Based Services

This section is applicable to the following service categories.

Accommodation based service categories	
1.	Mental Health
2.	People with clearly assessed support needs
3.	People with Disabilities
4.	Young People
5.	Violence against Women and Girls

Specialist Knowledge	
1.	<p>Explain your approach to delivering housing related support to this client group. At a minimum your response must include:</p> <ul style="list-style-type: none"> • reference to facilitating access to a range of interventions • how you will enable tenancy sustainment • description of processes that underpin the provision of these services • how you will apply other policies such as risk assessment and management, and safeguarding to support service delivery
2.	<p>Explain how you will enable all service users to achieve and maintain independence, including enabling them to access suitable move on accommodation from short-term services. At a minimum your response must include:</p> <ul style="list-style-type: none"> • how staff work with service users in an enabling way, and an awareness of not creating dependence within the client • providers should illustrate how you work with service users to meet the outcomes as indicated in the relevant supplementary specification • how you taper off the support provided and how service users are linked into mainstream services and sources of advice. • how you will source a range of move on options including private rented sector and other move on sources. • how you will support service users to access to accommodation with higher

	levels of support if required				
3.	<p>Explain how you will ensure that operational staff at all levels are suitably qualified, experienced and supported to provide specialist support services to the client group. At a minimum your response must include:</p> <ul style="list-style-type: none"> • the range of training and development opportunities available to staff • continuing professional development and maintenance of specialist skills • your approach to managing and supporting staff • competency based recruitment and training systems 				
Added Value					
4.	<p>In a time of ongoing financial constraints, describe how you would bring added value to any contract called off the framework. At a minimum your response must include:</p> <ul style="list-style-type: none"> • enhancements that the Councils doesn't have to fund directly • innovative approaches to service delivery • economies of scale achieved by pooling resources and working in partnership with other organisations • added resources - extra practical resources that the provider can bring to the service 				
Partnership Working					
5.	<p>Explain how you will work in partnership with statutory services and voluntary organisations and manage the different interests or priorities to deliver effective support to the client group. Please illustrate your answer with examples from your current services. At a minimum your response must include:</p> <ul style="list-style-type: none"> • links that are made with other statutory and voluntary agencies in relation to the assessment process • how you would develop strategic partnerships • how you broker access to other services • how you would work with other providers of support services • awareness of tensions within partnerships and how you manage differing priorities of stakeholders to achieve the required outcomes - with examples 				
Case Study					
6.	<p>6. Specialist Case Studies</p> <p>Outline your approach to providing support to an individual as described below:</p> <ul style="list-style-type: none"> • approach to support planning and risk assessments • approach to identifying and meeting needs • approach in supporting service users to achieve identified outcomes • evidence of multi- agency working <table border="1" style="width: 100%;"> <tr> <td style="width: 80%;">Mental Health</td> <td style="width: 20%;"><input type="checkbox"/> tick</td> </tr> <tr> <td colspan="2">My name is Peter and I have just moved into supported housing. After</td> </tr> </table>	Mental Health	<input type="checkbox"/> tick	My name is Peter and I have just moved into supported housing. After	
Mental Health	<input type="checkbox"/> tick				
My name is Peter and I have just moved into supported housing. After					

	<p>the breakdown of several relationships and the death of my father I began struggling to cope with living on my own. I can't face or deal with bills, rent etc and have stopped looking after myself. I am depressed and have suicidal thoughts. I am also a heavy drinker.</p>		
<p>People with clearly assessed support needs</p> <p>My name is Carl I have just moved into supported housing. When my marriage ended I decided I'd had enough and tried to end my life. I ended up in hospital and then found myself sleeping rough. I use crack on a regular basis and have served time in prison as I steal and sex work to fund my addiction.</p>	<input type="checkbox"/> tick		
<p>People with Disabilities</p> <p>My name is Rachel I have just moved into supported housing. I am living in a group environment which is not really working for me. I find it very difficult to interact with my co-tenants and tend to stay in my room all the time. I am seen as a high risk due to my difficulties and family members exploiting me. I find it very difficult to trust other people.</p>	<input type="checkbox"/> tick		
<p>Younger People</p> <p>My name is Mohammed I have just moved into supported housing. I'm hanging around with the wrong crowd and getting involved with gangs. I got in to drugs and alcohol and I'm in and out of prison. I want to sort my life out and get a job and a flat. I also miss my family.</p>	<input type="checkbox"/> tick		
<p>Violence Against Women and Girls</p> <p>My name is April I have just moved into supported housing. I am an elderly lady. I can't continue living in my own council flat where I have lived for more than 20 years, due to on-going abuse from my grown-up son both financial and physically. Life is extremely stressful due to increasing debts, rent arrears, the effects of an abusive relationship.</p>	<input type="checkbox"/> tick		

Housing management Questions

Answer the following two questions with answers no more than a total of two sides of A4 paper, Arial font 11. The third question needs to be answered as a yes or no.

Experience

1. Detail the experience of your organisation and the skills of your staff in providing housing management to residents living in your services.

Regulation

2.	What is your understanding of the standards that a registered provider is expected to meet in providing housing management to residents in receipt of these specialist support services?
----	--

Performance		
3.	Has your organisation has had any management agreements terminated over the past five years as result of poor performance?	<i>tick one</i> Yes <input type="checkbox"/> No <input type="checkbox"/>

APPENDIX 3**PREVENTION AND INCLUSION FRAMEWORK AGREEMENT
TENDER EVALUATION CRITERIA AND SUB-CRITERIA****Prevention and Inclusion Framework for
Accommodation-Based Services****Invitation to Tender****Section 6a: Evaluation Information**

Introduction

This section sets out the methodology that will be used to evaluate tenders received in relation to the prevention and inclusion framework for accommodation based services.

The Council is seeking to establish a framework with five specialist categories containing suitable contractors to provide support services. These specialist categories are as follows:

1. Mental health services
2. Vulnerable adults
3. Younger people
4. People with disabilities
5. Violence against women and girls

The Council will evaluate the tender submissions using a weighted evaluation model of 60:40 in favour of price.

The Evaluation Team

An evaluation team has been assembled to undertake a comprehensive, systematic and consistent evaluation of each tender. This team will be split into two groups, one for quality and one for the price. Both groups will be made up of officers of the council and with expertise in specific areas for each of the categories. It is also intended that service users will be part of the team evaluating quality. The price evaluation panel will be made up of officers with financial expertise.

Evaluation approach

Evaluation of each tender will vary depending on which category is being applied for and whether the contractor wishes to be considered for providing housing management services within that specialist category.

By way of illustration two examples are provided:

- A tenderer bidding for the specialist categories covering Mental Health and Young People at Risk including housing management would be evaluated against the core quality requirements, specialist quality requirements and the three housing management criteria.
- A tenderer wishing to apply for the category Young People at risk not including housing management would be evaluated against the core quality requirements and specialist quality requirements.

Evaluation stages

The evaluation process will be in 6 stages:

- Stage 1 - Initial screening assessment
- Stage 2 - Quality assessment
 - a- core services

- b- specialist services
- Stage 3- Housing management assessment
- Stage 4 - Price Evaluation
- Stage 5 - Ranking and Recommendation for framework award

Stage 1 - Initial screening assessment

Tenders will be subject to an initial compliance check to confirm that:

- Tenders have been submitted on time, completed correctly and meet the requirements of the invitation to tender.
- Tenders are sufficiently complete to enable them to be evaluated in accordance with this section.
- The Tenderer has not contravened any of the terms conditions of the restricted procedure all the tender process – either provided in the public contracts regulations 2006 (as amended) and/or the invitation to tender.
- The Tenderer has confirmed the acceptance of the terms and conditions of the contract.
- The Tender is capable of acceptance.

Tenders that do not meet these requirements may be rejected at this stage. Tenders that pass the initial screening assessment check will be subject to a detailed evaluation in accordance with the criteria and weighting as set out in this document.

The Council reserve the right to call for further information or clarification from Tenderers, as appropriate, to assist in the consideration of their Tenders.

Stage 2 Quality Assessment

The overall 40% weighting for quality has been divided as follows:

- 20 % for core services
- 20% for specialist services

The core quality assessment will be based on the Method Statements received from the Tenderers in response to the Core Specification, Supplementary Specifications and Core Method Statement questions. All Tenderers will be required to pass this section in order to progress to the specialist service evaluation (see thresholds)

The criteria for the core services has been sub weighted to reflect the importance the council places on the various contract elements as is shown in Table 1.

Table 1 - Core Quality 20%

Evaluation Criteria and sub weighting	Sub Criteria	Criteria sub – weighting	Question Reference	Minimum score required
Service Delivery 5%	Infrastructure	5%	1	3

Evaluation Criteria and sub weighting	Sub Criteria	Criteria sub – weighting	Question Reference	Minimum score required
Service User Involvement and Choice 5%	Personalisation	5%	2	4
Quality, Performance and Outcomes 10%	Systems	2%	3	3
	Strategic priorities	2%	4	3
	Healthy Choices	3%	5	3
	Education, Training and Employment (ETE)	3%	6	3
Total 20%		20%		19

Specialist services

All Bidders passing the core services assessment will be assessed for the specialist service category they have applied for.

The criteria for the specialist services has been sub weighted to reflect the importance the council places on various contract elements as is shown in Table 2.

Table 2 - Specialist Category 20%

Evaluation Criteria	Sub Criteria	Criteria Overall Weighting	Question Reference	Minimum score required
Service Delivery 4%	Outcomes for the Service	4%	1	4
Operational and business	Independence and move-on	3%	2	3
	Staff and	3%	3	3

Evaluation Criteria	Sub Criteria	Criteria Overall Weighting	Question Reference	Minimum score required
outcomes 12%	training			
	Added value	3%	4	3
	Partnership working	3%	5	3
Case study 4%		4%	6	3
Total 20%		20%		19

Those Tenderers achieving the thresholds set for both core and specialist services will either go forward to the housing management assessment or will go forward to the final stage of the process (depending on whether they wish to be considered for delivering housing management services).

Housing Management assessment

Those Tenderers wishing to provide housing related support services must pass the housing management assessment. This stage has 3 criteria and Tenderers must achieve a pass in all three areas (as per Table 4 a score of 3- satisfactory) in order to be eligible to provide housing management services within their chosen specialist category. The criteria for housing management is shown in table 3 below.

Table 3 - Housing Management Pass/ Fail

Criteria	Question Reference	Sub criteria/comments
Experience	1	<ul style="list-style-type: none"> • Approach and experience of granting tenancy and licence agreements • Approach and experience of setting and collection of rents and service charges • Approach and experience of taking action over repairs and maintenance • Approach and experience of legal processes for breach of tenancy,
Regulation	2	<ul style="list-style-type: none"> • Demonstrable knowledge of the standards required by Homes & Community Agency regulatory framework for social housing or the Social Housing Regulator in the delivery of accommodation based services

Criteria	Question Reference	Sub criteria/comments
Performance	3	<ul style="list-style-type: none"> • Has not had a management agreement terminated due to poor performance in the past three years. • If your organisation has had a management agreement terminated within the last three years, please provide full details of the circumstances of the agreement(s) being terminated and the steps taken by your organisation to resolve this including any review of policies and procedures and any other information that you may feel relevant in relation to this matter. • Disclosure of this information will not automatically result in failure of this section however failure to disclose this may do so. Your response will be considered subject to the severity and reasonable action being taken by your organisation to prevent reoccurrence. In such cases, all information will be referred to the project board for consideration.

Quality Scoring

Scoring of Tenderers' responses for the Core, Specialist Quality and Housing Management questions will be based on the following scale shown in table 4. A maximum score of 40 can be achieved for responses to the quality evaluation criteria contained in tables 1 & 2.

The response to each question will be scored from 0 to 5 using the guidance in the Table 4. These scores will then be divided by the maximum score available (5) and then multiplied by the sub weightings shown in the core quality table and the tables for each category. A final quality score (out of 40 points) is achieved by adding all weighted scores together.

For the housing management assessment, whilst the same scoring approach will be used, this assessment will be a pass/fail stage in the process. In order to pass this section a score of 3 or more must be achieved against each criteria.

Tenderers failing this section may still be considered for delivering specialist services in the relevant category, provided they have achieved the appropriate thresholds set for quality.

1	Poor Although the response demonstrates some understanding of the Council's requirements there are some major omissions in relation to the proposed solution to deliver the service.
2	Partially meets requirements Some reservations of the relevant ability, understanding, skills, resource and quality measures required to provide the service with insufficient evidence to support the response.

3	Satisfactory A complete response that meets fully the Council's requirements.
4	Exceeds requirements A good response, which not only meets requirements, but gives some confidence that the Tenderer has a process and plan that can deliver additional benefits and value.
5	Excellent Outstanding response, exceeds expectations, adds value, shows innovation and creative solutions and gives full confidence.

Table 4

Verification Process

Tenderers' evaluation scores will be based on their written responses to the questions. The Council reserves the right to clarify this (and its veracity and accuracy verified) by the following methods:

- Clarification meetings and by responses to clarification questions raised by the Council (if any)
- Obtaining references from previous or current contracts.

The initial score will be based on the evaluators' review of the Tenderers' response document and may be updated following further clarification of the response ascertained in the other methods outlined above. The final scores therefore may differ from the initial scores to reflect the full evaluation process undertaken by the panel. Overall scores will be calculated to ascertain the Tenderer's overall percentage score.

In respect of all method statement responses, there must be a clear distinction between clarifications and omissions; this process is not about providing an opportunity to address something that has not been included in a tender, as this would be unfair to other Tenderers.

Tenderers are advised that the Evaluation Panel shall conduct a 'consensus scoring process' where moderation of the scores awarded during the exercise will take place. The moderation shall give regard to any variance in the scores between the evaluators, together with the subsequent assessment following any clarification obtained from the Tenderer. A consensus score will be agreed by the evaluators for each of the evaluation criteria.

Threshold for Quality Evaluation

The Council requires submissions received to be of a consistently good level of quality across both the core and specialist areas so bidders will be required to achieve at least a minimum score per question, as detailed in Stage 2 Quality Assessment, Tables 1 and 2 in this document. Tenderers will need to score a minimum score of 19 including a minimum score of 4 in question 2 for the core section and a minimum score of 19 including a minimum score of 4 in question 1 for each category applied for.

For the housing management assessment a score of 3 or more must be achieved in all three areas in order to pass this stage of the process.

Price Assessment

Tenderers are required to complete a separate Pricing Schedule for each service category tendered for.

The price provided should be based on a blank sheet of paper approach. In other words the price should not be specific to an existing service and should be based on the support costs that would be incurred if the provider was setting up a new service. These prices should **not** include any potential costs related to TUPE.

In pricing the hourly rate for support services tenderers are required to submit an inclusive hourly rate. The hourly rate must include the costs of:

- Front line staff that deliver the support service to service users including contact time and any follow up work required;
- Overheads to cover the costs of managers of front line staff, other direct overheads (e.g. training, office costs), locum cover, on call, start up costs and corporate overheads.

It is important that all costs are included within the hourly rate.

Providers need to be aware that the price per hour that is submitted should reflect the hourly rate for the delivery of the service regardless of the number of hours commissioned.

Overall scoring for tenders is based on an 60:40(Price/Quality) ratio. Pricing will be scored on the basis of the lowest price getting the highest score. Below sets out the methodology to be used in evaluating Tenderers.

- 1) The Lead Authorities will take the average of lowest 10 Tenderers (for Mental Health, Young People, Vulnerable Adults and People with Disabilities) and the lowest 5 bidders (Violence Against Women and Girls) then apply a 40% increase to this average to produce a ceiling threshold (A)
- 2) Any Tenderer over this ceiling threshold price is automatically eliminated and are not eligible for Quality evaluation
- 3) Lowest Tenderer always scores top marks for price (i.e. 60)
- 4) All Tenderers from the lowest rate up to the ceiling threshold are considered and scored proportionally out of 60 marks. The following formula will be applied to calculate the score:

$$((A - \text{Tendered price}) / (A - \text{LTP})) \times 60 = \text{Price Score}$$

LTP = Lowest tendered price
A = ceiling threshold (see note 1 above)
- 5) The procedure in (1) to (3) above is to be followed separately for each of the categories to ensure that sufficient Tenderers are considered for each category.

Abnormally low bids

Notwithstanding the scorer methodology referred to above, Tenderers are advised that the Council will scrutinise very carefully any Tender that contains a price which appears very low (having regard, amongst other things, to the prices submitted in the other tenders received). In this regard, Tenderers attention is drawn to the Lead Authorities' power under regulation 30(6) of the Public Contract Regulations 2006 (as amended) to disregard/reject any Tender that is abnormally low.

Ranking and Recommendation for framework award

At this stage, scores achieved from both quality, price will be combined and submission total scores will be ranked. This process will happen for each specialist category with the top ranked contractors appearing on the framework. These award recommendations for each category will be made on the following basis

Category	Number of providers to appear on list
Mental health services	10
Vulnerable adults	10
Younger people	10
People with disabilities	10
Violence against women and girls	5

Of those providers appearing on the framework lists only those passing the housing management assessment will be eligible for delivering housing management services along with the specialist services if that is required.

This page is intentionally blank.

CABINET AGENDA DISTRIBUTION LIST (OPEN)**MUNICIPAL YEAR 2015/16**

NOTE: Original held by Constitutional Team; all amendments/queries to
Paula Thornton/Virginia Wynn-Jones Tel: 020 7525 4395/7055

Name	No of copies	Name	No of copies
Cabinet Members		Chief Officer Team	
Peter John	1	Eleanor Kelly	1
Ian Wingfield	1	Deborah Collins	1
Stephanie Cryan	1	Gerri Scott	1
Barrie Hargrove	1	Duncan Whitfield	1
Richard Livingstone	1	David Quirke-Thornton	1
Darren Merrill	1		
Victoria Mills	1	Officers	
Mark Williams	1	Doreen Forrester-Brown	1
		Jennifer Seeley	1
Other Councillors		Norman Coombe	1
Gavin Edwards	1	Ruth Wallis	1
Jasmine Ali	1		
Catherine Dale	1	Others	
Paul Fleming	1	Louise Neilan, Press Office	1
Tom Flynn	1	Paula Thornton, Constitutional Officer	15
Rebecca Lury	1		
Johnson Situ	1		
Hamish McCallum	1		
Rosie Shimell	1		
Michael Mitchell	1	Total:	47
		Dated: 1 June 2015	
Electronic Versions (no hard copy)			
Fiona Colley			
Michael Situ			
Anood Al-Samerai			
Maisie Anderson			
Group Offices			
Chris Page, Cabinet Office	1		
Niko Baar, Opposition Group Office	1		
Press			
Southwark News	1		
South London Press	1		